

NOTICE OF SELECT BOARD MEETING

10/12/2021 6:30 PM

Town of Durham Board of Selectmen

Kevin Nadeau, Chairman, Rob Pontau, Vice
Chairman, Todd Beaulieu, Richard George, Marc
Farrin

630 Hallowell Road, Durham, ME. 04039

AGENDA

1. Call to Order & Establishment of Quorum
2. Amendments to Agenda
3. Departments/Committee Reports:
 - a. Town Manager
 - b. Road Commissioner
 - c. Fire Chief
4. Public Comment on non-agenda items / Correspondence
5. Action & Discussion Items:
 - a. 1290 Royalsborough Road – Temporary Activities Permit (Land Use Ordinance Section 5.27)
 - b. Complete ICMA (Mission Square) 457 Plan Documentation (Employee Contributions Only)
 - c. Town Office Hours Discussion
 - d. Election Day November 2, 2021 Updates
6. Consent Agenda: (Any Board member may request to have an item removed from the consent agenda for discussion)
 - a. Approve Minutes – September 28, 2020 Select Board Meeting Minutes
 - b. Approve October 12, 2021 A/P Warrant
7. Upcoming Meeting(s) and Town News:

Select Board Meetings will be held:

 - Regular Meeting – October 26, 2021 at 6:30 PM
 - Regular Meeting – November 9, 2021 at 6:30 PM

Election Day

 - AMVETS Post 13 - 1049 Royalsborough Rd, Durham, ME 04222
Polls Open 8:00 AM – 8 PM
8. Executive Session pursuant to 1 M.R.S.A. § 405(6)(A) & (H) – Personnel Matters & Enforcement Matters.
9. Re-convene
10. Adjourn



TOWN OF DURHAM
630 Hallowell Road
Durham, Maine 04222

Tel. (207) 353-2561
Fax: (207) 353-5367

10/12/2021 Select Board Meeting – Manager’s Report

To: Durham Select Board

I hope that all are enjoying the amazing stretch of weather and the foliage that has been amazing this fall. At the Town Office, we are continuing to work on efficiencies – looking for ways to save both time and money while providing excellent customer service. Unfortunately, we are still on “Limited New” Status for BMV, but we are able to all other transactions, business as usual. A note to snowmobile owners, we just received the stickers from IF&W and can register all recreational vehicles. Registration fees for snowmobiles have been increased by the State, so be prepared for that increase when you come in to register your snowmobile.

We now have a notary at the Town Office, our Town Clerk Jessica Landberg. Both Janet and I are also working towards being notaries as well to help better serve the community. All things State related are moving slowly while we continue to work through the Covid shortages in staff State-wide. Please bear with us while we are also doing our required training and education modules, which are unfortunately all back to online for the foreseeable future.

The Public Works department is continuing to pave utilizing the remaining 2019 Road Bond funds – there are few other roads to be completed before the end of the paving season which can continue through October and even into November, weather permitting. I am also pleased to announce that we have hired a new Public Works Driver/Laborer, Bradley Bisbee – welcome to Durham.

As we head into October, we will be starting the budget process in the near future – both the CIP committee and the budget committee should be hearing from me within the next few weeks. Any suggestions for streamlining or facilitating the process in a way that is more constructive or efficient are welcome.

Concerning the budget, costs for all materials and services are skyrocketing – additionally, online/cyber security issues are also intensifying. We have a need to update both hardware and software/firewalls to keep ahead of the threats. We are looking for available funding streams to help offset the rising costs. These challenges are being faced by all municipalities, but are especially difficult for smaller, rural areas of the State. Our staff is working hard to keep up with all the evolving changes.

Another area of change is the area of Code Enforcement – Maine’s new statewide base energy code, the 2015 IECC, will went into effect on July 1, 2021 for all new home and building construction statewide. This will be a challenge for both contractors and code officers to implement and comply with the code changes.

And last, a reminder that all absentee ballots requests for the November 2nd election need to be received by October 28th. The polls will be open at AMVETS from 8:00 am to 8:00 pm on Election Day.

Respectfully submitted,
Kathy L. Tombarelli



Town of Durham

1099 Royalsborough Road
Durham, Maine 04222

Tel.: (207) 353-3281

**Road Commissioner
Calvin Beaumier
Cell Phone (207) 844-1774**

Durham Public Works Department Head Report 10-12-21

- We have been ditching and clearing trees along Bowie Hill and Stackpole Roads. We are close to having all ditching done for next year's road paving plan. We will push through to mid-November with that. Our goal is to always be one year ahead of paving with ditching so that we can get our paving done in the spring or early summer.
- The trucks are all in great shape and ready for plow season. We will be putting all winter head-gear on for plows in the next week or two.
- Crooker has finished paving all but Harlie Woods, Day Road surface pavement and the Public Works parking lot. I will be working with them to get that completed by the end of the month.
- We have hired a new full-time driver to replace the one that left.
- We are in great shape for seasonal staffing for winter road plowing.



TOWN OF DURHAM
630 Hallowell Road
Durham, Maine 04222

Office of Codes Enforcement Tel. (207) 353-2561
Fax: (207) 353-5367

TEMPORARY ACTIVITIES PERMIT

Name: **David and Mary McLellan**

Address: **1290 Royalsborough Road, Durham, ME 04222**

Phone: **(207) 407-3241**

Address of permitted activity: **1290 Royalsborough Road, Durham, ME 04222**

Temporary Activity - An activity that is of a decidedly temporary nature or of short duration which will, because of unusual circumstances, be unable to meet the minimum requirements of these performance standards, may be allowed under the provisions of a Special Permit issued by the Selectmen. The conditions of issuance or of renewal for any such permit are:

1. The proposed activity or use will not continue beyond a maximum time period of one (1) week. If, in the judgment of the Code Enforcement Officer additional time is required by circumstances, and a permit beyond one week is requested, the Code Enforcement Officer must obtain the concurrence of the Planning Board before such an extension is granted. Upon expiration of the Special Permit, the activity must be immediately discontinued or brought into conformance with the minimum performance standards or it will be in violation of this Ordinance.
2. The proposed activity will not create, cause or increase any health, safety or public nuisance problems.
3. The proposed activity will not cause immediate or future damage to adjacent properties.
4. Reasonable provision is made to prevent or minimize harmful environmental impacts of the proposed activity.

This section is not intended to permit uses which do not conform to the use requirements of this Ordinance.

Please attach a detailed description and specific duration of the proposed temporary activity as well as detailed explanation as to how this activity complies with items 1-4 listed above and submit to the Codes Enforcement Officer for review and determination.

Applicant signature: Mary McLellan submission date: 9/24/21

Permit valid from: _____ to: _____

Selectmen Chair signature: _____ date: _____

Permit requested for Open House/Ribbon Cutting Ceremony at Bliss Farm Inn

In conjunction with the Greater Freeport Chamber of Commerce, we are requesting permission to hold an open house and ribbon cutting ceremony on Thursday, October 28th from 4:30 pm - 7:30 pm. This event will be open to the Durham community as a chance to walk through the historic Bagley-Bliss house and celebrate the reopening of the inn.

We are hoping to have a violinist play (non amplified music) to entertain guests as they walk through the house. We are also planning to serve catered appetizers, desserts, and beverages. If possible, we would like the beverages to include wine and beer to be served alongside the food. We will also have sodas and other assorted non-alcoholic beverages. The beverages will be supervised at all times in order to prevent any underage persons from consuming or handling them.

We have reached out to Replenova Farm to request use of their parking lot for any overflow parking at the inn; in addition, we will be encouraging carpooling in all postings about the event.

We anticipate 30-40 people to attend, but not all at once. We feel that people will tour the house, chat a while, and then depart at staggered times. We will be requiring all attendees to wear masks when indoors.

Thank you so much for your time and consideration!

Dave and Mary McLellan
Owners/Innkeepers of Bliss Farm Inn
(207) 407-3241

**SUGGESTED RESOLUTION
FOR A LEGISLATIVE BODY RELATING TO A 457 DEFERRED COMPENSATION PLAN**

Name of Employer: Town of Durham Account Number 30- 305041
State: 10/12/2021

Title of Program Coordinator: Town Manager
(see definition below for duties of Program Coordinator)

Resolution of the above named Employer ("Employer")

WHEREAS, the Employer has employees rendering valuable services; and

WHEREAS, the establishment of a deferred compensation plan for such employees serves the interests of the Employer by enabling it to provide reasonable retirement security for its employees, by providing increased flexibility in its personnel management system, and by assisting in the attraction and retention of competent personnel; and

WHEREAS, the Employer has determined that the establishment of a deferred compensation plan to be administered by the ICMA Retirement Corporation serves the above objectives; and

WHEREAS, the Employer desires that its deferred compensation plan be administered by the ICMA Retirement Corporation, and that some or all of the funds held under such plan be invested in VantageTrust, a trust established by public employers for the collective investment of funds held under their retirement and deferred compensation plans;

NOW THEREFORE BE IT RESOLVED that the Employer hereby adopts the deferred compensation plan (the "Plan") in the form of: (Select one)

- The ICMA Retirement Corporation Deferred Compensation Plan and Trust, referred to as Appendix A
- The plan provided by the Employer (executed copy attached hereto).

BE IT FURTHER RESOLVED that the Employer hereby adopts the Declaration of Trust of VantageTrust, attached hereto as Appendix B, intending this adoption to be operative with respect to any retirement or deferred compensation plan subsequently established by the Employer, if the assets of the plan are to be invested in VantageTrust.

BE IT FURTHER RESOLVED that the assets of the Plan shall be held in trust, with the Employer serving as trustee, for the exclusive benefit of the Plan participants and their beneficiaries, and the assets shall not be diverted to any other purpose.

BE IT FURTHER RESOLVED that the Employer hereby agrees to serve as trustee under the Plan.

BE IT FURTHER RESOLVED that the Town Manager (use title of official, not name) shall be the coordinator for this program; shall receive necessary reports, notices, etc. from ICMA Retirement Corporation or VantageTrust; shall cast, on behalf of the Employer, any required votes under VantageTrust; Administrative duties to carry out the plan may be assigned to the appropriate departments, and is authorized to execute all necessary agreements with ICMA Retirement Corporation incidental to the administration of the Plan.

I, _____, Clerk of the (City, County, etc.) of _____, do hereby certify that the foregoing resolution, proposed by _____, in the (Council Member, Trustee, etc.) of _____ was duly passed and adopted in the (Council, Board, etc.) of the (City, County, etc.) of _____ at regular meeting thereof assembled this ____ day of _____, 20____, by the following vote:

AYES:

NAYS:

ABSENT:

(Seal)

Clerk of the (City, County, etc.)

Municipality	Population	Monday	Tuesday	Wednesday
Durham current		8:30 - 4:30	8:30 - 4:30	Closed
Staff Works		8:00 - 5:00	8:00 - 5:00	
Open lunch		Unpaid 1-hour lunch break	Unpaid 1-hour lunch break	
Durham Proposed	3,848	Open: 8:30 - 4:00 (-.5) Staff Works: 8:30 - 4:30	Open: 8:30 - 4:00 (-.5) Staff Works: 8:30 - 4:30	Open: 8:30 - 4:00 (+7.5) Staff Works: 8:30 - 4:30
Open lunch		Unpaid 1/2 lunch break	Unpaid 1/2 lunch break	Unpaid 1/2 lunch break
Brunswick	20,278	8:30 - 4:30	8:30 - 4:30	8:30 - 4:30
Cumberland	7,211	8:00 - 5:00	8:00 - 5:00	8:00 - 5:00
Falmouth	11,185	7:00 - 4:30	8:00 - 4:30	8:00 - 4:30
Freeport	7,879	7:30 - 6:00	7:30 - 6:00	7:30 - 6:00
Gray	7,761	8:30 - 4:00	8:30 - 4:00	8:30 - 4:00
Open Lunch		Paid 1-hour lunch break	Paid 1-hour lunch break	Paid 1-hour lunch break
Lewiston		8:30 - 4:00	8:30 - 4:00	8:30 - 4:00
Staff Works	36,095	8:30 - 4:30	8:30 - 4:30	8:30 - 4:30
Lisbon	9,009	8:30 - 4:00	8:30 - 4:00	8:30 - 4:00
Mechanic Falls	3,031	8:00 - 5:00	8:00 - 5:00	8:00 - 4:00
New Gloucester	5,542	10:00 - 7:00	8:00 - 5:00	8:00 - 5:00
North Yarmouth	3,565	8:00 - 6:00	8:00 - 5:00	8:00 - 5:00
Pownal	1,474	8:30 - 6:30	8:30 - 4:30	8:30 - 4:30
Topsham	8,784	8:30 - 4:30	8:30 - 4:30	8:30 - 4:30
Sabattus	4,876	8:00 - 4:30	8:00 - 4:30	8:00 - 4:30
Yarmouth	8349	8-12, 1-4	8-12, 1-4	8-12, 1-4
Closed Lunch		Closed 12-1	Closed 12-1	Closed 12-1

Thursday	Friday	Hours Open
10:30 - 6:30	8:30 - 4:30	
10:00 - 7:00	8:00 - 5:00	Currently 32
Unpaid 1-hour lunch break	Unpaid 1-hour lunch break	
Open: 8:30- 6:00 (+1.5)		
Clerk Works: 8:30 - 2:00		
Dep. Treasurer Works 1:00 - 6:30	8:30 - 12:30 (-4)	Proposed 36
15 minute paid break		
8:30 - 6:00	8:30 - 3:00	
8:00 - 6:00	Closed Friday	37
8:00 - 4:30	Closed Friday	35
7:30 - 6:00	Closed Friday	
8:30 - 6:30	8:30-noon	36.5
Paid 1-hour lunch break		
8:30 - 4:00	8:30 - 4:00	37.5
8:30 - 4:30	8:30 - 4:30	40
8:30 - 4:00	8:30 - 4:00	37.5
8:30 - 5:30	7:30 - 11:30	39
7:00 - 4:00	Closed Friday	36
8:00 - 5:00	Closed Friday	34
8:30 - 4:30	Closed Friday	34
8:30 - 6:00	8:30 - 3:00	40
8:00 - 6:00	8:00 - 1:00	39.5
8-12, 1-4		
Closed 12-1	Closed Friday	32

Town of Durham

COMPLAINT RESOLUTION PROCEDURE

Article 1. Purpose and Intent:

It shall be the policy of the Town of Durham to accept written complaints regarding the services that are provided by the Department. Included in this policy is the recognition that customers who receive services that, in their opinion, fall short of their expectations, have the right to express their opinions with a reasonable explanation so that the Department may review their operational policies, practices and procedures which may be amended to improve the services that are provided.

Article 2. Filing a Complaint:

- A. Any person who believes they received services from the Town of Durham that for any reason warrant a complaint, may file a formal complaint with the Department as soon as possible but within fourteen (14) calendar days after the actual receipt of services (event) by filling out the Department's complaint form. If the Department or a covered municipality receives a letter from the complainant, a formal Complaint Form shall be sent to their address to be completed and returned within five (5) calendar days of the date posted on the Complaint form.
- B. Failure by the complainant to meet the above deadlines OR to return the formal complaint form hamper the ability of the Department to complete a formal review of the incident and may cause the complaint to be dismissed.

Article 3. Review and Determination:

- A. Once the Department has received the formal complaint or is in receipt of a letter from the complainant, the complaint will be reviewed by the designated officer (the Departments Quality Assurance Officer) or committee.
- B. Upon completion of any review, the Town of Durham shall notify the complainant in writing of their determination and any action that may be necessary to correct the policies, practices or procedures related to the complaint, within the confines of any applicable laws.

Article 4. Appeal of a Determination:

- A. At the written request of a complainant, the Chief of the Town of Durham's Fire Rescue Squad will request a hearing at a mutually agreeable location, date and time, allowing the complainant to substantiate their appeal. Within ten (10) calendar days of this hearing, a letter of determination will be sent to the complainant explaining the decision arising out of the appeal. There are no further appeals at the Town of Durham level.
- B. An appeals committee comprised of at least two members of the Town of Durham's board and the Chief of the Town of Durham Fire Rescue.

Article 5. Liability of the Board of Selectmen Members:

- A. Any member appointed to the Appeals Board referenced in Article 4 shall be covered by the Town of Durham’s liability policy for any actions and or omissions that arise from their official participation. This shall include the same indemnification and hold harmless covenants that protect the members of the Town of Durham in their duties including any decisions the Board has rendered or that may result from any legal judgment rendered against the Town of Durham arising out of the specific complaint.

Article 6. Amendments to this Policy:

- A. This policy may be amended from time to time as the Fire Chief and/or Board of Selectmen of the Town of Durham may determine as necessary.

Fire Chief, Town of Durham
Durham Fire Rescue

Date _____

EFFECTIVE DATE: _____

**TOWN OF DURHAM
COMPLAINT RESOLUTION PROCEDURE COMPLAINT FORM**

Today's Date: _____ Date of the Event: _____

Name of Complainant: _____ Phone # _____

Address of Complainant: _____

Complainant's Description of the Complaint: (You may also include photos, documentation and other evidence)

Complainant: If you have first-hand witnesses that can support your complaint, please provide their name(s) and contact information:

Complainant: How would you like to see this complaint resolved?

Town of Durham/Durham Fire Rescue Chief: Disposition of the Complaint:

Town of Durham/Durham Fire Rescue Chief: Date of Disposition Notification: _____

By: _____, Chief – Town of Durham/Durham Fire Rescue

This complaint form should be completed and sent to: _____

Warrant Recap

Warrant 103

Vendor-----	Amount	Account-----
00256 A. E. Hodsdon Consulting Engineers	1,040.65	Public Works - PAVING
00256 A. E. Hodsdon Consulting Engineers	1,069.60	Public Works - PAVING
00256 A. E. Hodsdon Consulting Engineers	515.00	Public Works - PROF SERVICE
00413 AFLAC	116.36	MUNI OPS / AFLAC W/H
00374 BEK INC	346.25	TELECOM - SERVICES
00374 BEK INC	529.00	TELECOM - EMAIL EXP
00065 Bound Tree Medical	21.78	FIRE DEPT - EQUIPMENT MA
00065 Bound Tree Medical	610.08	FIRE DEPT - EQUIPMENT MA
00696 Brand Company Inc	40.70	FIRE DEPT - EQUIPMENT MA
00529 CANON FINANCIAL SERVICES, INC	187.11	OFFICE EXPN - EQUIP LEASE
00529 CANON FINANCIAL SERVICES, INC	100.40	OFFICE EXPN - SUPPLIES
00322 CARDMEMBER SERVICE	0.99	Public Works - COMMUNICATIO
00322 CARDMEMBER SERVICE	98.56	FIRE DEPT - MISCSUPPLIES
00322 CARDMEMBER SERVICE	6.03	FIRE DEPT - TRAINING
00322 CARDMEMBER SERVICE	57.60	ADMINISTRATI - POSTAGE
00322 CARDMEMBER SERVICE	29.98	TELECOM - WEBSITE EXP
00322 CARDMEMBER SERVICE	100.99	OFFICE EXPN - SUPPLIES
00322 CARDMEMBER SERVICE	47.85	ASSESSING - TRANSFERS
00322 CARDMEMBER SERVICE	210.99	FIRE DEPT - MISCSUPPLIES
00031 Central Maine Power Co.	189.78	FACILITY T.O - ELECT(UTIL)
00031 Central Maine Power Co.	66.78	DURHAM EURKA - ELECT(UTIL)
00031 Central Maine Power Co.	19.42	Public Works - ELECT(UTIL)
00031 Central Maine Power Co.	18.71	Public Works - ELECT(UTIL)
00031 Central Maine Power Co.	16.86	FACILITY T.O - UNION ELECTR
00031 Central Maine Power Co.	127.27	FACILITY T.O - STREETLIGHTS
00031 Central Maine Power Co.	400.08	Public Works - ELECT(UTIL)
00031 Central Maine Power Co.	16.86	RIVER PARK - ELECT(UTIL)
00031 Central Maine Power Co.	415.37	FIRE DEPT - ELECTRIC
00031 Central Maine Power Co.	16.86	WAR MEM PARK - ELECT(UTIL)
00283 Chad Little Outdoor Power Equip	9.98	Public Works - VEH/EQUIP
00283 Chad Little Outdoor Power Equip	198.48	Public Works - VEH/EQUIP
00692 Chief Robert Tripp	455.00	FIRE DEPT - DUES
00213 Comcast	168.35	Public Works - COMMUNICATIO
00213 Comcast	22.22	Public Works - ELECT(UTIL)
00682 Comstar	105.74	FIRE DEPT - AMB INTERCPT
00049 Consolidated Communications	193.84	FACILITY T.O - FACILITY TO
00049 Consolidated Communications	145.38	FIRE DEPT - PHONE
00049 Consolidated Communications	48.46	FACILITY T.O - TELEPHONE
00049 Consolidated Communications	105.10	Public Works - ELECT(UTIL)
00105 E.J. Prescott Inc	710.04	Public Works - MATERIAL
00188 EAGLE RENTAL	400.00	Public Works - RENTAL EQUIP
00024 FASTENAL COMPANY	27.32	Public Works - VEH/EQUIP
00024 FASTENAL COMPANY	23.50	Public Works - VEH/EQUIP
00149 Fire Tech & Safety	684.05	FIRE DEPT - EQUIPMENT MA

Warrant Recap

Warrant 103

Vendor-----	Amount	Account-----
00695 Green Pest Defense	425.00	FIRE DEPT - MAINT&REPAIR
00344 K & K RESIDENTIAL SERVICES, LLC	1,209.68	MUNI OPS / RESTORATION
00000 Kathy Tombarelli	137.14	OFFICE EXPN - SUPPLIES
00123 Maine Municipal Tax Col & Trea Asso	85.00	ADMINISTRATI - ADMIN/SEL EX
00401 MID COAST TRUCK REPAIR	770.22	FIRE DEPT - EQUIPMENT MA
00401 MID COAST TRUCK REPAIR	159.44	FIRE DEPT - EQUIPMENT MA
00401 MID COAST TRUCK REPAIR	4,425.35	FIRE DEPT - EQUIPMENT MA
00101 N.F.P.A.	31.71	FIRE DEPT - PREVENTION
00101 N.F.P.A.	117.00	FIRE DEPT - PREVENTION
00101 N.F.P.A.	41.40	FIRE DEPT - PREVENTION
00101 N.F.P.A.	235.84	FIRE DEPT - PREVENTION
00540 NAPA OF ELLSWORTH	18.45	Public Works - VEH/EQUIP
00540 NAPA OF ELLSWORTH	382.66	Public Works - VEH/EQUIP
00540 NAPA OF ELLSWORTH	54.56	Public Works - VEH/EQUIP
00540 NAPA OF ELLSWORTH	117.52	Public Works - VEH/EQUIP
00540 NAPA OF ELLSWORTH	24.68	Public Works - VEH/EQUIP
00540 NAPA OF ELLSWORTH	6.64	Public Works - VEH/EQUIP
00540 NAPA OF ELLSWORTH	139.69	Public Works - VEH/EQUIP
00540 NAPA OF ELLSWORTH	4.49	Public Works - VEH/EQUIP
00540 NAPA OF ELLSWORTH	8.86	Public Works - VEH/EQUIP
00540 NAPA OF ELLSWORTH	76.15	Public Works - VEH/EQUIP
00540 NAPA OF ELLSWORTH	35.83	Public Works - VEH/EQUIP
00540 NAPA OF ELLSWORTH	83.88	Public Works - VEH/EQUIP
00540 NAPA OF ELLSWORTH	23.97	Public Works - VEH/EQUIP
00540 NAPA OF ELLSWORTH	145.80	Public Works - VEH/EQUIP
00540 NAPA OF ELLSWORTH	25.72	Public Works - VEH/EQUIP
00540 NAPA OF ELLSWORTH	206.39	Public Works - VEH/EQUIP
00540 NAPA OF ELLSWORTH	5.69	Public Works - VEH/EQUIP
00540 NAPA OF ELLSWORTH	5.76	Public Works - VEH/EQUIP
00540 NAPA OF ELLSWORTH	117.16	Public Works - VEH/EQUIP
00540 NAPA OF ELLSWORTH	35.12	Public Works - VEH/EQUIP
00540 NAPA OF ELLSWORTH	2.90	Public Works - VEH/EQUIP
00540 NAPA OF ELLSWORTH	44.54	Public Works - VEH/EQUIP
00638 Occupational Health Associates	127.00	FIRE DEPT - PERS. SAFETY
00395 PINE TREE WASTE	1,369.71	SOLID WASTE - HAULERS
00395 PINE TREE WASTE	1,771.94	SOLID WASTE - HAULERS
00395 PINE TREE WASTE	947.15	SOLID WASTE - HAULERS
00225 Regional School Unit Number 5	455,198.63	SCHOOL OPS - SCHOOL EXPEN
00431 ROBERT FORREST	156.24	ADMINISTRATI - ADMIN/SEL EX
00693 Robert Tripp	99.50	FIRE DEPT - MISCSUPPLIES
00693 Robert Tripp	95.00	FIRE DEPT - DUES
00693 Robert Tripp	21.00	FIRE DEPT - DUES
00693 Robert Tripp	424.96	FIRE DEPT - MISCSUPPLIES

Warrant Recap

Warrant 103

Vendor-----	Amount	Account-----
00196 ROGUE WEAR	17.85	FIRE DEPT - MAINT&REPAIR
00248 Scott Dugas Trucking & Excavating	828.00	Public Works - MATERIAL
00248 Scott Dugas Trucking & Excavating	552.00	Public Works - MATERIAL
00075 Sun Journal	210.24	ADMINISTRATI - ADVERTISING
00075 Sun Journal	75.08	PLANNING - ADVERTISING
00336 Town Hall Streams, LLC	250.00	TELECOM - ACCESS CHNL
00422 Town of Lisbon	2,848.75	ANIMAL CNTRL - ACO CONTRACT
00575 TRACTION HEAVY DUTY	24.54	Public Works - VEH/EQUIP
00575 TRACTION HEAVY DUTY	99.00	Public Works - VEH/EQUIP
00015 Verizon Wireless	124.26	FIRE DEPT - PHONE
00015 Verizon Wireless	41.42	FACILITY T.O - FACILITY TO
00015 Verizon Wireless	41.42	Public Works - ELECT(UTIL)
00047 W.B. Mason	13.56	Public Works - SUPPLIES
00047 W.B. Mason	3.99	OFFICE EXPN - SUPPLIES
00047 W.B. Mason	71.92	DURHAM EURKA - JANITORIAL
00047 W.B. Mason	38.66	OFFICE EXPN - SUPPLIES
00047 W.B. Mason	57.98	OFFICE EXPN - SUPPLIES
00047 W.B. Mason	53.98	DURHAM EURKA - JANITORIAL

Prepaid Total-- 552.99

Current Total-- 483,930.40

Warrant Total-- 484,483.39

Expense Summary Report

ALL Departments
January to September

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
04 - PERSONNEL	294,460.00	198,302.74	198,302.74	96,157.26	67.34
1000 - SELECTMEN/CHAIRMAN SALARY	2,640.00	1,980.00	1,980.00	660.00	75.00
1001 - MEETING SECRETARY	3,000.00	1,628.85	1,628.85	1,371.15	54.30
1006 - TOWN CLERK SALARY	35,443.00	24,524.91	24,524.91	10,918.09	69.20
1007 - TOWN CLERK BENEFITS	10,640.00	5,639.52	5,639.52	5,000.48	53.00
1009 - DEPUTY TAX COLLECTOR/TREASURER	35,443.00	29,502.90	29,502.90	5,940.10	83.24
1010 - DEPUTY OFFICE BENEFITS	10,640.00	7,713.04	7,713.04	2,926.96	72.49
1014 - SELECTMANS SALARY	7,680.00	5,760.00	5,760.00	1,920.00	75.00
1018 - CODE ENFORCEMENT SALARY	43,708.00	30,367.76	30,367.76	13,340.24	69.48
1019 - CEO BENEFITS INSUR	1,200.00	1,033.20	1,033.20	166.80	86.10
1020 - ADMIN ASSISTANT SALARY	31,818.00	29,808.20	29,808.20	2,009.80	93.68
1021 - ADMIN ASSISTANT BENEFITS	11,288.00	9,611.54	9,611.54	1,676.46	85.15
1029 - Allowance for Merit Wage Incre	2,620.00	0.00	0.00	2,620.00	0.00
1030 - MANAGER SALARY	55,342.00	32,692.01	32,692.01	22,649.99	59.07
1031 - MANAGER HEALTH	18,228.00	4,433.07	4,433.07	13,794.93	24.32
2507 - FICA	18,464.00	11,407.66	11,407.66	7,056.34	61.78
2508 - MEDICARE	3,186.00	2,200.08	2,200.08	985.92	69.05
2509 - ICMA 401A RETIREMENT	3,120.00	0.00	0.00	3,120.00	0.00
05 - OFFICE EXPENSES	68,777.00	63,765.52	63,765.52	5,011.48	92.71
2502 - INSURANCES	40,000.00	38,981.00	38,981.00	1,019.00	97.45
2503 - WORKERS COMP	3,767.00	3,767.00	3,767.00	0.00	100.00
4024 - TRIO SOFTWARE	17,260.00	17,260.23	17,260.23	-0.23	100.00
4030 - EQUIPMENT LEASE	2,250.00	1,496.88	1,496.88	753.12	66.53
5003 - PUBLICATIONS	1,000.00	0.00	0.00	1,000.00	0.00
5007 - FURNISHINGS	150.00	70.00	70.00	80.00	46.67
5502 - SUPPLIES	4,200.00	2,190.41	2,190.41	2,009.59	52.15
7003 - SELECTMEN'S DISCRETIONARY	150.00	0.00	0.00	150.00	0.00
06 - FACILITY EXPENSES-TOWN OFFICE	13,495.00	12,151.66	12,151.66	1,343.34	90.05
1029 - Allowance for Merit Wage Incre	46.00	0.00	0.00	46.00	0.00
2006 - JANITORIAL SUPPLIES	100.00	218.25	218.25	-118.25	218.25
2007 - SECURITY	765.00	573.57	573.57	191.43	74.98
2009 - GENERATOR REPAIR	300.00	0.00	0.00	300.00	0.00
2507 - FICA	121.00	75.19	75.19	45.81	62.14
2508 - MEDICARE	29.00	18.18	18.18	10.82	62.69
3002 - ELECTRICITY - Utilities	2,181.00	1,566.03	1,566.03	614.97	71.80
3003 - STREETLIGHTS ELECTRICITY	1,557.00	1,276.21	1,276.21	280.79	81.97
3005 - PROPANE	1,500.00	2,146.31	2,146.31	-646.31	143.09
3502 - MAINT&REPAIRS	1,000.00	2,145.87	2,145.87	-1,145.87	214.59
3504 - OFFICE TELEPHONE	3,010.00	2,065.96	2,065.96	944.04	68.64
3601 - UNION CHURCH SECURITY	240.00	240.00	240.00	0.00	100.00
3602 - UNION ELECTRICITY	200.00	147.15	147.15	52.85	73.58
3603 - TELEPHONE	476.00	422.71	422.71	53.29	88.80
7035 - JANITORIAL WAGES	1,970.00	1,256.23	1,256.23	713.77	63.77

Expense Summary Report

ALL Departments
January to September

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
07 - ADMINISTRATION CONT'D					
07 - ADMINISTRATION	68,284.00	47,063.81	47,063.81	21,220.19	68.92
1038 - ELECTION PAYROLL	3,400.00	2,364.34	2,364.34	1,035.66	69.54
2001 - ELECTIONS	5,000.00	3,726.64	3,726.64	1,273.36	74.53
2002 - LEGAL	10,000.00	1,275.00	1,275.00	8,725.00	12.75
2004 - AUDIT	12,200.00	12,200.00	12,200.00	0.00	100.00
2010 - ADMIN/SELECT FEE, DUES, ETC.	6,000.00	3,793.41	3,793.41	2,206.59	63.22
2050 - MMA DUES	4,828.00	4,867.00	4,867.00	-39.00	100.81
2051 - GPCOG DUES	7,696.00	3,463.00	3,463.00	4,233.00	45.00
2507 - FICA	211.00	112.64	112.64	98.36	53.38
2508 - MEDICARE	49.00	33.95	33.95	15.05	69.29
4001 - TAX BILLS EXPENSE	1,500.00	1,370.99	1,370.99	129.01	91.40
5508 - LIENS&TRANSFERS	2,500.00	1,805.00	1,805.00	695.00	72.20
5509 - POSTAGE	4,500.00	3,503.35	3,503.35	996.65	77.85
5550 - Town Manager Search	8,000.00	7,249.00	7,249.00	751.00	90.61
7005 - ADVERTISING	2,400.00	1,299.49	1,299.49	1,100.51	54.15
10 - Public Works (formerly ROADS)					
1029 - Allowance for Merit Wage Incre	8,604.00	0.00	0.00	8,604.00	0.00
1052 - ROAD COMMISSIONER SALARY	62,005.00	46,359.59	46,359.59	15,645.41	74.77
1054 - LABOR	258,400.00	173,962.65	173,962.65	84,437.35	67.32
2503 - WORKERS COMP	33,940.00	33,941.00	33,941.00	-1.00	100.00
2507 - FICA	24,064.00	16,735.05	16,735.05	7,328.95	69.54
2508 - MEDICARE	4,671.00	2,940.32	2,940.32	1,730.68	62.95
2510 - INSURANCE	80,419.00	66,340.21	66,340.21	14,078.79	82.49
3002 - ELECTRICITY - Utilities	15,900.00	11,162.14	11,162.14	4,737.86	70.20
3511 - COMMUNICATIONS	1,500.00	1,011.57	1,011.57	488.43	67.44
4000 - VEHICLE/EQUIPMENT	45,000.00	34,109.73	34,109.73	10,890.27	75.80
4002 - RENTAL EQUIPMENT	12,000.00	6,795.00	6,795.00	5,205.00	56.63
4003 - FACILITY MAINTENANCE	10,000.00	9,524.48	9,524.48	475.52	95.24
4006 - TREE CUTTING	2,500.00	0.00	0.00	2,500.00	0.00
4014 - TRAINING	1,000.00	394.00	394.00	606.00	39.40
4501 - MATERIAL	37,000.00	21,074.93	21,074.93	15,925.07	56.96
4502 - CULVERTS/DRAINS	12,000.00	-1,114.69	-1,114.69	13,114.69	-9.29
4503 - EROSIONCONTROL	2,500.00	3,251.59	3,251.59	-751.59	130.06
4504 - SIGNS	3,500.00	3,245.90	3,245.90	254.10	92.74
4505 - SAFETY EQUIPMENT	3,000.00	2,038.81	2,038.81	961.19	67.96
4506 - SUPPLIES	3,500.00	3,808.90	3,808.90	-308.90	108.83
4507 - MINOREQUIPMENT	3,800.00	3,469.73	3,469.73	330.27	91.31
4510 - PAVING	317,994.00	106,457.87	106,457.87	211,536.13	33.48
4512 - GASOLINE	30,000.00	17,215.30	17,215.30	12,784.70	57.38
4518 - UNIFORM/CLOTHING REIMBURSEMENT	2,000.00	50.60	50.60	1,949.40	2.53
4519 - Traffic Control (Flagging etc)	1,000.00	0.00	0.00	1,000.00	0.00
4521 - DE-ICING AGENTS	18,000.00	9,570.30	9,570.30	8,429.70	53.17
4528 - PROFESSIONAL SERVICES	12,000.00	22,534.87	22,534.87	-10,534.87	187.79

Expense Summary Report

ALL Departments
January to September

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - Public Works (formerly ROADS) CONT'D					
4530 - WINTER SAND	8,000.00	0.00	0.00	8,000.00	0.00
4531 - WINTER SALT	100,000.00	56,930.24	56,930.24	43,069.76	56.93
4532 - WINTER PLOW BLADES	12,000.00	387.08	387.08	11,612.92	3.23
4533 - WINTER EQUIPMENT MAINTENANCE	30,000.00	12,251.52	12,251.52	17,748.48	40.84
4534 - WEATHER TECHNOLOGY	600.00	0.00	0.00	600.00	0.00
7035 - JANITORIAL WAGES	1,707.00	857.24	857.24	849.76	50.22
14 - FIRE DEPARTMENT	473,351.00	309,916.99	309,916.99	163,434.01	65.47
1029 - Allowance for Merit Wage Incre	598.00	0.00	0.00	598.00	0.00
1035 - FIRE/RESCUE CHIEF SALARY	58,535.00	31,025.53	31,025.53	27,509.47	53.00
1036 - LABOR	193,875.00	128,016.06	128,016.06	65,858.94	66.03
1053 - UNEMPLOYMENT	0.00	12.79	12.79	-12.79	----
2501 - HEALTH INSURANCE	22,280.00	10,126.30	10,126.30	12,153.70	45.45
2503 - WORKERS COMP	45,055.00	45,055.00	45,055.00	0.00	100.00
2507 - FICA	16,600.00	10,264.58	10,264.58	6,335.42	61.83
2508 - MEDICARE	3,663.00	2,279.45	2,279.45	1,383.55	62.23
2510 - INSURANCE	1,100.00	1,027.05	1,027.05	72.95	93.37
3004 - ELECTRIC	6,000.00	3,334.31	3,334.31	2,665.69	55.57
3005 - PROPANE	5,500.00	3,538.50	3,538.50	1,961.50	64.34
3502 - MAINT&REPAIRS	6,600.00	2,274.11	2,274.11	4,325.89	34.46
3510 - EQUIPMENT MAINTENANCE	41,850.00	30,381.04	30,381.04	11,468.96	72.60
4014 - TRAINING	7,000.00	3,629.95	3,629.95	3,370.05	51.86
4513 - AMBULANCE INTERCEPT	4,200.00	2,241.64	2,241.64	1,958.36	53.37
4514 - DIESEL/GAS FOR TRUCK	4,400.00	2,893.55	2,893.55	1,506.45	65.76
5008 - DUES	2,300.00	813.32	813.32	1,486.68	35.36
5009 - CHIEF'S EXPENSE	1,800.00	534.85	534.85	1,265.15	29.71
5010 - PREVENTION	1,500.00	0.00	0.00	1,500.00	0.00
5011 - PERSONAL SAFETY	16,000.00	1,612.58	1,612.58	14,387.42	10.08
5014 - DISPATCH	29,690.00	27,828.50	27,828.50	1,861.50	93.73
7010 - MISC/SUPPLIES	4,805.00	3,027.88	3,027.88	1,777.12	63.02
16 - DEBT SERVICE	980,862.00	986,109.06	986,109.06	-5,247.06	100.53
3988 - 2014 EQUIPMENT BOND PW	91,120.00	91,119.18	91,119.18	0.82	100.00
3989 - 2014 BUILDING BOND PW	141,524.00	141,523.32	141,523.32	0.68	100.00
3990 - 2016 MMBB ROAD BOND	164,765.00	164,764.28	164,764.28	0.72	100.00
3991 - 2018 MMBB ROAD BOND	242,880.00	242,880.00	242,880.00	0.00	100.00
3992 - ENGINE 22 2018 BOND	58,894.00	58,894.00	58,894.00	0.00	100.00
3997 - 2019 MMBB Road/Ambulance Bond	281,679.00	286,928.28	286,928.28	-5,249.28	101.86
17 - FIRE RESERVE	90,000.00	56,950.00	56,950.00	33,050.00	63.28
3999 - CAPITAL PROJECTS	60,000.00	56,950.00	56,950.00	3,050.00	94.92
4005 - CAPITAL RESERVE	30,000.00	0.00	0.00	30,000.00	0.00
18 - Public Works Reserve Fund	218,600.00	188,580.00	188,580.00	30,020.00	86.27
3999 - CAPITAL PROJECTS	188,600.00	188,580.00	188,580.00	20.00	99.99

Expense Summary Report

ALL Departments
January to September

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
18 - Public Works Reserve Fund CONT'D					
4005 - CAPITAL RESERVE	30,000.00	0.00	0.00	30,000.00	0.00
19 - ASSESSING	20,700.00	18,005.50	18,005.50	2,694.50	86.98
1050 - LABOR	18,000.00	15,000.00	15,000.00	3,000.00	83.33
2003 - TRANSFERS	400.00	322.00	322.00	78.00	80.50
5503 - MAPPING	2,300.00	2,683.50	2,683.50	-383.50	116.67
20 - SOLID WASTE	310,000.00	219,046.78	219,046.78	90,953.22	70.66
2030 - HAULERS	307,500.00	216,622.24	216,622.24	90,877.76	70.45
5520 - TAG PURCHASE	2,500.00	2,424.54	2,424.54	75.46	96.98
22 - CEMETARIES	4,650.00	4,590.44	4,590.44	59.56	98.72
2049 - CEMETARY MOWING CONTRACT	4,000.00	4,000.00	4,000.00	0.00	100.00
4034 - EQUIPMENT/MAINTENANCE	100.00	0.00	0.00	100.00	0.00
5530 - FLAGS	550.00	590.44	590.44	-40.44	107.35
24 - RUNAROUND PARK	1,080.00	512.97	512.97	567.03	47.50
2101 - SANITATION	980.00	490.00	490.00	490.00	50.00
2102 - PARK MAINTENANCE	100.00	22.97	22.97	77.03	22.97
25 - COUNTY TAX	558,960.00	558,960.00	558,960.00	0.00	100.00
7032 - COUNTY TAX PAYABLE	558,960.00	558,960.00	558,960.00	0.00	100.00
26 - RIVER PARK	900.00	147.56	147.56	752.44	16.40
2102 - PARK MAINTENANCE	700.00	0.00	0.00	700.00	0.00
3002 - ELECTRICITY - Utilities	200.00	147.56	147.56	52.44	73.78
27 - CONSERVATION	2,200.00	200.00	200.00	2,000.00	9.09
5008 - DUES	200.00	200.00	200.00	0.00	100.00
7028 - CAMP	2,000.00	0.00	0.00	2,000.00	0.00
28 - GENERAL ASSISTANCE	600.00	0.00	0.00	600.00	0.00
6000 - GEN ASSISTANCE CASES	600.00	0.00	0.00	600.00	0.00
30 - TELECOM	50,411.00	43,112.47	43,112.47	7,298.53	85.52
1008 - PUBLIC INFORMATION TECHNICIAN	20,000.00	17,653.21	17,653.21	2,346.79	88.27
1029 - Allowance for Merit Wage Incre	411.00	0.00	0.00	411.00	0.00
1055 - ACCESS CHANNEL EXPENSES	3,000.00	2,250.00	2,250.00	750.00	75.00
1057 - WEBSITE EXPENSE	1,838.00	2,458.38	2,458.38	-620.38	133.75
1058 - Email Expense	3,500.00	2,784.04	2,784.04	715.96	79.54
2070 - SERVICES	10,000.00	9,895.00	9,895.00	105.00	98.95
2503 - WORKERS COMP	0.00	131.00	131.00	-131.00	----
2507 - FICA	1,240.00	1,094.42	1,094.42	145.58	88.26
2508 - MEDICARE	290.00	255.99	255.99	34.01	88.27
4014 - TRAINING	132.00	0.00	0.00	132.00	0.00
4020 - HARDWARE	4,500.00	1,514.82	1,514.82	2,985.18	33.66
4021 - SOFTWARE	3,000.00	3,079.41	3,079.41	-79.41	102.65

Expense Summary Report

ALL Departments
January to September

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
30 - TELECOM CONT'D					
4506 - SUPPLIES	300.00	0.00	0.00	300.00	0.00
4522 - PRINTING	2,200.00	1,996.20	1,996.20	203.80	90.74
31 - PLANNING	31,795.00	21,684.88	21,684.88	10,110.12	68.20
1001 - MEETING SECRETARY	2,500.00	3,147.90	3,147.90	-647.90	125.92
1016 - Town Planner	17,380.00	13,675.86	13,675.86	3,704.14	78.69
1029 - Allowance for Merit Wage Incre	53.00	0.00	0.00	53.00	0.00
1066 - BDS LABOR	4,000.00	2,450.00	2,450.00	1,550.00	61.25
2002 - LEGAL	1,000.00	0.00	0.00	1,000.00	0.00
2010 - ADMIN/SELECT FEE, DUES, ETC.	1,200.00	325.00	325.00	875.00	27.08
2066 - ADVERTISING	200.00	611.81	611.81	-411.81	305.91
2507 - FICA	1,481.00	1,194.89	1,194.89	286.11	80.68
2508 - MEDICARE	346.00	279.42	279.42	66.58	80.76
4037 - PLANNING & PROJECTS	2,815.00	0.00	0.00	2,815.00	0.00
5532 - SUPPLIES	400.00	0.00	0.00	400.00	0.00
5533 - BOARD POSTAGE	420.00	0.00	0.00	420.00	0.00
34 - WAR MEMORIAL PARK	300.00	147.15	147.15	152.85	49.05
3002 - ELECTRICITY - Utilities	200.00	147.15	147.15	52.85	73.58
5530 - FLAGS	100.00	0.00	0.00	100.00	0.00
37 - ANIMAL CONTROL	17,760.00	14,125.85	14,125.85	3,634.15	79.54
2070 - SERVICES	500.00	0.00	0.00	500.00	0.00
5024 - COASTAL HUMANE	5,580.00	5,579.60	5,579.60	0.40	99.99
5025 - ACO CONTRACTED SERVICES	11,680.00	8,546.25	8,546.25	3,133.75	73.17
39 - RECREATION	4,850.00	150.00	150.00	4,700.00	3.09
3995 - MEMORIAL DAY PARADE	750.00	150.00	150.00	600.00	20.00
3998 - RECREATION	4,100.00	0.00	0.00	4,100.00	0.00
41 - DURHAM EUREKA	6,844.00	2,632.77	2,632.77	4,211.23	38.47
1029 - Allowance for Merit Wage Incre	31.00	0.00	0.00	31.00	0.00
2006 - JANITORIAL SUPPLIES	1,313.00	792.14	792.14	520.86	60.33
2507 - FICA	81.00	48.88	48.88	32.12	60.35
2508 - MEDICARE	19.00	11.37	11.37	7.63	59.84
3002 - ELECTRICITY - Utilities	2,000.00	1,334.15	1,334.15	665.85	66.71
3005 - PROPANE	100.00	0.00	0.00	100.00	0.00
3502 - MAINT&REPAIRS	3,000.00	446.23	446.23	2,553.77	14.87
4506 - SUPPLIES	300.00	0.00	0.00	300.00	0.00
49 - OTHER	0.00	1,268.56	1,268.56	-1,268.56	----
7034 - ABATEMENTS	0.00	1,268.56	1,268.56	-1,268.56	----
50 - SCHOOL OPERATIONS	0.00	3,983,860.37	3,983,860.37	-3,983,860.37	----
6100 - SCHOOL EXPENSES	0.00	3,983,860.37	3,983,860.37	-3,983,860.37	----
Final Totals	4,377,483.00	7,396,591.01	7,396,591.01	-3,019,108.01	168.97

**DURHAM SELECT BOARD
REGULAR MEETING
MINUTES
SEPTEMBER 28, 2021**

1. Call to Order/Establishment of a Quorum:
Select Board members present: Kevin Nadeau, Chair; Rob Pontau, Vice Chair; Todd Beaulieu; and Richard George.
Select Board members not present: Marc Farrin
2. Amendments to Agenda:
 - a) Kevin Nadeau removes b) and c) from item 3
 - b) Kevin Nadeau adds the approval of minutes from 7-13, 7-24, 8-10, and 8-24 to item 7.
3. Departments/Committee Reports:
 - a. Fire Chief Rob Tripp presents his report (attached).
 - b. Road Commissioner Calvin Beaumier was not present at this meeting (report attached).
4. Correspondence: None
5. Public Hearings:
 - a. **Kevin Nadeau Moves to grant the renewal of two (2) junkyard permits in accordance with the provisions in Title 30-A, Sections 3751-3758A, for the following owners and locations: 1) Alvin C. Dennison Jr., 184 Auburn Pownal Rd., Tax Map 14 Lot 12, in a Rural Residential and Agricultural Zoning District (RRA); 2) Troy A. & Lisa A. Peterson, 1266 Hallowell Rd., Tax Map 8 Lot 11, in an Aquifer Protection Zoning District. Todd Beaulieu Seconds. Motion Carries 4-0.**
 - b. **Kevin Nadeau Moves to adopt the provisions of 5 M.R.S. § 18252-C(PL2021, Chapter 286) as allowed by MainePERS Rule Chapter 803 to allow eligible employees who have declined MainePERS membership another opportunity to join the MainePERS Consolidated Plan as presented. Rob Pontau Seconds. Motion Carries 4-0.**
 - c. **Kevin Nadeau Moves to adopt the MMA 2021-2022 local General Assistance Ordinance annual appendices as presented. Todd Beaulieu Seconds. Motion Carries 4-0.**
6. Action & Discussion Items:
 - a. Town of Durham Remote Meeting Policy edits:
Kevin Nadeau Moves to put out the text of the Durham Remote Meeting Policy as presented for a public hearing, with the edit to the second sentence as discussed. Rich George Seconds. Motion Carries 4-0.
 - b. Approve Oaths Robert J. Trip Fire Chief, Emergency Management Director, & Forest Warden
Kevin Nadeau Moves to approve the Oaths as presented. Richard George Seconds. Motion Carries 4-0.
 - c. Bulky Waste Day Debrief: No action
 - d. Discussion concerning acceptance of ARPA funds (1st installment): No action
 - e. Budget discussion: No action

7. Consent Agenda:

- a. Approve Minutes – July 13, July 24, August 10, August 24, and September 15 Select Board Meeting Minutes
- b. Approve September 28, 2021 A/P Warrant(s)
Kevin Nadeau Moves to Approve the Consent Agenda as presented. Rob Pontau Seconds. Motion Carries 4-0.

8. Upcoming Meetings and Town News:

Kevin Nadeau announces that upcoming Select Board meetings will be held at 6:30 p.m. on Tuesdays, October 12 and October 26, at the Durham Town Offices.

9. Adjourn:

Kevin Nadeau Moves to Adjourn. Rob Pontau Seconds. Motion Carries 4-0.