

**Telecommunications Minutes 2010-06-21**

**Telecommunications Committee**

**June 21, 2010 7:00 pm**

**Durham Town Office**

Geoff Leighton called the meeting to order at 7:00 pm.

Members present: John Jeneusitis, Milton Simon, Kris Koenig and Geoff Leighton.

Deborah Larrabee Secretary

Denise LaFlamme Chairman Board of Selectman.

Minutes April 26, 2010.

J. Jeneusitis moves to accept minutes of April 26, 2010 with no corrections. Second K. Koenig. 4-yes 0-n0-abstain

G. Leighton had received letter from Brenda at TH Creations. Brenda had a get started list for the Committee.

1. Needs a contact list.

Contacts to be Geoff Leighton, Deborah Larrabee and John Jeneusitis.

2. Person with Durham Photographs.

Duncan Chesley and Barbara Cardigan.

3. Hosting situation: WOW Pages:

Host with WOW Pages and continue to pay or have T.H.Creations handle everything. Decided that T.H.Creations would handle everything.

G. Leighton will be meeting with Brenda from T.H. Creations on Wednesday. D. Larrabee will be trained by Brenda on how to use and update the new website.

G. Leighton will sign contracts with T.H.Creations.

G. Leighton met with the school. School has list of items from Durham and the money set aside by Durham as well as State money to be used.

The cable connections for the school are in the works. W. Hatch Administrative Assistant was to be contacted about the cable connections. G. Leighton had not heard from W. Hatch Administrative Assistant. Many plans are being made for the new school. Talk of Wireless so that the school could broadcast events from the school. K. Koenig questioned why the school couldn't do this now. Working things out between the School and the Regional School Unit. G. Leighton stated that he felt the Cable Company would work with the Durham School. G. Leighton feels that some of the RSU meetings should be in Durham. G. Leighton spoke with a technology person at the new school. Everything is in a process.

G. Leighton also spoke about the Cable Franchise Contract. The Contract was for 12 years and thought this would be coming up again soon.

G. Leighton spoke about getting the WI FI into the Meeting room. One concern is the security issues. Another concern is filtering so that public cannot go to undesirable places. A good example is what the School and Library have for filtering.

J. Jeneusitis suggested that there are persons who do work on the side that could help the Town with this project. J. Jeneusitis will give Deb some names of people who install WI-FI. Maybe Cable Company can do. The Cable speed needs to be upgraded as well. Upgrading will help the whole office. Ethernet does not work at the Town Office.

G. Leighton met with Mary Fallon Chairperson of the Durham Eureka Community Center. Joe Whispell is wiring the Durham Eureka Community Center. Mary Fallon is the Eureka Chairperson. The Telecommunications Committee is looking for a five year plan of the Center. M. Fallon has been asked to create the five year plan and she stated she would. Suggestions for use at the Center WI-FI, Cable TV, etc. \$2,000 available. Maybe computers available for public use with someone available to oversee. Perhaps Adult Education.

There is money available for the Eureka Center if a representative would come and talk with the Committee. Deb to ask Mary Fallon to the next committee meeting.

There is \$24,000.00 besides the 2010 budget to utilize for expenses. There is money for a Committee Secretary. The Telecommunications Budget is supposed to be non-lapsing.

The Committee reviewed the Server situation at the Town Office. Suggested thumb drives or external hard drive for each station. Keep the Telecommunications Committee updated on the Server.

The Telecommunications Committee is pleased the Selectmen are doing a report in the newsletter. Shannon gives information to D. Griffiths who writes the Newsletter.

Next meeting July 26th at 7:00 pm.

Telecommunications adjourned at 8:00 pm.

Deborah Larrabee, Secretary