

**Durham Budget Committee + Select Board  
Meeting Minutes  
January 21, 2020**

**Call to Order:** Kevin Nadeau calls the Select Board meeting to order at 6:30 p.m.

**Select Board members present:** Kevin Nadeau, Chairman; Rob Pontau, Vice Chairman; Marc Farrin, Todd Beaulieu; and Richard George

**Budget Committee members present:** Milton Simon; Jill Gastonguay; Neil Berry; Michael Clark; Richard Emmons Jr.; Paul First; Leigh Fisher; John Simoneau; and Brian Pike

A brief discussion is held regarding the Select Board's conversations around switching Durham to a Town Manager style of government.

**Public Works Budget Presentation:**

Road Commissioner Calvin Beaumier presents the budget and answers questions regarding the Town of Durham Public Works department.

The meeting ends at 8:45 p.m.

Respectfully Submitted,  
Kathy Dion

	A	B	E	F	G	H	I
1	<b>Public Works</b>						
2			<b>2019</b>			<b>2020</b>	
3			<b>Budget</b>	<b>Actual</b>	<b>Over/Short</b>	<b>Original Request</b>	<b>Percent INC/DCR</b>
4	Dept:	10 Public Works					
5		1029 Allowance for Merit Wage Incre	8,115	0	8,115	0	-100.00%
6		1052 ROAD COMMISSIONER SALARY	60,448	61,875	(1,427)	62,005	2.58%
7		1053 UNEMPLOYMENT	0	0	0	0	0.00%
8		1054 LABOR	258,400	234,198	24,202	260,000	0.62%
9		7035 JANITORIAL WAGES	1,690	1,577	113	1,707	1.00%
10		2503 WORKERS COMP	27,245	27,245	0	21,654	-20.52%
11		2507 FICA	23,700	21,570	2,130	24,261	2.37%
12		2508 MEDICARE	4,648	3,926	722	4,694	0.99%
13		2510 INSURANCE	96,610	80,941	15,669	80,420	-16.76%
14		<b>Personnel Subtotal:</b>	<b>480,856</b>	<b>431,334</b>	<b>49,522</b>	<b>454,741</b>	<b>-5.43%</b>
15							
16		3002 ELECTRICITY - Utilities	17,045	15,793	1,252	17,045	0.00%
17		3511 COMMUNICATIONS	0	1,040	(1,040)	2,000	100.00%
18		4000 VEHICLE/EQUIPMENT	38,000	38,593	(593)	39,000	2.63%
19		4002 RENTAL EQUIPMENT	10,000	8,014	1,986	10,000	0.00%
20		4003 FACILITY MAINTENANCE	9,978	8,690	1,288	45,015	351.14%
21		4006 TREE CUTTING	4,000	0	4,000	4,000	0.00%
22		4014 TRAINING	1,000	158	842	1,000	0.00%
23		4501 MATERIAL	38,922	33,700	5,222	37,000	-4.94%
24		4502 CULVERTS/DRAINS	7,000	7,099	(99)	14,000	100.00%
25		4503 EROSIONCONTROL	2,500	2,765	(265)	2,700	8.00%
26		4504 SIGNS	3,500	3,386	114	3,500	0.00%
27		4505 SAFETY EQUIPMENT	3,000	2,778	222	3,000	0.00%
28		4506 SUPPLIES	3,500	4,425	(925)	3,800	8.57%
29		4507 MINOREQUIPMENT	3,000	3,301	(301)	8,000	166.67%
30		4510 PAVING	368,500	367,602	898	375,790	1.98%
31		4512 GASOLINE	40,000	39,975	25	42,000	5.00%
32		4518 UNIFORM/CLOTHING REIMBURSEMENT	2,000	1,810	190	2,000	0.00%
33		4519 Traffic Control (Flagging etc)	3,100	1,288	1,812	2,500	-19.35%
34		4528 PROFESSIONAL SERVICES	20,000	17,925	2,075	15,000	-25.00%
35		<b>Operational Expenses Subtotal:</b>	<b>575,045</b>	<b>558,341</b>	<b>16,704</b>	<b>627,350</b>	<b>9.10%</b>
36							
37		4521 DE-ICING AGENTS	20,000	18,129	1,871	20,000	0.00%
38		4530 WINTER SAND	9,000	8,904	96	9,000	0.00%
39		4531 WINTER SALT	120,000	135,895	(15,895)	130,000	8.33%
40		4532 WINTER PLOW BLADES	9,000	15,937	(6,937)	16,217	80.19%
41		4533 WINTER EQUIPMENT MAINTENANCE	25,000	26,512	(1,512)	26,500	6.00%
42		4534 WEATHER TECHNOLOGY	1,200	0	1,200	1,200	0.00%
43		<b>Winter Expenses Subtotal:</b>	<b>164,200</b>	<b>187,249</b>	<b>(23,049)</b>	<b>202,917</b>	<b>23.58%</b>
44							
45		<b>Public Works Total Operating Budget</b>	<b>1,220,101</b>	<b>1,176,923</b>	<b>43,178</b>	<b>1,285,008</b>	<b>5.32%</b>
46							
47						Original	Select Board
48					Excise Tax	952,183	Excise Tax
49					LRAP	54,580	LRAP
50					Raise	278,245	Raise
51					Total Budget	1,285,008	Total Budget

	A	B	C	D	E	F	G	H	I
1	<b>Public Works</b>								
2			<b>2017</b>	<b>2018</b>	<b>2019</b>			<b>2020</b>	
3			<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Over/Short</b>	<b>Original Request</b>	<b>Percent INC/DCR</b>
4	Dept: 18 Public Works Reserve Fund								
5		3999 CAPITAL PROJECTS <i>CIP Ranking 3/8</i>	0	0	220,000	194,927	25,073	216,202	-1.73%
6		4005 CAPITAL RESERVE <i>CIP Ranking 7/8</i>	0	50,000	0	0	0	110,000	100.00%
7		<b>Public Works Reserve Total</b>	<b>0</b>	<b>50,000</b>	<b>220,000</b>	<b>194,927</b>	<b>25,073</b>	<b>326,202</b>	<b>48.27%</b>
8									
9	<b>Public Works Capital Fund</b>							Original	Selectboard
10	<b>Balance After 2019 Appropriations</b>		<b>240,299</b>				Capital Fund	216,202	Capital Fund
11	Funds Received in 2019						Raise	110,000	Raise
12		Town Meeting Vote	0	+			Total Budget	326,202	Total Budget
13	Unspent 2019 Appropriations		<u>68,251</u>	+					
14	<b>Balance 1/1/20</b>		<b>308,550</b>						
15	2020 Proposed Appropriation								
16		Capital Projects (Truck)	216,202	-					
17		Bond Payments	0	-					
18	2020 Proposed Town Meeting Vote		<u>110,000</u>	+					
19	<b>Proposed Balance after Appropriations</b>		<b>202,348</b>						