

**DURHAM SELECT BOARD  
VIRTUAL REGULAR MEETING  
MINUTES  
APRIL 27, 2021**

1. Call to Order: Kevin Nadeau calls the meeting to order at 6:30 p.m.  
Members present via Zoom are: Kevin Nadeau, Chair; Rob Pontau Vice Chair; Todd Beaulieu; Marc Farrin; and Richard George.
2. Amendments to the Agenda:  
Kevin Nadeau adds items:  
4h) Bulky Waste  
4i) Approve RSU5 School Budget Warrant
3. Public Comment: A brief Public Comment section takes place.
4. Action & Discussion:
  - a) Nominations/elections of Select Board Chair, Vice Chair -  
**Rob Pontau nominates Kevin Nadeau as Chair of the Durham Select Board, to serve as such until the 2022 Town Meeting. Todd Beaulieu Seconds. Motion Carries 4-0 (Nadeau Abstains). Marc Farrin nominates Rob Pontau as Vice Chair of the Durham Select Board, to serve as such until the 2022 Town Meeting. Todd Beaulieu Seconds. Motion Carries 4-0 (Pontau Abstains)**
  - b) Introduction of New Durham Town Manager – Kathy Tombarelli introduces herself to the Select Board and viewing audience, and gives a brief overview of her background and goals as town manager.
  - c) Approval of Town Manager Oath –  
**Rob Pontau Moves that, effective May 10, 2021, Kathy Tombarelli serve in the positions of:**
    - **Town Manager**
    - **General Assistance Administrator**
    - **Tax Collector**
    - **Treasurer**
    - **Deputy Clerk****for the Town of Durham, Maine. Kevin Nadeau Seconds. Motion Carries 5-0.**

- d) Debt Article Proposal –  
**Marc Farrin Moves to amend the Select Board recommendation to align with the Budget Committee recommendation of:**  
**Raising           \$893,762**  
**Transferring   \$ 30,000 from Public Works Capital**  
**\$ 30,000 from Fire Department Capital**  
**\$ 27,100 from Undesignated Fund**  
**For a total of:   \$980,862**  
**Todd Beaulieu Seconds. Motion Carries 4-1 (George Nay).**
- e) Special Town Meeting Discussion –  
**Kevin Nadeau Moves to hold a Special Open Town Meeting at 9:00 a.m. on Saturday, May 22, to vote on the warrant above.**  
**Todd Beaulieu Seconds. Motion Carries 5-0.**
- f) Discussion of Road Posting Ordinance – Kevin Nadeau suggests the Select Board: review the ordinance draft by Road Commissioner Calvin Beaumier/MDOT and vote on the final draft version at the Select Board meeting on May 11; hold a public hearing and possible vote at the Select Board meeting on May 25.
- g) Approve Committee Oaths –  
**Kevin Nadeau Moves to approve the Committee Oaths as presented in the document shared on screen at this meeting.**  
**Rich George Seconds. Motion Carries 5-0.**
- h) Bulky Waste Day Update – No action taken
- i) RSU5 School Budget Warrant – No action taken

5. Department/Committee Reports:

- a) Fire Chief Joseph Moore – presents his report. Chief Moore resigns from his position as Durham Fire Chief effective May 28, 2021.

- b) Road Commission Calvin Beaumier – presents his report (see attached).

Rob Pontau Moves to authorize the Road Commissioner to sign the three-year road contract with Crooker Construction. Kevin Nadeau Seconds. Discussion ensues and the Select Board decides to hold off on the vote until they all have a chance to review the information.

6. Consent Agenda:

**Kevin Nadeau Moves to approve the Consent Agenda as presented, with the exception of the minutes from April 13 for editing. Marc Farrin Seconds. Motion Carries 5-0.**

7. Selectmen's Comments:

**Select Board Chair Kevin Nadeau announces the following:**

**The next regular meetings of the Durham Select Board will be held via Zoom at 6:30 p.m. on Tuesdays, May 11 and May 25.**

**Also, a Special Open Town Meeting will *tentatively* be held at 9:00 a.m. on Saturday, May 22, to vote on the Debt Article.**

8. Executive Session:

**Kevin Nadeau Moves to go into Executive Session. Marc Farrin  
Seconds. Motion Carries 5-0.**

Respectfully submitted,  
Kathy Dion  
Meetings Secretary



## ***Town of Durham***

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**Road Commissioner  
Calvin Beaumier  
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### **Durham Public Works Department Head Report 4-27-21**

- I am working on the contract document for the three-year paving plan. I have received the final docs (book) and have had Rob review it. The book is too large of a file to email. The last time we signed a maintenance paving contract in 2018 I just brought the book to the meeting and passed it around. I scheduled a meeting with Crooker and the engineer at Crooker's office on May 4<sup>th</sup> to sign the documents for the three -year contract. I am looking for authorization to sign the docs on that date.
- The Army Corp Of Engineer permits have been submitted for the stream crossing grants. The ACOE has requested additional information that the engineer is putting together. Engineer is requesting permission from MDEP to allow us to bid while ACOE permit is pending.
- I have been working on the Vehicle Weight Restriction Ordinance. After reviewing it with Pete Coughlan of the MDOT Maine Local Roads division we determined that the ordinance had some significant flaws. It appears that the ordinance was started using the MMA Model and that there were some improper references made to MDOT as well as a few outdated references. Pete and I have been working on an updated ordinance to differentiate between year- round and seasonal postings and cleaning up the references. Pete also changed the definition of Frozen Road to match the 2019 updated MDOT definition of "solidly frozen". I had hoped to have this ironed out a bit better before the meeting so I am continuing with it today and will send out something by the end of today.
- I was informed today by the MDOT that the Meadow Road & Rt 125 intersection project has been delayed due to CMP transferring the lines. They believe that the start date will now be sometime between the May 10<sup>th</sup> and the 17<sup>th</sup>.

- Public Works crews have been hard at work with Spring clean-up of all Town properties. We have also finished ditching on Mill Pond Road as the road became very soft. WE have started work on the gravel roads repairing winter damage and pot holes. We have also been working on cleanup of trees and branches in the ditch-lines as a result of storm damage over the winter.
- Public Works has gone back to their summer hours of four ten- hour days Mon-Thurs