



Town of Durham
630 Hallowell Road
Durham, Maine 04222

Tel: 207-353-2561
Fax: 207-353-5367

Office of Code Enforcement and Planning

FINAL SUBDIVISION PLAN APPLICATION

Subdivision Name: _____

Application Date: _____

Preliminary Approval Date: _____

A. Owner & Developer

Is applicant owner of the property? _____ YES _____ NO (If no, letter of owner authorization is required)

Property owner: _____ Property developer: _____

Address _____ Address: _____

Telephone number: _____ Telephone number: _____

Email address: _____ Email address: _____

B. Project Designers

Surveyor: _____ Engineer: _____

Address: _____ Address: _____

Telephone number: _____ Telephone number: _____

Email address: _____ Email address: _____

Person to whom all correspondence on project should go: _____

Preliminary Subdivision Plan Application

C. Status of Preliminary Plan Approval & Current Application

Has it been more than 6 months since preliminary approval was granted? _____ YES _____ NO

Are changes required by preliminary approval reflected in the final plans? _____ YES _____ NO

Are all technical peer reviews required by the Board complete and attached? _____ YES _____ NO

Is there an engineer's construction cost estimate for required improvements? _____ YES _____ NO

Is there a bank commitment letter for the amount of the construction costs? _____ YES _____ NO

Will a bank letter of credit be submitted as a performance guarantee? _____ YES _____ NO

If yes, does the letter of credit follow the format approved by the Town Attorney? _____ YES _____ NO

If an alternative form of performance guarantee is to be requested, what form will it take:

Has that form been reviewed by the Town Attorney at the applicant's expense? _____ YES _____ NO

Have all State and other outside agency reviews been completed? _____ YES _____ NO

Are permits and/or letters from State and outside agencies attached? _____ YES _____ NO

Are their approval conditions incorporated into the final plans? _____ YES _____ NO

Did their approval conditions substantively change the preliminary plan? _____ YES _____ NO

Do the submissions include a declaration of covenants and homeowners' association framework for long-term ownership and maintenance of the project improvements? _____ YES _____ NO

Do those legal documents follow the Town Attorney's format? _____ YES _____ NO

If not, have they been reviewed by the Town Attorney at applicant's expense? _____ YES _____ NO

D. Required Public Notices

Have all abutting property owners received notice per Section 6.6.E.? _____ YES _____ NO

Does this project abut or cross over into another Town? _____ YES _____ NO

Is this project within 1000 feet of the water wells of the Elementary School? _____ YES _____ NO

Preliminary Subdivision Plan Application

E. Requested Waivers

Does the applicant intend to request any waivers of the subdivision requirements? If yes, list them and state the reasons for the request (Note: waivers from design standards will require technical analysis to demonstrate that the subdivision criteria will be met). Provide full explanation and documentation of waiver requests and justification in the submissions:

Are the waivers of performance standards noted on the final plan per Section 6.35.C.4?

_____ YES _____ NO

F. Review Fees and Escrow

Non-refundable application fee of \$300: \$ _____

Was the technical review escrow depleted to 25% of the original amount? _____ YES _____ NO

If yes, the escrow must be brought back up to the original amount of \$250 per lot: \$ _____

Date review fees & escrow paid: _____

G. Checklist and Required Submissions

Are the completed final plan checklist and all submissions attached? _____ YES _____ NO

To the best of my knowledge, all of the above stated information submitted in this application is true and correct.

H. Signature of Applicant

Printed Name: _____

Date