

Telecommunications Committee
September 24th, 2012 7 pm
Durham Town Office

Members present: Geoff Leighton John Jenusaitis, William St. Michel and Milton Simon. Kris Koenig absent.

John Ricker new Public Information Technician

Secretary: Deborah Larrabee

G. Leighton opened the meeting at 7:00 pm.

Acceptance of Minutes: June 25, 2012

M. Simon moves to accept the minutes as written and presented. Second J. Jenusaitis. 3-yes 0- no Abstaining: W. St. Michel

The committee stated that John Ricker would be a member of the Telecommunications Committee as Public Information Technician.

Secretary Deborah Larrabee will continue through the end of the year.

Questions and discussion about the Telecommunications purchase from Maine Video Systems.

1. Maine Video Systems has gone out of business since the purchase of the Telecommunications Equipment.
2. Purchases that have been made to date are the cameras for the amount of \$5117.07 on Sept. 10, 2012. 1055-Access Channel. Why paid? Refer to Administrative Assistant.
3. The committee discussed not paying the rest of the current bill until known exactly what the town would be receiving and not receiving in the way of equipment/training. The committee requests that the Selectmen not authorize payment until the bill is resolved.
4. What about the warrantees?
5. The Committee reviewed the Telecommunications budget. Their request was after expenses through Dec. 31st what is left to spend for the year?

John Ricker: Public Information Technician

New Equipment:

J. Ricker the new public information tech talked about what had been received from Maine Video Systems to date. All the equipment had been received and installed by Jamie Marshall. J. Marshall did spend some training time with J. Ricker on the new equipment. As the company is out of business this would probably be the only training available.

The switching station is old while the station still works it is hindering the new equipment.

Public information technician:

J. Ricker has been trained on the new equipment. He is in the process of reviewing the Town Channel and the upgrades to the website.

J. Ricker's findings on the website is that the Web Page/ Town Channel:

- The web page is a blog.
- The face book server is broke.
- The website basically holds all the information in the newsletter which makes the newsletter a repeat.

J. Ricker has called T H Creations about the web page. The blue areas of the web page cannot be touched on the Durham side. However the tan portion of the web page can be altered.

- He also wanted to log in on the server for TH Creations. This is not allowed.
- P.I. Technician is recommending that the committee research new hosting company or host the web page themselves. Consider merging TH Creations (\$199.00), Langer Ent. (\$175.00) and the newsletter (\$400.00). These monies combined could be used towards new hosting.
- The tech is also recommending that the Town Channel become less and move toward a more web-based site.
- The Town Channel has been updated with new slides, information and a TV viewing guide: Upcoming meetings.

Priorities of the Public Information Technician

- The first week the tech had 12 hours. The second week will be more hours and so on as this getting the website and town channel up graded and running smoothly.
- Future maybe a volunteer person could assist the P.I.T. person.
- The tech will need the administrative password to work on the face book and twitter account. J.

Jenusaitis will give the tech the passwords needed to J. Ricker.

- A question was asked how many are signed up for face book.
- What is the input from Selectmen about Face book?
- The Town Office would like to P.I.T. person to work with them on computer/ server problems.

Suggested this mat be a cost effective measure for the Town.

- P.I.T. also be looking at the Eureka Center and an equipment needs list for that building.
- Leightronix will need a call about the 1-year on –demand. Cost after 1 year. Also Warrantee information.

Equipment Needed:

1. A computer was needed for the new equipment. The town had an extra computer system that could be used.
2. The switching station needs to be replaced and upgraded.
3. Two of the microphones need to be repaired or replaced.
4. J. Ricker will inventory what is on hand at the School, Town Office, Eureka Center and Fire Station.

Complaint/Concern: Stackpole Road Resident

A complaint/concern was received form a resident on the Stackpole Road. They are unable to get Internet or cable from Comcast, as they are 300 ft. or more off the town road. The family would have to pay from the 300' place in. Over a \$1,000.00.

The children who live at that resident need Internet to their homework.

The committee decided at this time there is no viable answer to this problem other than to pay for the extra distance in to the home.

If there becomes a way to provide this system the Town Will let them know. Janet and Geoff will do this letter.

The committee would like a representative for the Durham Community School.
Geoff will work on this. Mr. Pidden has resigned.

The G. Leighton will work with Janet Smith Administrative Assistant/Administrator to do a letter to Dave Griffiths about terminating the news letter and his position.

Next meeting is October 29th at 7:00 pm at the Town Office.

M. Simon moves to adjourn at 8:25 pm. Second W. St. Michel. 5-yes 0-no 0-abstain

Deborah Larrabee, Secretary