

## **NOTICE OF PUBLIC MEETING**

### **Town of Durham Board of Selectmen**

Kevin Nadeau, Chairman, Rob Pontau, Vice Chairman,  
Todd Beaulieu, Richard George, Marc Farrin

A virtual ZOOM Meeting of the Durham Board of Selectmen will be held on Tuesday, **June 8, 2021**, beginning at 6:30pm. To join Zoom Meeting use URL <https://us02web.zoom.us/j/83097780221> , there is no password. Residents may also connect by phone by calling: 1-646-558-8656 or 1-301-715-8592 or 1-312-626-6799. The Meeting ID **830 9778 0221**. The meeting will also be streamed on Town Hall Streams which can be accessed through our website at [www.durhamme.com](http://www.durhamme.com). The meeting will NOT be available live on the local channel.

Please email any questions or concerns to Kathy Tombarelli at [townmanager@durhammaine.gov](mailto:townmanager@durhammaine.gov) prior to the meeting. Public comment will be allowed. Please keep your microphone muted and raise your virtual hand when you want to speak.

### **AGENDA**

Consideration of:

1. Call to Order & Establishment of Quorum
2. Amendments to Agenda
3. Public Comment
4. Departments/Committee Reports:
  - a. Road Commissioner
  - b. Town Manager
5. Action & Discussion Items:
  - a. Stripping and Repainting the Bandstand Roof – Payment Options & Proposal
  - b. Update on Job Search(s)
  - c. Review/Approve Fire Chief Job Description
  - d. Town Office Hours June 14 - 30
  - e. Approve Oaths
6. Consent Agenda: (Any Board member may request to have an item removed from the consent agenda for discussion)
  - a. Approve Minutes for May 22, 2021 Special Town Meeting
  - b. Approve Minutes for May 25, 2021 Select Board Minutes
  - c. Approve June 4, 2021 Accounts Payable Warrant
7. Selectmen's Comments:

Upcoming Meeting(s) and Town News:

Select Board Meetings will be held:

Tuesday, June 22, 2021 at 6:30 pm

Tuesday, July 13, 2021 at 6:30 pm

8. Adjourn



## *Town of Durham*

**1099 Royalsborough Road  
Durham, Maine 04222**

**Tel.: (207) 353-3281**

**Road Commissioner  
Calvin Beaumier  
Cell Phone (207) 844-1774**

## Durham Public Works Department Head Report 6-08-21

- I have ordered the weight restriction signs for the new posted roads. I also ordered signs to replace the existing signs on the previously roads due to the fact that they are the wrong signs and do not meet the MUTCD requirements.
- I have been working with the MDOT on the Meadow Road and Rt 125 intersection.
- We applied some calcium chloride to gravel roads to cut down on dust.
- We have been ditching on Beaver Woods and should have that wrapped up next week.
- We have been doing some ditching and cross culvert replacement work on Snow Road.



**TOWN OF DURHAM**  
**630 Hallowell Road**  
**Durham, Maine 04222**

**Tel. (207) 353-2561**  
**Fax: (207) 353-5367**

**Manager's Report**  
**6/8/2021 Select Board Meeting**

Date submitted: June 4, 2021  
To: Durham Select Board  
From: Town Manager

We have been working on efficiency in the Town Office, putting systems and procedures in place and organization of the Town Office. This is particularly important when there are staffing changes – and to that point, Becky Taylor-Chase submitted her resignation on May 24<sup>th</sup>. She has accepted a position as the Town Administrator in Pownal, but has graciously agreed to stay through the June 8<sup>th</sup> election. Her last day will be June 11<sup>th</sup>. I congratulate her on her new position, it was an opportunity she could not refuse. We will miss her and there will be an uncomfortable period in June/July while we look for a new hire.

I am required by the state to train for BMV before I can be left on the counter alone – therefore I am recommending that we close at noon from June 14 – June 30. I am scheduled for training on the 22 and 23<sup>rd</sup> via Zoom, but that also coincides with Tax Commitment on June 22 and the steps that need to be done the next day to ensure the tax bills are issued correctly. It is possible I may need to reschedule to a later date my BMV training. I have reached out to Ruth Glassier to see if she can help with the Commitment on the 22<sup>nd</sup> in the morning which would allow me to take the training in the afternoon. Donna Hayes, Assessor, will be in next week and we will be working through the mechanics of Tax Commitment as well. We can re-visit at the end of the month as to whether we need to continue to be closed at lunch. This will likely depend on my status with training and whether or not we have found a new clerk and if that clerk has prior municipal experience and TRIO/BMV training completed.

The Town Clerk, Deputy Treasurer & Deputy Tax Collector (Becky) position was posted to MMA this week and also posted to the Town's website and FB page. I included the job description in your packet for your information. The deadline for application is June 18<sup>th</sup>. I will re-evaluate on the 18<sup>th</sup> as to whether we have a sufficient pool of qualified candidates. I would like to have at least two or three others participate on the hiring committee – likely me, Pam, a Select Board member & possibly a member of the public/election worker.

I met with Captain Diane Dimock concerning the DFR department needs, her role in administration and the ambulance billing. Due to the recent departure of Chief Moore, there will be no DFR report for this meeting. Diane and I also discussed the qualifications for a new Chief. I reviewed the existing Job Description and included it in the packet for tonight's Select Board meeting with minor modifications. I

do have questions regarding the application for your consideration. I have also reached out to Gray Fire Rescue for advice for the search process. Regarding the transition to Comstar Ambulance Billing – this has proven to be quite the intensive process due to the Medicare/Medicaid access issues. There are multiple steps that remain to be completed but the essential tasks to allow them as a third-party agent in order to take over the billing have been finished.

Kathy Dion and I met concerning her role with the Planning Board, BOA, and facilitating the Zoom meetings. We also discussed the technology constraints for hybrid meetings. I have reached out to BEK to analyze what is needed. I recommend we continue with full Zoom meeting through June and re-evaluate at the end of the month based on the Covid status as to whether we want to upgrade our technology (it appears we do have some funds in hardware and software – but have already exhausted other budget lines) or go back to full in person meeting in July.

About Covid; the Town of Durham has adhered to the Governor's latest executive order and has not required face masks in Town Office. We do recommend that individuals that have not been vaccinated continue to wear a face mask for their own safety. To date, we have had only positive feedback at the Town Office.

I attended the Conservation Committee meeting - this was my first opportunity to virtually meet the members. George Theborge presented his work on the delineation/re-evaluation of the Resource Protection Zone in Durham and has been working with GPCOG on getting various GIS layers to help him with his analysis. The Conservation Committee member endorsed preparing a draft map with the identified criteria.

I also attended the Memorial Day Ceremony at the Bandstand on the 31<sup>st</sup>. Thank you to the Boy Scouts, Girl Scouts and others that attended the event. Hopefully, we will be returning to the parade and other activities honoring our fallen heroes next year. A special thank you to Joe Howe for organizing the ceremony.

I look forward to seeing you next week.

Respectfully submitted,  
Kathy Tombarelli  
Town Manger

## **Town of Durham, Maine Job Description**

**TITLE:** Town Clerk, Deputy Treasurer, Deputy Tax Collector, Registrar of Voters

**Work Schedule:** Full Time

**Pay Range:** Hourly Rate

**FLSA:** Non-Exempt

**Revised:** June 1, 2021

This is a responsible administrative and clerical position involving a number of actions and procedures incidental to the operation of the Town office, including the custody of Town records as well as the collection of taxes and fees levied by the Town. This individual is responsible for the preparation and maintenance of official documents, supervision of elections, issuance of various licenses and permits, recording various documents, and preparation of reports. Work involves the handling of funds and preparation of standard forms and receipts. The position involves a great deal of public contact and a significant amount of friendliness, tact, diplomacy, and professional appearance. Work is performed in accordance with Town ordinances and State law and reviewed by the Town Manager through observation, regular meetings and results obtained.

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**REPORTS TO:**  
Town Manager

**SUPERVISES:**  
Election Workers

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### **General Expectations and Position Summary:**

The person filling the position must:

- Be committed to the mission of the Town.
- Work as a member of a team in the performance of duties.
- Work in harmonious relationships with all Town staff and members of the public.
- Perform duties in a conscientious, cooperative manner.
- Perform required amount of work in a timely fashion with a minimum of errors
- Be neat and maintain a professional appearance.
- Understand and work within the Town of Durham's Ordinances, Policies and Procedures.
- Have thorough knowledge of the statutory requirements and responsibilities of Town Clerk in Maine.
- Have the ability to listen, accept criticism, and to use conflict resolutions skills and public relations skills.
- Have the skills in a variety of clerical related tasks including filing, data process, and telephone etiquette.

- Have the ability to maintain at all times the highest form of personal and professional ethics.
- Have knowledge of business English, business math, office equipment and its use, office practices and office organization.
- Have the ability to rapidly acquire and assimilate knowledge of the provisions of Town Ordinances, and state regulations relating to the operation of the office of the clerk and town government and ability to communicate the same office staff and the public.
- Have the ability to maintain and organize extensive records and files
- Be a State of Maine Notary Public or attain the status of State of Maine Notary Public within 60 days of employment.
- Be reliable with respect to attendance. Arrive promptly at the Town Office for all scheduled work days.
- Be able to work a full-time work schedule, which includes evening meetings when requested as well as elections and town and special meetings which can be on a weekend.

**General Duties & Responsibilities:**

The Town Clerk:

- Validates official documents, oversees posting of official notices, ordinances, and advertisements; records papers with the federal, State and county governments as needed.
- Maintains records of births, deaths, marriages, burials; sends periodic reports to the State of Maine Office of Vital statistics; issues certified copies of same.
- Issues various licenses, including marriage, dog, hunting, fishing, etc. and prepares the forms required by the State and maintains all related records.
- Registers boats, all-terrain vehicles and snowmobiles including the computation and collection of fees and State sales taxes; prepares monthly reports to State for same.
- Organizes and attends all regular and special town meetings and prepares minutes of the proceedings; and maintains, indexes, and preserves all permanent Town records.
- Maintains online dog registrations and processes transactions.
- Coordinates with the Town Manager for processing junkyard applications (notices, applications, and Selectmen hearings).
- Notarizes documents and performs marriages.

- Maintains contact information for all boards/committees and record of the expiration of their terms; composes and administers oaths for elected/appointed positions in a timely manner.
- Oversees proper destruction of public documents.
- Registers voters, processes changes, and maintains current voter list.
- Plans and supervises the conduct of all elections; prepares polls, ballot boxes, voting machines and ballots; instructs local election officials on election laws and procedures; processes all election ballots and reports results to the Secretary of State
- Assists Town Manager with the preparation of the Annual Town Report.
- Adheres to the Freedom of Information Act (FOIA) and Maine's Freedom of Access Act (FOAA) requirements. Oversees FOAA requests.
- Maintains cemetery records for all town-owned cemeteries; creates deeds for individual lots that have been sold; collects and records monies received for lots that have been sold.
- Keeps current and accurate files of Town ordinances, policies and procedures.
- Assists citizens at the front counter; answers questions and provides information; deals courteously with the public, promotes a positive public services attitude; establishes and maintains effective work relationships with other employees
- Assists individuals with accessing all Town records
- Assists with various clerical duties, including but not limited to, answering telephones, taking messages, copying, filing, and sending out correspondence.
- Assists the collection of taxes and processes vehicle registrations. Performs the functions of the Deputy Tax Collector/Deputy Treasurer in his/her absence, including but not limited to payroll and accounts payable warrants.
- Completes special projects as assigned by the Town Manager.
- Performs related work as may be required.
- Validates petitions
- Attends caucuses.
- Facilitates RSU5 elections and attends 3- Town Meetings for voter registration.

*The above statements are intended to describe the general nature and level of work being performed by the individual assigned to this position. The above is not intended to be an exhaustive list of all responsibilities and duties required.*

### **Educational Qualifications:**

- Considerable experience in advanced clerical work, including computer operations, customer service, public contact, and financial transactions
- Graduation from a standard high school or equivalent
- Two to three years of clerical, cash handling, and customer services experience; or any combination of relevant training and experience.
- Must have experience with Microsoft Word and Excel, be able to maintain email communication and have the ability to quickly become familiar with new programs.
- Experience in TRIO and other municipal software preferable, but not required
- Previous municipal office experience helpful, but not required.

### **Physical Requirements:**

- Light lifting
- Ability to stand for long periods of time (up to 45 minutes)
- Ability to work a 12–16-hour day during an election
- Ability to set up voting area, ensuring booths are in place
- Ability to sit for long periods of time
- Ability to move from a sitting position to a standing position frequently during the day
- Ability to walk from work station to counter
- Ability to type for long periods of time
- Specific vision abilities required by this job include close vision and the ability to adjust focus. The majority of the job involves using computer monitors all day.

**Town of Durham, ME  
Job Description**

**TITLE: Fire/Rescue Chief**

**Work Schedule:** Full Time

**Pay Range:** \$Annual Salary

**FLSA:** Exempt

**Revised/Approved:** June 8, 2021

This Position involves overseeing, management of, planning, organizing, directing, and implementing firefighting, fire prevention, emergency medical activities, and emergency management activities of the Durham Fire and Rescue Service to prevent or minimize the loss of life and property by fire, and other emergency situations as required.

The Fire/Rescue Chief shall be appointed by the Board of Selectmen. Work involves responsibility for Fire & Rescue personnel administration, including performance evaluation, making recommendations to the Board on hiring, promoting, terminating and discipline of full/part-time and appointed Fire and Rescue personnel; developing Fire & rescue procedures and insuring compliance with the same; and identifying the service and policy needs of the Fire & Rescue Service and bringing the same to the attention of the Board.

The Fire/Rescue Chief also holds the position of own Emergency Management Director (General Duties & responsibilities listed below) and Forest Warden.

As the Town Emergency Management Director, this position coordinates the development of the municipal emergency management program that seeks to mitigate the effects of emergency hazards, prepares measures that will preserve life and minimize damage, coordinates responsibilities and provides necessary assistance during emergencies, and establishes a recovery system to return the municipality to a pre-emergency state following a major emergency.

**REPORTS TO:**  
Town Manager  
Board of Selectmen  
County EMA Director (When Required)

**SUPERVISES:**  
Assistant Chiefs  
Assistant EMA Director  
Fire & EMS Personnel

**General Expectations and Position Summary:**

The Person filling the position must:

1. Be committed to the mission of the Town.
2. Work as a member of a team in the performance of duties.
3. Work in harmonious relationships with all Town staff and members of the public.
4. Perform duties in a conscientious and cooperative manner.
5. Perform required amount of work in a timely fashion with a minimum of errors.

6. Be neat and maintain a professional appearance.
7. Understand and work within the Town of Durham's Ordinances, Policies, and Procedures
8. Have extensive knowledge of practices and procedures of prevention and suppression gained through experience and training.
9. Have extensive knowledge and experience in firefighting equipment.
10. Have a thorough knowledge of the rules and regulations of the service, fire prevention codes, ordinances, and emergency medical regulations and statutes.
11. Have the ability to effectively work with, and maintain good working relationships with members of the service and other town officials, State and Federal authorities, and the general public.
12. Have operational level decision making skills as well as tactical and strategic planning skills. Such skills are often used in emergency situations requiring speed and accuracy
13. Have the ability to maintain at all times the highest form of personal and professional ethics.
14. Be readily accessible and available for emergency operations coordination during declared emergency/disaster situations.

**General Duties & Responsibilities:**

The Fire/Rescue Chief:

1. Plans, coordinates, supervises and evaluates Firefighting and Rescue Activities.
2. Establishes policies and procedures for Fire/Rescue Department in order to implement directives from the Board of Selectmen.
3. Supervises and coordinates the preparation and presentation of an annual budget for Fire/Rescue Department; directs the implementation of the Department's budgets; plans for and reviews specifications for new equipment.
4. Responds to alarms and direct activities at the scene of major emergencies as required. |
5. Directs the operation of departmental in-service training activities.
6. Prepares and submits monthly reports to the Board of Selectmen regarding the Department's activities and prepares a variety of other reports as appropriate including the annual report of activities.
7. Plans departmental operation with respect to equipment, apparatus, and personnel; supervises the implementation of such plans.
8. Assigns personnel and equipment to such duties and uses as the service requires; evaluates the need for and recommends the purchase of new equipment and supplies.
9. Responsible for coordination with area municipalities and rescue entities as appropriate.

10. Recruits and retains on-call and per-diem firefighters and EMS personnel to maintain staffing levels.
11. Ensures that personnel records, including training activities, are accurate and current.
12. Review and comment on public and private development projects relative to public safety issues consistent with relevant standards and codes.
13. Ensures that inventories of supplies are maintained at a proper level.
14. Identifies and applies for Federal, State, and local grants as applicable.
15. Attends conferences and meetings to keep abreast of current trends in the field; represents the Town Fire/Rescue Department in a variety of national, regional, local, county, and state meetings.
16. Stays abreast of State/Federal and Industry standards and ensures compliance with the same.
17. Coordinates and performs, as needed, maintenance and repair of all department equipment and facilities.
18. Conducts Fire Department pre-planning visits and on-site inspections as needed.
19. Interfaces with the public and the media, as necessary, on matters pertaining to fires, fire prevention, and fire safety.
20. Coordinates fire prevention and emergency medical services education to schools, residents, and businesses.
21. Performs related work as required.

*The above statements are intended to describe the general nature and level of work being performed by the individual assigned to this position. The above is not intended to be an exhaustive list of all responsibilities and duties required.*

**General Duties & Responsibilities:**

The Emergency Management Director

1. Coordinates with the County Emergency Management Agency the development of a Federal and State-mandates emergency operations plan for the Town of Durham and its departments, private institutions, organizations and industry.
2. Coordinates the scheduling and implementation of emergency management training programs and exercises for public safety and the general public with the County Emergency Management Agency for the benefit of the Town of Durham.
3. Develops an emergency operational center (EOC) from which key government officials will exercise direction and control over emergency operations.

4. Directs the EOC staffing and implements internal operating procedures to permit key local officials to conduct coordinated emergency situations.
5. Provides knowledge and advice to operating department heads, such as the Road Commissioner and School Principal, on the special conditions and operating requirements imposed by emergencies.
6. Maintains the Town of Durham's alerting/warning system.
7. Coordinates the identification of resources in manpower, equipment and materials for conservation and deployment during emergencies.
8. Maintains the Town of Durham's emergency communications systems.
9. Coordinates the emergency public information program for the dissemination of essential emergency information to the Board of Selectmen, road commissioner and school Principal.
10. Coordinates data collection required for disaster declaration and for state and federal disaster alliance reimbursement for the town of Durham in a state and/or federally declared emergency.
11. Participates in the Federal and State-mandates chemical planning and response systems with procedures for emergency chemical release notification and reporting.
12. Provides activity reports to the Board of Selectmen and County EMS about emergency management functions, when applicable
13. Identifies and applies for technical and financial assistance to help defray costs incurred by the Town, when available.
14. Attends conferences and meetings to keep abreast of current trends in the field; represents the Town Emergency Management department in a variety of local, county, and state meetings.
15. Performs related work as required.

*The above statements are intended to describe the general nature and level of work being performed by the individual assigned to this position. The above is not intended to be an exhaustive list of all responsibilities and duties required.*

**Physical Requirements:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit; talk or hear; stand; walk; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch or crawl; and taste or smell.

The Employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

The employee must meet and pass the fitness test as administered by the Department's contracted Workplace Healthcare Provider.

**Work Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in office, vehicles, and outdoor settings, in all weather conditions, including temperature extremes, during day and night work. Work is often performed in emergency and stressful situations. Individual is exposed to hazards associated with fighting fires, including smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents and oils.

The employee occasionally works near moving mechanical parts and in high, precarious places, and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.

The Noise level in the work environment is usually quiet in the office and loud at an emergency scene.

**Qualifications:**

Progressively responsible firefighting, rescue and emergency medical experience, including supervisory and administrative responsibilities of three to five years in duration. High school graduation supplemented by specialized instruction in fire prevention, firefighting, first aid, and resuscitation techniques. Must possess and maintain valid State of Maine motor vehicle operator's license, Firefighter I and II certification, EMT License. Must become NIMS compliant within one year of employment.

Graduation from a college with an associate's degree in fire science, or a closely related field and/or Paramedic License helpful, but not required. Employees are encouraged to become certified through the Maine Fire Chief's Association.

**Selectmen's Office  
Town of Durham**

To: Barbara Schneider, Town of Durham, in the County of Androscoggin, and the State of Maine:

The Town of Durham at its last meeting, having failed to elect a Warden, we do in accordance with the provisions of the laws of the State of Maine, hereby appoint you until the first Selectmen's meeting in April 2022.

Given under our hands this 8<sup>h</sup> day of **June, 2021**.

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**OATH OF OFFICE**

Municipality of Durham, Maine

I, Barbara Schneider, do swear or affirm, that I will support the Constitution of the United States, and of this state, so long as I shall continue a citizen thereof. (Constitution of Maine, Art IX, Section 1.)

I, Barbara Schneider, do swear or affirm, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as Warden for the Town of Durham until the first Selectmen's meeting in April 2022, according to the Constitution and laws of the State [so help me God].

\_\_\_\_\_

(Before assuming the duties of office, a town official shall be sworn by the moderator in an open town meeting, by the clerk, or by any other person authorized by law to administer an oath. Unless the oath is administered in the presence of the clerk, the person who administers it shall give the official a sworn certificate which shall be returned to the clerk for filing. Title 30-A M.R.S. 2526 (9)).

CAUTION: A PERSON MUST MAKE A SEPARATE OATH FOR EACH OFFICE TO WHICH HE/SHE IS ELECTED, eg SWEAR SEPARATELY AS SELECTMAN AND AS ASSESSOR.

Durham, Maine \_\_\_\_\_, 2021

Subscribe and sworn to:  
Before me, \_\_\_\_\_

**Selectmen's Office  
Town of Durham**

To: Gary Spring, Town of Durham, in the County of Androscoggin, and the State of Maine:

The Town of Durham at its last meeting, having failed to elect a Election Clerk, we do in accordance with the provisions of the laws of the State of Maine, hereby appoint you until the first Selectmen's meeting in April 2022.

Given under our hands this 8<sup>h</sup> day of **June, 2021**.

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**OATH OF OFFICE**

Municipality of Durham, Maine

I, Gary Spring, do swear or affirm, that I will support the Constitution of the United States, and of this state, so long as I shall continue a citizen thereof. (Constitution of Maine, Art IX, Section 1.)

I, Gary Spring, do swear or affirm, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as an Election Clerk for the Town of Durham until the first Selectmen's meeting in April 2022, according to the Constitution and laws of the State [so help me God].

\_\_\_\_\_

(Before assuming the duties of office, a town official shall be sworn by the moderator in an open town meeting, by the clerk, or by any other person authorized by law to administer an oath. Unless the oath is administered in the presence of the clerk, the person who administers it shall give the official a sworn certificate which shall be returned to the clerk for filing. Title 30-A M.R.S. 2526 (9)).

CAUTION: A PERSON MUST MAKE A SEPARATE OATH FOR EACH OFFICE TO WHICH HE/SHE IS ELECTED, eg SWEAR SEPARATELY AS SELECTMAN AND AS ASSESSOR.

Durham, Maine \_\_\_\_\_, 2021

Subscribe and sworn to:  
Before me, \_\_\_\_\_

**Selectmen's Office  
Town of Durham**

To: Kathy Tombarelli., Town of Gray, in the County of Cumberland, and the State of Maine:

The Town of Durham at its last meeting, having failed to elect an Interim Registrar of Voters, we do in accordance with the provisions of the laws of the State of Maine, hereby appoint you as Interim Registrar of Voters until the hiring of a permanent Registrar of Voters or the first Selectmen's meeting in April 2022; whichever comes first.

Given under our hands this 8<sup>th</sup> day of June, 2021.

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**OATH OF OFFICE**

Municipality of Durham, Maine

I, Kathy Tombarelli., do swear or affirm, that I will support the Constitution of the United States, and of this state, so long as I shall continue a citizen thereof. (Constitution of Maine, Art IX, Section 1.)

I, Kathy Tombarelli., do swear or affirm, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as Interim Registrar of Voters for the Town of Durham until a permanent Registrar of Voters is hired or the first Selectmen's meeting in April 2022; whichever comes first, according to the Constitution and laws of the State [so help me God].

\_\_\_\_\_

(Before assuming the duties of office, a town official shall be sworn by the moderator in an open town meeting, by the clerk, or by any other person authorized by law to administer an oath. Unless the oath is administered in the presence of the clerk, the person who administers it shall give the official a sworn certificate which shall be returned to the clerk for filing. Title 30-A M.R.S. 2526 (9)).

CAUTION: A PERSON MUST MAKE A SEPARATE OATH FOR EACH OFFICE TO WHICH HE/SHE IS ELECTED, eg SWEAR SEPARATELY AS SELECTMAN AND AS ASSESSOR.

Durham, Maine \_\_\_\_\_, 2021

Subscribe and sworn to:  
Before me, \_\_\_\_\_

**Selectmen's Office  
Town of Durham**

To: Kathy Tombarelli., Town of Gray, in the County of Cumberland, and the State of Maine:

The Town of Durham at its last meeting, having failed to elect an Interim Town Clerk, we do in accordance with the provisions of the laws of the State of Maine, hereby appoint you as Interim Town Clerk until the hiring of a permanent Town Clerk or the first Selectmen's meeting in April 2022; whichever comes first.

Given under our hands this 8<sup>th</sup> day of June, **2021**.

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**OATH OF OFFICE**

Municipality of Durham, Maine

I, Kathy Tombarelli., do swear or affirm, that I will support the Constitution of the United States, and of this state, so long as I shall continue a citizen thereof. (Constitution of Maine, Art IX, Section 1.)

I, Kathy Tombarelli., do swear or affirm, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as Interim Town Clerk for the Town of Durham until a permanent Town Clerk is hired or the first Selectmen's meeting in April 2022; whichever comes first, according to the Constitution and laws of the State [so help me God].

\_\_\_\_\_

(Before assuming the duties of office, a town official shall be sworn by the moderator in an open town meeting, by the clerk, or by any other person authorized by law to administer an oath. Unless the oath is administered in the presence of the clerk, the person who administers it shall give the official a sworn certificate which shall be returned to the clerk for filing. Title 30-A M.R.S. 2526 (9)).

CAUTION: A PERSON MUST MAKE A SEPARATE OATH FOR EACH OFFICE TO WHICH HE/SHE IS ELECTED, eg SWEAR SEPARATELY AS SELECTMAN AND AS ASSESSOR.

Durham, Maine \_\_\_\_\_, 2021

Subscribe and sworn to:  
Before me, \_\_\_\_\_

**Selectmen's Office  
Town of Durham**

To: Curtis Dimock, Jr., Town of Durham, in the County of Androscoggin, and the State of Maine:

The Town of Durham at its last meeting, having failed to elect an Emergency Management Director, we do in accordance with the provisions of the laws of the State of Maine, hereby appoint you as Interim Emergency Management Director until the hiring of a permanent Emergency Management Director or the first Selectmen's meeting in April 2022; whichever comes first.

Given under our hands this 8<sup>th</sup> day of June, 2021.

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\_\_\_\_\_

**OATH OF OFFICE**

Municipality of Durham, Maine

I, Curtis Dimock, Jr., do swear or affirm, that I will support the Constitution of the United States, and of this state, so long as I shall continue a citizen thereof. (Constitution of Maine, Art IX, Section 1.)

I, Curtis Dimock, Jr., do swear or affirm, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as Interim Emergency Management Director for the Town of Durham until a permanent Emergency Management Director is hired or the first Selectmen's meeting in April 2022; whichever comes first, according to the Constitution and laws of the State [so help me God].

\_\_\_\_\_

(Before assuming the duties of office, a town official shall be sworn by the moderator in an open town meeting, by the clerk, or by any other person authorized by law to administer an oath. Unless the oath is administered in the presence of the clerk, the person who administers it shall give the official a sworn certificate which shall be returned to the clerk for filing. Title 30-A M.R.S. 2526 (9)).

CAUTION: A PERSON MUST MAKE A SEPARATE OATH FOR EACH OFFICE TO WHICH HE/SHE IS ELECTED, eg SWEAR SEPARATELY AS SELECTMAN AND AS ASSESSOR.

Durham, Maine \_\_\_\_\_, 2021

Subscribe and sworn to:

Before me, \_\_\_\_\_

**Selectmen's Office  
Town of Durham**

To: Curtis Dimock, Jr., Town of Durham, in the County of Androscoggin, and the State of Maine:

The Town of Durham at its last meeting, having failed to elect a Forest Warden, we do in accordance with the provisions of the laws of the State of Maine, hereby appoint you as Interim Forest Warden until the hiring of a permanent Forest Warden or the first Selectmen's meeting in April 2022; whichever comes first.

Given under our hands this 8<sup>th</sup> day of June, 2021.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**OATH OF OFFICE**

Municipality of Durham, Maine

I, Curtis Dimock, Jr., do swear or affirm, that I will support the Constitution of the United States, and of this state, so long as I shall continue a citizen thereof. (Constitution of Maine, Art IX, Section 1.)

I, Curtis Dimock, Jr., do swear or affirm, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as Interim Forest Warden for the Town of Durham until a permanent Forest Warden is hired or the first Selectmen's meeting in April 2022; whichever comes first, according to the Constitution and laws of the State [so help me God].

\_\_\_\_\_

(Before assuming the duties of office, a town official shall be sworn by the moderator in an open town meeting, by the clerk, or by any other person authorized by law to administer an oath. Unless the oath is administered in the presence of the clerk, the person who administers it shall give the official a sworn certificate which shall be returned to the clerk for filing. Title 30-A M.R.S. 2526 (9)).

CAUTION: A PERSON MUST MAKE A SEPARATE OATH FOR EACH OFFICE TO WHICH HE/SHE IS ELECTED, eg SWEAR SEPARATELY AS SELECTMAN AND AS ASSESSOR.

Durham, Maine \_\_\_\_\_, 2021

Subscribe and sworn to:  
Before me, \_\_\_\_\_

**Selectmen's Office  
Town of Durham**

To: Curtis Dimock, Jr., Town of Durham, in the County of Androscoggin, and the State of Maine:

The Town of Durham at its last meeting, having failed to elect a Health Officer, we do in accordance with the provisions of the laws of the State of Maine, hereby appoint you as Interim Health Officer until the hiring of a permanent Health Officer or the first Selectmen's meeting in April 2022; whichever comes first.

Given under our hands this 8<sup>th</sup> day of June, 2021.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**OATH OF OFFICE**

Municipality of Durham, Maine

I, Curtis Dimock, Jr., do swear or affirm, that I will support the Constitution of the United States, and of this state, so long as I shall continue a citizen thereof. (Constitution of Maine, Art IX, Section 1.)

I, Curtis Dimock, Jr., do swear or affirm, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as Interim Health Officer for the Town of Durham until a permanent Health Officer is hired or the first Selectmen's meeting in April 2022; whichever comes first, according to the Constitution and laws of the State [so help me God].

\_\_\_\_\_

(Before assuming the duties of office, a town official shall be sworn by the moderator in an open town meeting, by the clerk, or by any other person authorized by law to administer an oath. Unless the oath is administered in the presence of the clerk, the person who administers it shall give the official a sworn certificate which shall be returned to the clerk for filing. Title 30-A M.R.S. 2526 (9)).

CAUTION: A PERSON MUST MAKE A SEPARATE OATH FOR EACH OFFICE TO WHICH HE/SHE IS ELECTED, eg SWEAR SEPARATELY AS SELECTMAN AND AS ASSESSOR.

Durham, Maine \_\_\_\_\_, 2021

Subscribe and sworn to:

Before me, \_\_\_\_\_

**Warrant Recap**

Warrant 59

Vendor-----	Amount	Account-----
00413 AFLAC	452.96	MUNI OPS / AFLAC W/H
00609 Airgas USA, LLC	132.52	FIRE DEPT - EQUIPMENT MA
00008 Androscoggin Cty. Reg. of Deeds	171.00	ADMINISTRATI - LIENS&TRNFRS
00008 Androscoggin Cty. Reg. of Deeds	46.00	ASSESSING - TRANSFERS
00134 Atlantic Pavement Marking, Inc.	7,396.22	Public Works - PAVING
00065 Bound Tree Medical	1,590.18	FIRE DEPT - EQUIPMENT MA
00255 Business Equipment Unlimited	56.89	OFFICE EXPN - SUPPLIES
00322 CARDMEMBER SERVICE	96.43	TELECOM - SOFTWARE
00322 CARDMEMBER SERVICE	43.17	Public Works - ELECT(UTIL)
00322 CARDMEMBER SERVICE	105.49	Public Works - MINOR EQUIP
00322 CARDMEMBER SERVICE	149.85	Public Works - MATERIAL
00322 CARDMEMBER SERVICE	19.99	FIRE DEPT - TRAINING
00031 Central Maine Power Co.	135.31	FACILITY T.O - ELECT(UTIL)
00031 Central Maine Power Co.	74.54	DURHAM EURKA - ELECT(UTIL)
00031 Central Maine Power Co.	18.22	Public Works - ELECT(UTIL)
00031 Central Maine Power Co.	17.71	Public Works - ELECT(UTIL)
00031 Central Maine Power Co.	16.31	FACILITY T.O - UNION ELECTR
00031 Central Maine Power Co.	121.50	FACILITY T.O - STREETLIGHTS
00031 Central Maine Power Co.	343.76	Public Works - ELECT(UTIL)
00031 Central Maine Power Co.	16.31	RIVER PARK - ELECT(UTIL)
00031 Central Maine Power Co.	337.76	FIRE DEPT - ELECTRIC
00031 Central Maine Power Co.	16.31	WAR MEM PARK - ELECT(UTIL)
00213 Comcast	168.35	Public Works - ELECT(UTIL)
00213 Comcast	22.22	Public Works - ELECT(UTIL)
00049 Consolidated Communications	186.82	FACILITY T.O - FACILITY TO
00049 Consolidated Communications	140.12	FIRE DEPT - PHONE
00049 Consolidated Communications	46.71	FACILITY T.O - TELEPHONE
00049 Consolidated Communications	100.39	Public Works - ELECT(UTIL)
00610 CRAFCO, INC.	6,689.82	Public Works - PAVING
00308 Dead River Company	558.62	FIRE DEPT - TRK GAS/DISL
00451 East Shore Studio & Print	730.00	ADMINISTRATI - POSTAGE
00222 Easy Rent-All Corp.	128.00	Public Works - MINOR EQUIP
00071 Election Systems & Software	770.68	ADMINISTRATI - ELECTIONS
00024 FASTENAL COMPANY	18.47	Public Works - VEH/EQUIP
00312 Home Depot Credit Services	29.97	Public Works - FACILITY MAI
00680 IIA FIRE DEPARTMENT TESTING	3,810.00	FIRE DEPT - EQUIPMENT MA
00053 Linnell Choate & Webber LLP	100.00	ADMINISTRATI - LEGAL
00027 Maine Equalization Consultants, Inc	1,500.00	ASSESSING - LABOR
00029 Maine Municipal Association	8.00	ADMINISTRATI - ADMIN/SEL EX
00239 NAPA	1,546.00	Public Works - VEH/EQUIP
00239 NAPA	87.61	FIRE DEPT - EQUIPMENT MA
00656 NORWAY SAVINGS BANK	58,894.00	DEBT SERVICE - FIRE TRUCK
00395 PINE TREE WASTE	1,368.66	SOLID WASTE - HAULERS
00395 PINE TREE WASTE	1,573.34	SOLID WASTE - HAULERS

## Warrant Recap

### Warrant 59

Vendor-----	Amount	Account-----
00537 QUADIENT, INC	116.85	ADMINISTRATI - POSTAGE
00392 Radio Communications Mgmt. Inc.	230.00	Public Works - PROF SERVICE
00225 Regional School Unit Number 5	436,377.38	SCHOOL OPS - SCHOOL EXPEN
00678 RINALDI ENERGY	677.99	Public Works - GASOLINE
00431 ROBERT FORREST	106.96	ADMINISTRATI - ADMIN/SEL EX
00061 Staples Credit Plan	87.82	FIRE DEPT - MISCSUPPLIES
00075 Sun Journal	99.79	PLANNING - ADVERTISING
00075 Sun Journal	30.63	ADMINISTRATI - ADVERTISING
00679 TANKS UNLIMITED, INC.	2,670.00	Public Works - DE-ICING MAT
00679 TANKS UNLIMITED, INC.	3,807.67	Public Works - FACILITY MAI
00664 THE MAINTENANCE CONNECTION, INC	161.33	Public Works - VEH/EQUIP
00336 Town Hall Streams, LLC	250.00	TELECOM - ACCESS CHNL
00575 TRACTION HEAVY DUTY	57.00	Public Works - VEH/EQUIP
00569 TRI-STATE STEEL	117.79	Public Works - VEH/EQUIP
00015 Verizon Wireless	124.47	FIRE DEPT - PHONE
00015 Verizon Wireless	41.49	FACILITY T.O - FACILITY TO
00015 Verizon Wireless	41.49	Public Works - ELECT(UTIL)
00047 W.B. Mason	6.01	OFFICE EXPN - SUPPLIES
00195 Yankee Yardworks	1,000.00	CEMETARIES - CEM MOWING

**Prepaid Total--            0.00**

**Current Total--        535,840.88**

**Warrant Total--        535,840.88**

**A / P Warrant**

Warrant 59

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
<b>00413 AFLAC</b>						
0256	54936	06	MAY 21- ACT EV429	INV 730252		
MAY 21- ACT EV429			G 10-330-00		452.96	0.00
			MUNI OPS / AFLAC W/H			
			<b>Vendor Total-</b>		<b>452.96</b>	
<b>00609 Airgas USA, LLC</b>						
0256	54937	06	6 OX USPDAWBEMS	INV 9113339351		
6 OX USPDAWBEMS			E 14-3510		132.52	0.00
			FIRE DEPT - EQUIPMENT MA			
			<b>Vendor Total-</b>		<b>132.52</b>	
<b>00008 Androscoggin Cty. Reg. of Deeds</b>						
0256	54938	06	5/31/21 BILL-DEED COPIES	INV 38285 64T		<b>*** SEPARATE ***</b>
5/31/21 BILL-DEED COPIES			E 19-2003		46.00	0.00
			ASSESSING - TRANSFERS			
			<b>Invoice Total-</b>		<b>46.00</b>	
0256	54939	06	9 LIEN DISCHARGES	9 DISCHARGES		
9 LIEN DISCHARGES			E 07-5508		171.00	0.00
			ADMINISTRATI - LIENS&TRNFRS			
			<b>Invoice Total-</b>		<b>171.00</b>	
			<b>Vendor Total-</b>		<b>217.00</b>	
<b>00134 Atlantic Pavement Marking, Inc.</b>						
0256	54940	06	LINE STRIPING - DOULBE YE	INV 7800		
LINE STRIPING - DOULBE YE			E 10-4510		7,396.22	0.00
			Public Works - PAVING			
			<b>Vendor Total-</b>		<b>7,396.22</b>	
<b>00065 Bound Tree Medical</b>						
0256	54941	06	5/28/21 INVOICE	INV 84076592		
5/28/21 INVOICE			E 14-3510		1,590.18	0.00
			FIRE DEPT - EQUIPMENT MA			
			<b>Vendor Total-</b>		<b>1,590.18</b>	
<b>00255 Business Equipment Unlimited</b>						
0256	54942	06	5/19/2021 INVOICE	IN2879384		
5/19/2021 INVOICE			E 05-5502		56.89	0.00
			OFFICE EXPN - SUPPLIES			
			<b>Vendor Total-</b>		<b>56.89</b>	
<b>00322 CARDMEMBER SERVICE</b>						
0256	54943	06	5/18/21 STATEMENT	479851005780933		
5/18/21 STATEMENT			E 30-4021		96.43	0.00
			TELECOM - SOFTWARE			
5/18/21 STATEMENT			E 10-3002		43.17	0.00
			Public Works - ELECT(UTIL)			
5/18/21 STATEMENT			E 10-4507		105.49	0.00
			Public Works - MINOR EQUIP			
5/18/21 STATEMENT			E 10-4501		149.85	0.00
			Public Works - MATERIAL			
5/18/21 STATEMENT			E 14-4014		19.99	0.00
			FIRE DEPT - TRAINING			
			<b>Vendor Total-</b>		<b>414.93</b>	
<b>00031 Central Maine Power Co.</b>						
0256	54944	06	5/28/21 BILL	3950-0003-254		
Town Office			E 06-3002		135.31	0.00
			FACILITY T.O - ELECT(UTIL)			
Eureka Bldg.			E 41-3002		74.54	0.00

**A / P Warrant**

Warrant 59

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Blinker			DURHAM EURKA - ELECT(UTIL) E 10-3002		18.22	0.00
Sand/Salt Shed			Public Works - ELECT(UTIL) E 10-3002		17.71	0.00
Union Church			Public Works - ELECT(UTIL) E 06-3602		16.31	0.00
Street Lights			FACILITY T.O - UNION ELECTR E 06-3003		121.50	0.00
Public Works			FACILITY T.O - STREETLIGHTS E 10-3002		343.76	0.00
River Park			Public Works - ELECT(UTIL) E 26-3002		16.31	0.00
Fire Station			RIVER PARK - ELECT(UTIL) E 14-3004		337.76	0.00
War Memorial Pk			FIRE DEPT - ELECTRIC E 34-3002		16.31	0.00
			WAR MEM PARK - ELECT(UTIL)			
<b>Vendor Total-</b>					<b>1,097.73</b>	
<b>00213 Comcast</b>						
0256	54945	06	5/15/21 BILL	877330320011632		
5/15/21 BILL			E 10-3002		168.35	0.00
			Public Works - ELECT(UTIL)			
<b>Invoice Total-</b>					<b>168.35</b>	
0256	54945	06	5/16/21 BILL	877330320010858		
5/16/21 BILL			E 10-3002		22.22	0.00
			Public Works - ELECT(UTIL)			
<b>Invoice Total-</b>					<b>22.22</b>	
<b>Vendor Total-</b>					<b>190.57</b>	
<b>00049 Consolidated Communications</b>						
0256	54946	06	5/18/21 BILL	ACT 18321441893		
5/18/21 BILL			E 06-3504		186.82	0.00
			FACILITY T.O - FACILITY TO E 14-5014		140.12	0.00
5/18/21 BILL			FIRE DEPT - PHONE E 06-3603		46.71	0.00
5/18/21 BILL			FACILITY T.O - TELEPHONE E 10-3002		100.39	0.00
			Public Works - ELECT(UTIL)			
<b>Vendor Total-</b>					<b>474.04</b>	
<b>00610 CRAFTCO, INC.</b>						
0256	54947	06	4200 LB ROADSaver/6 PL DE	INV 9402468791		
4200 LB ROADSaver/6 PL DE			E 10-4510		6,689.82	0.00
			Public Works - PAVING			
<b>Vendor Total-</b>					<b>6,689.82</b>	
<b>00308 Dead River Company</b>						
0256	54948	06	227.9 GAL DIESEL	REF 12690		
227.9 GAL DIESEL			E 14-4514		558.62	0.00
			FIRE DEPT - TRK GAS/DISL			
<b>Vendor Total-</b>					<b>558.62</b>	
<b>00451 East Shore Studio &amp; Print</b>						
0256	54949	06	ESTIMATED POSTAGE-21 TAX	INV 14811P		
ESTIMATED POSTAGE-21 TAX			E 07-5509		730.00	0.00
			ADMINISTRATI - POSTAGE			
<b>Vendor Total-</b>					<b>730.00</b>	
<b>00222 Easy Rent-All Corp.</b>						

**A / P Warrant**

Warrant 59

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
0256	54950	06	LEVEL-HAND LEVEL KUKER-RA	INV 257473		
LEVEL-HAND LEVEL KUKER-RA			E 10-4507		128.00	0.00
			Public Works - MINOR EQUIP			
			<b>Vendor Total-</b>		<b>128.00</b>	
<b>00071 Election Systems &amp; Software</b>						
0256	54951	06	TOUCHSCREEN/TABULOTOR 6/8	CD2002876		
TOUCHSCREEN/TABULOTOR 6/8			E 07-2001		770.68	0.00
			ADMINISTRATI - ELECTIONS			
			<b>Vendor Total-</b>		<b>770.68</b>	
<b>00024 FASTENAL COMPANY</b>						
0256	54952	06	5/20/21 INVOICE	MEAUB189402		
5/20/21 INVOICE			E 10-4000		18.47	0.00
			Public Works - VEH/EQUIP			
			<b>Vendor Total-</b>		<b>18.47</b>	
<b>00312 Home Depot Credit Services</b>						
0256	54953	06	5/13/21 STATEMENT	603532253189388		
5/13/21 STATEMENT			E 10-4003		29.97	0.00
			Public Works - FACILITY MAI			
			<b>Vendor Total-</b>		<b>29.97</b>	
<b>00680 IIA FIRE DEPARTMENT TESTING</b>						
0256	54954	06	ANNUAL FIRE HOSE TESTING	INV-010062		
ANNUAL FIRE HOSE TESTING			E 14-3510		3,810.00	0.00
			FIRE DEPT - EQUIPMENT MA			
			<b>Vendor Total-</b>		<b>3,810.00</b>	
<b>00053 Linnell Choate &amp; Webber LLP</b>						
0256	54955	06	5/25/21 STATEMENT	ACT 18365.0001		
5/25/21 STATEMENT			E 07 2002		100.00	0.00
			ADMINISTRATI - LEGAL			
			<b>Vendor Total-</b>		<b>100.00</b>	
<b>00027 Maine Equalization Consultants, Inc</b>						
0256	54956	06	JUNE 2021	JUNE 2021		
Assessor's Agent			E 19-1050		1,500.00	0.00
			ASSESSING - LABOR			
			<b>Vendor Total-</b>		<b>1,500.00</b>	
<b>00029 Maine Municipal Association</b>						
0256	54957	06	ME TOWN & CITY- R FOREST	ORD 1000406638		
ME TOWN & CITY- R FOREST			E 07-2010		8.00	0.00
			ADMINISTRATI - ADMIN/SEL EX			
			<b>Vendor Total-</b>		<b>8.00</b>	
<b>00239 NAPA</b>						
0256	54958	06	5/31/21 STATEMENT	ACT 44575		<b>*** SEPARATE ***</b>
5/31/21 STATEMENT			E 14-3510		87.61	0.00
			FIRE DEPT - EQUIPMENT MA			
			<b>Invoice Total-</b>		<b>87.61</b>	
0256	54959	06	5/31/21 BILL	ACT 47712		
5/31/21 BILL			E 10-4000		1,546.00	0.00
			Public Works - VEH/EQUIP			
			<b>Invoice Total-</b>		<b>1,546.00</b>	
			<b>Vendor Total-</b>		<b>1,633.61</b>	
<b>00656 NORWAY SAVINGS BANK</b>						
0256	54960	06	6/15/2021 PMT	LOAN 4000119600		
6/15/2021 PMT			E 16-3992		58,894.00	0.00

**A / P Warrant**

Warrant 59

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
DEBT SERVICE - FIRE TRUCK						
<b>Vendor Total-</b>					<b>58,894.00</b>	
<b>00395 PINE TREE WASTE</b>						
0256	54961	06	5/18-5/21/21 WEIGHT TICKE	INV 110028		
5/18-5/21/21 WEIGHT TICKE	E 20-2030				1,368.66	0.00
SOLID WASTE - HAULERS						
<b>Invoice Total-</b>					<b>1,368.66</b>	
0256	54961	06	5/11-5/14/21 WEOGHT TICK	INV 109975		
5/11-5/14/21 WEOGHT TICK	E 20-2030				1,573.34	0.00
SOLID WASTE - HAULERS						
<b>Invoice Total-</b>					<b>1,573.34</b>	
<b>Vendor Total-</b>					<b>2,942.00</b>	
<b>00537 QUADIENT, INC</b>						
0256	54962	06	5/18/21 INC- 6/17-9/16-21	INV 58460281		
5/18/21 INC- 6/17-9/16-21	E 07-5509				116.85	0.00
ADMINISTRATI - POSTAGE						
<b>Vendor Total-</b>					<b>116.85</b>	
<b>00392 Radio Communications Mgmt. Inc.</b>						
0256	54963	06	5/21/21 INV-ENGINEERING	INV 88903		
5/21/21 INV-ENGINEERING	E 10-4528				230.00	0.00
Public Works - PROF SERVICE						
<b>Vendor Total-</b>					<b>230.00</b>	
<b>00225 Regional School Unit Number 5</b>						
0256	54964	06	JUNE 20, 2021	JUNE 20, 2021		
JUNE 20, 2021	E 50-6100				436,377.38	0.00
SCHOOL OPS - SCHOOL EXPEN						
<b>Vendor Total-</b>					<b>436,377.38</b>	
<b>00678 RINALDI ENERGY</b>						
0256	54965	06	305.4 GAL DIESEL	INV RE559238		
305.4 GAL DIESEL	E 10-4512				677.99	0.00
Public Works - GASOLINE						
<b>Vendor Total-</b>					<b>677.99</b>	
<b>00431 ROBERT FORREST</b>						
0256	54966	06	MILEAGE 5/21-6/3/21	MILEAGE REIMB		
MILEAGE 5/21-6/3/21	E 07-2010				106.96	0.00
ADMINISTRATI - ADMIN/SEL EX						
<b>Vendor Total-</b>					<b>106.96</b>	
<b>00061 Staples Credit Plan</b>						
0256	54967	06	5/12/21 STATEMENT	603551782027733		
5/12/21 STATEMENT	E 14-7010				87.82	0.00
FIRE DEPT - MISCSUPPLIES						
<b>Vendor Total-</b>					<b>87.82</b>	
<b>00075 Sun Journal</b>						
0256	54968	06	5/31/21 INVOICE	INV 341630		
5/31/21 INVOICE	E 31-2066				99.79	0.00
PLANNING - ADVERTISING						
5/31/21 INVOICE	E 07-7005				30.63	0.00
ADMINISTRATI - ADVERTISING						
<b>Vendor Total-</b>					<b>130.42</b>	
<b>00679 TANKS UNLIMITED, INC.</b>						
0256	54969	06	1025 GAL TANK/PUMP	INV 3753		
1025 GAL TANK/PUMP	E 10-4521				2,670.00	0.00

**A / P Warrant**

Warrant 59

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
1025 GAL TANK/PUMP			Public Works - DE-ICING MAT E 10-4003		3,807.67	0.00
			Public Works - FACILITY MAI			
<b>Vendor Total-</b>					<b>6,477.67</b>	
<b>00664 THE MAINTENANCE CONNECTION, INC</b>						
0256	54970	06	2 REDUCED SHANK E 10-4000	INV 17143400	161.33	0.00
2 REDUCED SHANK			Public Works - VEH/EQUIP			
<b>Vendor Total-</b>					<b>161.33</b>	
<b>00336 Town Hall Streams, LLC</b>						
0256	54971	06	6/1/21 INVOICE E 30-1055	INV 13157	250.00	0.00
6/1/21 INVOICE			TELECOM - ACCESS CHNL			
<b>Vendor Total-</b>					<b>250.00</b>	
<b>00575 TRACTION HEAVY DUTY</b>						
0256	54972	06	50 DOUBLE SEAL CAP E 10-4000	INV 1101P151150	57.00	0.00
50 DOUBLE SEAL CAP			Public Works - VEH/EQUIP			
<b>Vendor Total-</b>					<b>57.00</b>	
<b>00569 TRI-STATE STEEL</b>						
0256	54973	06	5/12/21 INVOICE E 10-4000	INV 57963	117.79	0.00
5/12/21 INVOICE			Public Works - VEH/EQUIP			
<b>Vendor Total-</b>					<b>117.79</b>	
<b>00015 Verizon Wireless</b>						
0256	54974	06	5/22/21 BILL F 14-5014	INV 9880400100	124.47	0.00
5/22/21 BILL			FIRE DEPT - PHONE			
5/22/21 BILL			E 06-3504		41.49	0.00
			FACILITY T.O - FACILITY TO			
5/22/21 BILL			E 10-3002		41.49	0.00
			Public Works - ELECT(UTIL)			
<b>Vendor Total-</b>					<b>207.45</b>	
<b>00047 W.B. Mason</b>						
0256	54975	06	ENVELOPES/DRY ERASE MARKE E 05-5502	INV 220246175	6.01	0.00
ENVELOPES/DRY ERASE MARKE			OFFICE EXPN - SUPPLIES			
<b>Vendor Total-</b>					<b>6.01</b>	
<b>00195 Yankee Yardworks</b>						
0256	54976	06	CEMETARY MOWING - 1ST INS E 22-2049	INV 5429	1,000.00	0.00
CEMETARY MOWING - 1ST INS			CEMETARIES - CEM MOWING			
<b>Vendor Total-</b>					<b>1,000.00</b>	



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Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>04 - PERSONNEL</b>	<b>294,460.00</b>	<b>107,542.10</b>	<b>107,542.10</b>	<b>186,917.90</b>	<b>36.52</b>
1000 - SELECTMEN/CHAIRMAN SALARY	2,640.00	1,100.00	1,100.00	1,540.00	41.67
1001 - MEETING SECRETARY	3,000.00	1,159.81	1,159.81	1,840.19	38.66
1006 - TOWN CLERK SALARY	35,443.00	15,178.10	15,178.10	20,264.90	42.82
1007 - TOWN CLERK BENEFITS	10,640.00	5,319.72	5,319.72	5,320.28	50.00
1009 - DEPUTY TAX COLLECTOR/TREASURER	35,443.00	15,590.82	15,590.82	19,852.18	43.99
1010 - DEPUTY OFFICE BENEFITS	10,640.00	5,319.72	5,319.72	5,320.28	50.00
1014 - SELECTMANS SALARY	7,680.00	3,200.00	3,200.00	4,480.00	41.67
1018 - CODE ENFORCEMENT SALARY	43,708.00	17,472.36	17,472.36	26,235.64	39.98
1019 - CEO BENEFITS INSUR	1,200.00	584.00	584.00	616.00	48.67
1020 - ADMIN ASSISTANT SALARY	31,818.00	20,446.11	20,446.11	11,371.89	64.26
1021 - ADMIN ASSISTANT BENEFITS	11,288.00	8,548.56	8,548.56	2,739.44	75.73
1029 - Allowance for Merit Wage Incre	2,620.00	0.00	0.00	2,620.00	0.00
1030 - MANAGER SALARY	55,342.00	6,538.40	6,538.40	48,803.60	11.81
1031 - MANAGER HEALTH	18,228.00	0.00	0.00	18,228.00	0.00
2507 - FICA	18,464.00	5,974.81	5,974.81	12,489.19	32.36
2508 - MEDICARE	3,186.00	1,109.69	1,109.69	2,076.31	34.83
2509 - ICMA 401A RETIREMENT	3,120.00	0.00	0.00	3,120.00	0.00
<b>05 - OFFICE EXPENSES</b>	<b>68,777.00</b>	<b>39,575.52</b>	<b>39,575.52</b>	<b>29,201.48</b>	<b>57.54</b>
2502 - INSURANCES	40,000.00	20,124.00	20,124.00	19,876.00	50.31
2503 - WORKERS COMP	3,767.00	0.00	0.00	3,767.00	0.00
4024 - TRIO SOFTWARE	17,260.00	17,260.23	17,260.23	-0.23	100.00
4030 - EQUIPMENT LEASE	2,250.00	935.55	935.55	1,314.45	41.58
5003 - PUBLICATIONS	1,000.00	0.00	0.00	1,000.00	0.00
5007 - FURNISHINGS	150.00	0.00	0.00	150.00	0.00
5502 - SUPPLIES	4,200.00	1,255.74	1,255.74	2,944.26	29.90
7003 - SELECTMEN'S DISCRETIONARY	150.00	0.00	0.00	150.00	0.00
<b>06 - FACILITY EXPENSES-TOWN OFFICE</b>	<b>13,495.00</b>	<b>5,055.53</b>	<b>5,055.53</b>	<b>8,439.47</b>	<b>37.46</b>
1029 - Allowance for Merit Wage Incre	46.00	0.00	0.00	46.00	0.00
2006 - JANITORIAL SUPPLIES	100.00	11.99	11.99	88.01	11.99
2007 - SECURITY	765.00	318.65	318.65	446.35	41.65
2009 - GENERATOR REPAIR	300.00	0.00	0.00	300.00	0.00
2507 - FICA	121.00	42.47	42.47	78.53	35.10
2508 - MEDICARE	29.00	10.50	10.50	18.50	36.21
3002 - ELECTRICITY - Utilities	2,181.00	796.27	796.27	1,384.73	36.51
3003 - STREETLIGHTS ELECTRICITY	1,557.00	790.05	790.05	766.95	50.74
3005 - PROPANE	1,500.00	531.04	531.04	968.96	35.40
3502 - MAINT&REPAIRS	1,000.00	155.00	155.00	845.00	15.50
3504 - OFFICE TELEPHONE	3,010.00	1,121.71	1,121.71	1,888.29	37.27
3601 - UNION CHURCH SECURITY	240.00	240.00	240.00	0.00	100.00
3602 - UNION ELECTRICITY	200.00	81.55	81.55	118.45	40.78
3603 - TELEPHONE	476.00	228.57	228.57	247.43	48.02
7035 - JANITORIAL WAGES	1,970.00	727.73	727.73	1,242.27	36.94

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Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>07 - ADMINISTRATION CONT'D</b>					
07 - ADMINISTRATION	68,284.00	34,687.11	34,687.11	33,596.89	50.80
1038 - ELECTION PAYROLL	3,400.00	1,275.87	1,275.87	2,124.13	37.53
2001 - ELECTIONS	5,000.00	1,825.50	1,825.50	3,174.50	36.51
2002 - LEGAL	10,000.00	790.00	790.00	9,210.00	7.90
2004 - AUDIT	12,200.00	12,200.00	12,200.00	0.00	100.00
2010 - ADMIN/SELECT FEE, DUES, ETC.	6,000.00	1,844.45	1,844.45	4,155.55	30.74
2050 - MMA DUES	4,828.00	4,867.00	4,867.00	-39.00	100.81
2051 - GPCOG DUES	7,696.00	0.00	0.00	7,696.00	0.00
2507 - FICA	211.00	54.86	54.86	156.14	26.00
2508 - MEDICARE	49.00	18.15	18.15	30.85	37.04
4001 - TAX BILLS EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00
5508 - LIENS&TRANSFERS	2,500.00	1,558.00	1,558.00	942.00	62.32
5509 - POSTAGE	4,500.00	1,943.65	1,943.65	2,556.35	43.19
5550 - Town Manager Search	8,000.00	7,249.00	7,249.00	751.00	90.61
7005 - ADVERTISING	2,400.00	1,060.63	1,060.63	1,339.37	44.19
<b>10 - Public Works (formerly ROADS)</b>					
1029 - Allowance for Merit Wage Incre	8,604.00	0.00	0.00	8,604.00	0.00
1052 - ROAD COMMISSIONER SALARY	62,005.00	26,554.86	26,554.86	35,450.14	42.83
1054 - LABOR	258,400.00	106,841.28	106,841.28	151,558.72	41.35
2503 - WORKERS COMP	33,940.00	33,941.00	33,941.00	-1.00	100.00
2507 - FICA	24,064.00	9,994.15	9,994.15	14,069.85	41.53
2508 - MEDICARE	4,671.00	1,778.23	1,778.23	2,892.77	38.07
2510 - INSURANCE	80,419.00	39,962.30	39,962.30	40,456.70	49.69
3002 - ELECTRICITY - Utilities	15,900.00	8,168.37	8,168.37	7,731.63	51.37
3511 - COMMUNICATIONS	1,500.00	410.58	410.58	1,089.42	27.37
4000 - VEHICLE/EQUIPMENT	45,000.00	21,324.97	21,324.97	23,675.03	47.39
4002 - RENTAL EQUIPMENT	12,000.00	345.00	345.00	11,655.00	2.88
4003 - FACILITY MAINTENANCE	10,000.00	5,191.48	5,191.48	4,808.52	51.91
4006 - TREE CUTTING	2,500.00	0.00	0.00	2,500.00	0.00
4014 - TRAINING	1,000.00	394.00	394.00	606.00	39.40
4501 - MATERIAL	37,000.00	12,046.10	12,046.10	24,953.90	32.56
4502 - CULVERTS/DRAINS	12,000.00	-1,614.60	-1,614.60	13,614.60	-13.46
4503 - EROSIONCONTROL	2,500.00	1,512.00	1,512.00	988.00	60.48
4504 - SIGNS	3,500.00	804.78	804.78	2,695.22	22.99
4505 - SAFETY EQUIPMENT	3,000.00	894.63	894.63	2,105.37	29.82
4506 - SUPPLIES	3,500.00	2,936.71	2,936.71	563.29	83.91
4507 - MINOREQUIPMENT	3,800.00	0.00	0.00	3,800.00	0.00
4510 - PAVING	317,994.00	1,122.65	1,122.65	316,871.35	0.35
4512 - GASOLINE	30,000.00	11,660.66	11,660.66	18,339.34	38.87
4518 - UNIFORM/CLOTHING REIMBURSEMENT	2,000.00	0.00	0.00	2,000.00	0.00
4519 - Traffic Control (Flagging etc)	1,000.00	0.00	0.00	1,000.00	0.00
4521 - DE-ICING AGENTS	18,000.00	6,900.30	6,900.30	11,099.70	38.34
4528 - PROFESSIONAL SERVICES	12,000.00	9,379.80	9,379.80	2,620.20	78.17

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<b>10 - Public Works (formerly ROADS) CONT'D</b>					
4530 - WINTER SAND	8,000.00	0.00	0.00	8,000.00	0.00
4531 - WINTER SALT	100,000.00	56,413.61	56,413.61	43,586.39	56.41
4532 - WINTER PLOW BLADES	12,000.00	387.08	387.08	11,612.92	3.23
4533 - WINTER EQUIPMENT MAINTENANCE	30,000.00	7,713.14	7,713.14	22,286.86	25.71
4534 - WEATHER TECHNOLOGY	600.00	0.00	0.00	600.00	0.00
7035 - JANITORIAL WAGES	1,707.00	485.44	485.44	1,221.56	28.44
<b>14 - FIRE DEPARTMENT</b>	473,351.00	200,035.51	200,035.51	273,315.49	42.26
1029 - Allowance for Merit Wage Incre	598.00	0.00	0.00	598.00	0.00
1035 - FIRE/RESCUE CHIEF SALARY	58,535.00	27,082.62	27,082.62	31,452.38	46.27
1036 - LABOR	193,875.00	77,651.06	77,651.06	116,223.94	40.05
1053 - UNEMPLOYMENT	0.00	12.60	12.60	-12.60	----
2501 - HEALTH INSURANCE	22,280.00	10,126.30	10,126.30	12,153.70	45.45
2503 - WORKERS COMP	45,055.00	24,084.80	24,084.80	20,970.20	53.46
2507 - FICA	16,600.00	6,873.18	6,873.18	9,726.82	41.40
2508 - MEDICARE	3,663.00	1,490.38	1,490.38	2,172.62	40.69
2510 - INSURANCE	1,100.00	1,027.05	1,027.05	72.95	93.37
3004 - ELECTRIC	6,000.00	2,177.78	2,177.78	3,822.22	36.30
3005 - PROPANE	5,500.00	3,329.08	3,329.08	2,170.92	60.53
3502 - MAINT&REPAIRS	6,600.00	2,250.92	2,250.92	4,349.08	34.10
3510 - EQUIPMENT MAINTENANCE	41,850.00	9,248.98	9,248.98	32,601.02	22.10
4014 - TRAINING	7,000.00	3,609.96	3,609.96	3,390.04	51.57
4513 - AMBULANCE INTERCEPT	4,200.00	300.00	300.00	3,900.00	7.14
4514 - DIESEL/GAS FOR TRUCK	4,400.00	1,407.64	1,407.64	2,992.36	31.99
5008 - DUES	2,300.00	310.00	310.00	1,990.00	13.48
5009 - CHIEF'S EXPENSE	1,800.00	489.72	489.72	1,310.28	27.21
5010 - PREVENTION	1,500.00	0.00	0.00	1,500.00	0.00
5011 - PERSONAL SAFETY	16,000.00	757.22	757.22	15,242.78	4.73
5014 - DISPATCH	29,690.00	26,748.26	26,748.26	2,941.74	90.09
7010 - MISC/SUPPLIES	4,805.00	1,057.96	1,057.96	3,747.04	22.02
<b>16 - DEBT SERVICE</b>	980,862.00	275,874.85	275,874.85	704,987.15	28.13
3987 - 2019 MMBB ROAD BOND	0.00	17,981.64	17,981.64	-17,981.64	----
3988 - 2014 EQUIPMENT BOND PW	91,120.00	91,119.18	91,119.18	0.82	100.00
3989 - 2014 BUILDING BOND PW	141,524.00	141,523.32	141,523.32	0.68	100.00
3990 - 2016 MMBB ROAD BOND	164,765.00	3,810.71	3,810.71	160,954.29	2.31
3991 - 2018 MMBB ROAD BOND	242,880.00	21,440.00	21,440.00	221,440.00	8.83
3992 - ENGINE 22 2018 BOND	58,894.00	0.00	0.00	58,894.00	0.00
3997 - 2019 MMBB Road/Ambulance Bond	281,679.00	0.00	0.00	281,679.00	0.00
<b>17 - FIRE RESERVE</b>	90,000.00	0.00	0.00	90,000.00	0.00
3999 - CAPITAL PROJECTS	60,000.00	0.00	0.00	60,000.00	0.00
4005 - CAPITAL RESERVE	30,000.00	0.00	0.00	30,000.00	0.00
<b>18 - Public Works Reserve Fund</b>	218,600.00	188,580.00	188,580.00	30,020.00	86.27

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<b>18 - Public Works Reserve Fund CONT'D</b>					
<b>3999 - CAPITAL PROJECTS</b>	<b>188,600.00</b>	<b>188,580.00</b>	<b>188,580.00</b>	<b>20.00</b>	<b>99.99</b>
<b>4005 - CAPITAL RESERVE</b>	<b>30,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>30,000.00</b>	<b>0.00</b>
<b>19 - ASSESSING</b>					
<b>1050 - LABOR</b>	<b>18,000.00</b>	<b>7,500.00</b>	<b>7,500.00</b>	<b>10,500.00</b>	<b>41.67</b>
<b>2003 - TRANSFERS</b>	<b>400.00</b>	<b>170.00</b>	<b>170.00</b>	<b>230.00</b>	<b>42.50</b>
<b>5503 - MAPPING</b>	<b>2,300.00</b>	<b>2,683.50</b>	<b>2,683.50</b>	<b>-383.50</b>	<b>116.67</b>
<b>20 - SOLID WASTE</b>					
<b>2030 - HAULERS</b>	<b>310,000.00</b>	<b>120,365.15</b>	<b>120,365.15</b>	<b>189,634.85</b>	<b>38.83</b>
<b>5520 - TAG PURCHASE</b>	<b>307,500.00</b>	<b>117,940.61</b>	<b>117,940.61</b>	<b>189,559.39</b>	<b>38.35</b>
<b>5520 - TAG PURCHASE</b>	<b>2,500.00</b>	<b>2,424.54</b>	<b>2,424.54</b>	<b>75.46</b>	<b>96.98</b>
<b>22 - CEMETARIES</b>					
<b>2049 - CEMETARY MOWING CONTRACT</b>	<b>4,650.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,650.00</b>	<b>0.00</b>
<b>4034 - EQUIPMENT/MAINTENANCE</b>	<b>4,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>
<b>5530 - FLAGS</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>
<b>5530 - FLAGS</b>	<b>550.00</b>	<b>0.00</b>	<b>0.00</b>	<b>550.00</b>	<b>0.00</b>
<b>24 - RUNAROUND PARK</b>					
<b>2101 - SANITATION</b>	<b>1,080.00</b>	<b>22.97</b>	<b>22.97</b>	<b>1,057.03</b>	<b>2.13</b>
<b>2101 - SANITATION</b>	<b>980.00</b>	<b>0.00</b>	<b>0.00</b>	<b>980.00</b>	<b>0.00</b>
<b>2102 - PARK MAINTENANCE</b>	<b>100.00</b>	<b>22.97</b>	<b>22.97</b>	<b>77.03</b>	<b>22.97</b>
<b>25 - COUNTY TAX</b>					
<b>7032 - COUNTY TAX PAYABLE</b>	<b>558,960.00</b>	<b>0.00</b>	<b>0.00</b>	<b>558,960.00</b>	<b>0.00</b>
<b>7032 - COUNTY TAX PAYABLE</b>	<b>558,960.00</b>	<b>0.00</b>	<b>0.00</b>	<b>558,960.00</b>	<b>0.00</b>
<b>26 - RIVER PARK</b>					
<b>2102 - PARK MAINTENANCE</b>	<b>900.00</b>	<b>81.55</b>	<b>81.55</b>	<b>818.45</b>	<b>9.06</b>
<b>2102 - PARK MAINTENANCE</b>	<b>700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>700.00</b>	<b>0.00</b>
<b>3002 - ELECTRICITY - Utilities</b>	<b>200.00</b>	<b>81.55</b>	<b>81.55</b>	<b>118.45</b>	<b>40.78</b>
<b>27 - CONSERVATION</b>					
<b>5008 - DUES</b>	<b>2,200.00</b>	<b>200.00</b>	<b>200.00</b>	<b>2,000.00</b>	<b>9.09</b>
<b>5008 - DUES</b>	<b>200.00</b>	<b>200.00</b>	<b>200.00</b>	<b>0.00</b>	<b>100.00</b>
<b>7028 - CAMP</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.00</b>
<b>28 - GENERAL ASSISTANCE</b>					
<b>6000 - GEN ASSISTANCE CASES</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>600.00</b>	<b>0.00</b>
<b>6000 - GEN ASSISTANCE CASES</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>600.00</b>	<b>0.00</b>
<b>30 - TELECOM</b>					
<b>1008 - PUBLIC INFORMATION TECHNICIAN</b>	<b>50,411.00</b>	<b>30,191.86</b>	<b>30,191.86</b>	<b>20,219.14</b>	<b>59.89</b>
<b>1008 - PUBLIC INFORMATION TECHNICIAN</b>	<b>20,000.00</b>	<b>11,249.01</b>	<b>11,249.01</b>	<b>8,750.99</b>	<b>56.25</b>
<b>1029 - Allowance for Merit Wage Incre</b>	<b>411.00</b>	<b>0.00</b>	<b>0.00</b>	<b>411.00</b>	<b>0.00</b>
<b>1055 - ACCESS CHANNEL EXPENSES</b>	<b>3,000.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,750.00</b>	<b>41.67</b>
<b>1057 - WEBSITE EXPENSE</b>	<b>1,838.00</b>	<b>1,929.38</b>	<b>1,929.38</b>	<b>-91.38</b>	<b>104.97</b>
<b>1058 - Email Expense</b>	<b>3,500.00</b>	<b>2,563.04</b>	<b>2,563.04</b>	<b>936.96</b>	<b>73.23</b>
<b>2070 - SERVICES</b>	<b>10,000.00</b>	<b>7,532.50</b>	<b>7,532.50</b>	<b>2,467.50</b>	<b>75.33</b>
<b>2507 - FICA</b>	<b>1,240.00</b>	<b>697.42</b>	<b>697.42</b>	<b>542.58</b>	<b>56.24</b>
<b>2508 - MEDICARE</b>	<b>290.00</b>	<b>163.08</b>	<b>163.08</b>	<b>126.92</b>	<b>56.23</b>
<b>4014 - TRAINING</b>	<b>132.00</b>	<b>0.00</b>	<b>0.00</b>	<b>132.00</b>	<b>0.00</b>
<b>4020 - HARDWARE</b>	<b>4,500.00</b>	<b>1,514.82</b>	<b>1,514.82</b>	<b>2,985.18</b>	<b>33.66</b>
<b>4021 - SOFTWARE</b>	<b>3,000.00</b>	<b>1,296.41</b>	<b>1,296.41</b>	<b>1,703.59</b>	<b>43.21</b>

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Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>30 - TELECOM CONT'D</b>					
4506 - SUPPLIES	300.00	0.00	0.00	300.00	0.00
4522 - PRINTING	2,200.00	1,996.20	1,996.20	203.80	90.74
<b>31 - PLANNING</b>	31,795.00	12,653.26	12,653.26	19,141.74	39.80
1001 - MEETING SECRETARY	2,500.00	1,993.34	1,993.34	506.66	79.73
1016 - Town Planner	17,380.00	8,167.50	8,167.50	9,212.50	46.99
1029 - Allowance for Merit Wage Incre	53.00	0.00	0.00	53.00	0.00
1066 - BDS LABOR	4,000.00	1,200.00	1,200.00	2,800.00	30.00
2002 - LEGAL	1,000.00	0.00	0.00	1,000.00	0.00
2010 - ADMIN/SELECT FEE, DUES, ETC.	1,200.00	325.00	325.00	875.00	27.08
2066 - ADVERTISING	200.00	98.35	98.35	101.65	49.18
2507 - FICA	1,481.00	704.33	704.33	776.67	47.56
2508 - MEDICARE	346.00	164.74	164.74	181.26	47.61
4037 - PLANNING & PROJECTS	2,815.00	0.00	0.00	2,815.00	0.00
5532 - SUPPLIES	400.00	0.00	0.00	400.00	0.00
5533 - BOARD POSTAGE	420.00	0.00	0.00	420.00	0.00
<b>34 - WAR MEMORIAL PARK</b>	300.00	81.55	81.55	218.45	27.18
3002 - ELECTRICITY - Utilities	200.00	81.55	81.55	118.45	40.78
5530 - FLAGS	100.00	0.00	0.00	100.00	0.00
<b>37 - ANIMAL CONTROL</b>	17,760.00	11,277.10	11,277.10	6,482.90	63.50
2070 - SERVICES	500.00	0.00	0.00	500.00	0.00
5024 - COASTAL HUMANE	5,580.00	5,579.60	5,579.60	0.40	99.99
5025 - ACO CONTRACTED SERVICES	11,680.00	5,697.50	5,697.50	5,982.50	48.78
<b>39 - RECREATION</b>	4,850.00	0.00	0.00	4,850.00	0.00
3995 - MEMORIAL DAY PARADE	750.00	0.00	0.00	750.00	0.00
3998 - RECREATION	4,100.00	0.00	0.00	4,100.00	0.00
<b>41 - DURHAM EUREKA</b>	6,844.00	1,812.53	1,812.53	5,031.47	26.48
1029 - Allowance for Merit Wage Incre	31.00	0.00	0.00	31.00	0.00
2006 - JANITORIAL SUPPLIES	1,313.00	494.70	494.70	818.30	37.68
2507 - FICA	81.00	30.40	30.40	50.60	37.53
2508 - MEDICARE	19.00	7.08	7.08	11.92	37.26
3002 - ELECTRICITY - Utilities	2,000.00	1,104.10	1,104.10	895.90	55.21
3005 - PROPANE	100.00	0.00	0.00	100.00	0.00
3502 - MAINT&REPAIRS	3,000.00	176.25	176.25	2,823.75	5.88
4506 - SUPPLIES	300.00	0.00	0.00	300.00	0.00
<b>49 - OTHER</b>	0.00	388.80	388.80	-388.80	----
7034 - ABATEMENTS	0.00	388.80	388.80	-388.80	----
<b>50 - SCHOOL OPERATIONS</b>	0.00	2,181,887.10	2,181,887.10	-2,181,887.10	----
6100 - SCHOOL EXPENSES	0.00	2,181,887.10	2,181,887.10	-2,181,887.10	----
<b>Final Totals</b>	4,377,483.00	3,586,214.51	3,586,214.51	791,268.49	81.92