

## Durham Eureka Community Center Building Rules and Regulations

- Smoking is NOT PERMITTED in the building or within 25 feet of any entry way.
- Open fires, including candles, are NOT PERMITTED anywhere on the premises.
- Bike riding, roller-blading, running and skateboarding are prohibited on the ramp and inside the building.
- No animals, except service animals, are permitted in the building.
- The Eureka Center has a maximum seating capacity of 50 persons.
- An adult must accompany young children.
- Please do not touch artifacts or remove anything from the walls .Tape and tacks are not allowed.
- Please do not play the piano without prior permission from the Eureka Center Committee Board.
- The Hall will be secured at 11:00pm unless other arrangements are made in writing before the event.
- No setup may begin before 6:00am.
- No decorations or materials will be attached to the walls; floor or ceilings in any manner which damages the building or is permanent in nature. Scotch Tape and tacks are not allowed.
- All tables and chairs must be collapsed and returned to their storage areas, or part of the cleaning fee may be assessed to pick them up.
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- Amplified music is allowed with the following restrictions:
  - Friday & Saturdays 11am – 11pm
  - Sundays thru Thursdays 7am – 9pm
- Outside music is not permitted.
- Applicant is 18 years or older

## Durham Eureka Center Use Agreement

The Town of Durham or its employees, The Board of Selectman, and Eureka Center Committee Board members assume no responsibility for either over consumption or for injury. The Adult(s) in charge of group hereby agrees to indemnify and hold harmless the Town of Durham, its employees, and Board members from any and all liability, loss or damage including personal injury or property damage and death which may or could occur by reason of their rental of the Eureka Center. Should the Town of Durham, its employees and Board members incur any liability, loss or damages by reason of the renters, it's guests, invitees, employees, agents or members use of said Eureka Center, the amount there of, including costs, expenses and reasonable attorney fees, shall be reimbursed by you, the renter, to the Town and/or its employees or Board members upon demand therefore.

\_\_\_\_\_ (initialed by both parties)

Date of Function \_\_\_\_\_ Hours of Function \_\_\_\_\_

Name of Caterer \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City/Zip \_\_\_\_\_

I (We) have read the above terms in addition to the Eureka Center Rules and Regulations and agree to comply

Name (s) \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City/Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Eureka Center Committee Board Member

\_\_\_\_\_

Date \_\_\_\_\_