



# TOWN OF DURHAM SELECTBOARD

630 Hallowell Road, Durham, Maine 04222

06/27/23 6:30 PM

## MEETING MINUTES

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### 1. Call to Order & Establishment of Quorum, Pledge of Allegiance

In Attendance: Joe Tomm (Chairman), Rich George (Vice- Chair), Josh Klein-Golden, Heather Roy, Joe Roy, Jerry Douglass (Town Manager), Rob Tripp (Fire Chief) and Calvin Beaumier (Road Commissioner).

### 2. Amendments to Agenda: None

### 3. Public Comments: Limited to 3 Minutes Per Person (None)

### 4. Reports:

#### Road Commissioner:

- The Tracy Brook Bridge Project should be finished by November 2024.
- The Public Works Crew will be ditching Auburn-Pownal Road and Quaker Meeting House Road.

#### Fire Chief

- Congratulations to Christopher Higgins for his licensure to Paramedic.
- A request for grant money to go towards replacing the handheld radios has been processed. Confirmation of receiving the grant money will be in the Fall.
- A new generator was installed at the Fire Department and the gas fittings need to be replaced.
- Durham Fire and Rescue will be assisting with the Moxie Parade on Saturday, July 8<sup>th</sup>
- Night EMS Coverage availability has slipped, only 2-3 EMS providers at night, 35% of Calls are at night (7pm to 7am).

### 5. Town Manager's Report

- On June 14<sup>th</sup> the Town Manager met with the Planning Board, Board of Appeals and the Conservation Commission to discuss coordination with Boards and Committees on upcoming projects.
- Financial services will start payroll next week (Week of July 3<sup>rd</sup>)
- The Town Manager will be off on the following dates: June 29<sup>th</sup>, July 3<sup>rd</sup>, 5<sup>th</sup>, 11<sup>th</sup>, and 13<sup>th</sup>.
- The Town Manager attended the MMA workshop training in Orono.
- The Town of Durham is still waiting on the status of ARPA reporting.

## **6. Old Business: Ambulance Reconciliation (Fire Chief)**

- 19 out of 20 towns go to collections
- \$40,000 in outstanding bills
- ComStar sends out Hardship Application
- Do we want to go to collections? How much does collections cost?
  - 33 1/3 % take at will
  - No money upfront
  - No contract
  - Outstanding bills receive 3 notifications

Joe Roy moves to send outstanding debt to collections. Heather Roy seconds. The Board discusses the issue of call volume continuing to climb, so the collections debt could get worse. The Board feels that three (3) attempts gives plenty of notice to the residents. A policy should be in place for the Ambulance Collection and posted on the website.

Josh Klein-Golden would like to amend the motion to send outstanding debt to collections and to adopt the policy as presented. Joe Roy accepts the friendly amendment, Josh seconds. Motion carries 5 – 0.

## **7. New Business:**

### **2023 Tax Rate Commitment (Donna Hayes)**

- The Town of Durham picked up 2.5 million in new value this year.
- Dropped from 80 % to 67 % in Valuation Rate.
- (3) Three Options for Mill Rate – Current Mill Rate is 20.70
  - 21.30 – very little in overlay
  - 21.35 – recommended by the Assessor and Town Manager (\$23,000 in overlay)
  - 21.40 – \$42,000 overlay

Richard George motions to accept the 21.35 Mill Rate, Joe Roy seconds. Motion carries 5-0.

### **Shiloh Church Donation**

- The Fire Department's old generator went to the Shiloh Church and the Church gave the Town a \$2000 donation.
- The Church had asked the Chief how much money and maintenance the department had put into the old generator.

Josh Klein-Golden motions to accept the \$2000 donation from the Shiloh Church and have the Town Manager use the funds for town employee appreciation. Heather Roy seconds. After discussion, Josh amends the motion to accept the \$2000 Donation from the Shiloh Church to be placed into the miscellaneous revenue fund to go towards the 2024 Budget. Heather Roy seconds. The motion to amend carries 5-0.

Josh Klein-Golden moves to accept the \$2000 Donation to be placed into the miscellaneous revenue fund. Heather Roy seconds. Motion carries 3 – 2.

## **8. Agenda Items for next SB Meeting**

- The Board discussed getting priorities established, possibly another workshop.
- Casella will be present at the July 25<sup>th</sup> SB Meeting
- The July 11<sup>th</sup> SB Meeting will be short, Town Manager will be absent from the meeting.

## **9. Consent Agenda**

- **Approve minutes from June 13<sup>th</sup>, 2023 SB Meeting and Approve and Sign June 16<sup>th</sup> and June 23<sup>rd</sup> 2023 Warrant(s) both Payables and Payroll**

Josh Klein-Golden moves to accept the meeting minutes from the June 13<sup>th</sup>, 2023 meeting, and accept and sign the June 16<sup>th</sup> and June 23<sup>rd</sup> 2023 Warrant(s) both Payables and Payroll. Joe Roy seconds. Motion carries 5-0.

## **10. Upcoming Meeting(s) and Town News:**

- **Select Board Meeting 7-11-23 & 7-25-23, Town Hall @ 6:30pm**
- **Planning Board Meeting 7-5-23, Town Hall @ 6:30pm**

## **11. Executive Session Citations: (If Needed)**

- Executive Session pursuant to 1 M.R.S.A. §405(6)(A) – Union Church Committee Appointments

Joe Tomm motions to move the Board into Executive Session, Rich George seconds. Motion carries 5-0.

## **12. Re-convene Regular Meeting**

Josh Klein-Golden moves that the Board move out of executive session, Joe Roy seconds. Motion carries 5 – 0.

Josh moves to extend the Union Church Committee applications until July 10<sup>th</sup>, due to the level of interest in joining the committee. Joe Roy seconds. Motion carries 5 – 0.

## **13. Adjourn**

Joe Roy moves to adjourn. Josh Klein-Golden seconds. Motion carries 5-0.