

**Telecommunications Committee**

**January 23, 2012 7 pm**

**Durham Town Office**

**Members present:** John Jenusaitis, Geoff Leighton and Milton Simon.

*Secretary: Deborah Larrabee*

**G. Leighton opened the meeting at 7:00 pm.**

**Accept minutes of September 19, 2012.**

**M. Simon moved to accept the minutes of September 19, 2011 as presented. Second by G. Leighton. 2-yes 0-no 1-abstain (.J. Jenusaitis)**

**Newsletter:**

G. Leighton has a meeting with Janet Smith the Administrative Assistant to go over the Newsletter. The past few newsletters have excluded information sent or made edits that did not give the full information submitted. Apparently there is a gap between the newsletter editor and the Town Office. D. Larrabee explained that she had had similar instances with the newsletter editor.

M. Simon inquired as who does review the newsletter to see if it is correct? G. Leighton stated that he receives a draft copy for review. A suggestion was made to have the Town Office proof the newsletter. The proof needs to be ready earlier so that it comes out the first of the month.

The statement was made the newsletter person knows what he is doing. The editor also edits for length.

Long term the new public information technician if hired could take over the newsletter.

Three hundred (300) people have taken advantage of the electronic newsletter to date. There will be a handout at the June elections notifying residents that as of July 1<sup>st</sup> the newsletter will be electronic only. Persons wanting a paper copy ailed will need to sign up at the Town Office.

### **Budget**

G. Leighton will be presenting the Telecommunications budget to the Selectmen in January.

D. Larrabee asked if Telecommunications had a Plan B if this new recommendation did not get accepted. G. Leighton stated yes the Committee would continue the way it is now.

### **Comcast**

M. Simon spoke about a Special Triple Play offer that Comcast was sending out to Durham residences. However when the resident called they were told the offer was not available in our area. G. Leighton suggested a letter could come from the Board of Selectmen to Comcast/Jay Sommers to inquire about this special offer.

There was also a problem with the black boxes sent to the town when Comcast did there upgrade to HD. One box was installed but not the second. Question on invoice for installation of the black boxes. Now the Town is getting a \$7.00 monthly charge for the black boxes.

### **Website**

In January there was a problem with the website. People could not open the Duhamme.com page.

J. Jenusaitis had e-mailed T.H. Creations about the problem. When he called T.H. Creations they stated that they were working with D. Larrabee and were working on the problem. J. Jenusaitis felt he was not respected when reporting the website problem.

D. Larrabee stated she had called T. H. Creations and spoke to Brenda. Brenda asked that Deb e-mail in the information for Randy to check. Randy e-mailed Deb and stated he was working on the problem

form home. Deb called each day for two more days to report the infection. She spoke with Randy and Scott. On the fourth day the web was fixed.

While in fixing the 12 infections on the web T. H. Creations decided to update word press to 3.1.1. Did notify Deb. When D. Larrabee went to put updates on website she could not publish them to duhrame.com. Working with Scott she was able to get up and running again.

**M. Simon moved to adjourn at 7:40 pm. Second J. Jenusaitis. 3-yes 0-no 0-abstain**