

**Town of Durham
Board of Selectmen
Regular Meeting Minutes
August 11, 2020**

Call to Order: Kevin Nadeau calls the meeting to Order at 6:30 p.m.

Roll Call: Kevin Nadeau, Chairman; Rob Pontau, Vice Chairman; Todd Beaulieu; Marc Farrin; and Richard George

Quorum: Quorum met with five (5) members virtually present

Amendments to Agenda: None

Election of Chair/Vice Chair of Durham Select Board:

Todd Beaulieu Moves to nominate Kevin Nadeau as Chairman of the Durham Select Board. Rob Pontau Seconds. Motion Carries 4-0 (Nadeau abstains).

Marc Farrin Moves to nominate Rob Pontau Vice Chairman of the Durham Select Board. Rich George Seconds. Motion Carries 4-0 (Pontau abstains).

Code Enforcement Officer Schedule:

Discussion around Durham CEO Bob Forrest changing his work hours to 8:30 a.m. to 4:30 p.m. There were no objections from the Select Board.

Capital Improvement Project Committee Membership:

Kevin Nadeau Moves to appoint Marc Farrin a member of the Durham Capital Improvement Committee. Rob Pontau Seconds. Motion Carries 5-0.

Public Comment:

David Stephenson discusses the Town of Durham's opt-in for a marijuana cultivation ordinance.

Nikaline Iancono discusses traffic issues at the Rabbit Road intersection.

Action/Discussion:

a) No Action Letter:

Rich George Moves to approve a No Action Letter, as drafted by Town Administrator Ruth Glaeser, regarding property at 759 Royalsborough Road for setback violations. Todd Beaulieu Seconds. Motion Carries 4-1 (Pontau opposed).

b) Municipal Valuation:

Kevin Nadeau Moves that the Select Board sign the 2020 Municipal Valuation document prepared by the Town Assessing Agent as prepared. Rich George Seconds. Motion Carries 5-0.

c) Municipal Ballot for November elections:

No action taken.

d) Update to Town Office HVAC System:

No action taken.

e) Keep Maine Healthy Grant:

Kevin Nadeau Moves to authorize Ruth Glaeser to sign the contract for the Keep Maine Healthy Grant. Rob Pontau Seconds. Motion Carries 5-0.

f) COVID-19 Sick Policy:

Kevin Nadeau Moves to adopt the Town of Durham COVID-19 Return to Work Policy as presented, with the edit that a symptomatic person must be symptom-free for 48 hours, not 24 hours, before returning to work. Rob Pontau Seconds. Motion Carries 5-0.

g) Old Brunswick Road:

Discussion about a letter complaining about speed on the road. No action taken.

Departments/Committees:

- a) Road Commissioner Calvin Beaumier presents his report (see attached).
- b) Fire Chief Joseph Moore was not present at the meeting (see attached report).
- c) Town Administrator Ruth Glaeser presents her report.

Consent Agenda:

Rob Pontau Moves to Approve the Consent Agenda as presented. Todd Beaulieu Seconds. Motion Carries 5-0.

Selectmen's Comments:

Kevin Nadeau announces that the next regular meetings of the Durham Select Board will be held at 6:30 p.m. on Tuesday, August 25, and Tuesday, September 8, via Zoom.

Kevin Nadeau Moves the meeting into Executive Session at 8:03 p.m.

Respectfully submitted,

Kathy Dion
Meetings Secretary



Town of Durham

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Road Commissioner
Calvin Beaumier
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Durham Public Works Department Head Report 08-11-2020

- I have done some research on the Japanese Knotweed/Bamboo. I called the Maine Natural Areas Program and spoke with the new Biologist in charge of invasive species, Nancy Olmstead. She stated that this is Japanese Knotweed and is most commonly known in the area as “Bamboo” I explained to her that we adopted the MDEP procedure adopted for the MPRP, the largest environmental permit in Maine history, that I administered for the project as the Environmental Coordinator. This procedure is designed to contain the existing areas of the plant in their current locations. She thought this was a good practice. Unfortunately, she was leaving for vacation and won’t be back until August 11th. We agreed that once she was back that we would discuss other options. I have called MDOT and spoke with the vegetation manager, Bob Moosman, He is sending me the herbicide spec sheets that they use to spray the plant and a contact for the company they have contracted with to spray. He said he has developed this formula over the past 40 years and said that he believes it to be very affective. Once I have gotten all of the information from Nancy and the MDOT I will pass that along. In the meantime, you might want to check out the links below from the Maine Natural Areas Program and the University of Maine Cooperative Extension. Hopefully I will have all of the info for Tues night’s meeting

https://www.maine.gov/dacf/mnap/features/invasive_plants/fallopia.htm

<https://extension.umaine.edu/publications/2511e/>

- Ron is back from vacation so I am back to one job fortunately.
- I worked with Crooker last week getting Bowie Hill and Apple Ridge paved.
- The tropical storm that hit last week required the us to work until midnight clearing the roads of trees and debris. That work continued throughout the next day.

- We have been working on generating reports from the speed radar unit and have gotten it to the point that we can share the data with the Board. I have attached the report from the Rabbit Road for your review. I believe that we can share this report with the Sherriff's office so that they will know what time of day to target their speed patrol. I have noticed a lot of concern on FB about the traffic and speed on Old Brunswick Road and also seen the email that Ruth sent last week from the Sherriff's office. We put the speed radar on the Old Brunswick Road last week and I believe has slowed traffic considerably for the time being. I will share the data from this location at the next meeting, after collecting sufficient data. I will agree that the traffic has increased considerably on this road since it was rebuilt. Traffic used to go to QMH Road to get to 125 but now they are just cutting across Old Brunswick. I have laid out four strategic locations to add four additional speed limit signs and will put those in as soon as they arrive this week.
- Private road signs- The department is purchasing and installing private road signs for people who build on back-lots and or private ways. Below is the cost to the department. I would like to ask the Board to set a fee for this amount that code enforcement could collect in addition to the building permit. This money could then be deposited back into the departments operating budget.

12' channel sign post-	27.70
4' stub-	10.10
9" sign-	37.80
Sign Bracket-	13.65
Total-	\$ 89.25



DURHAM FIRE & RESCUE

Chief's Report on Department

Durham Select Board

08/11/20

Report Date: 08/11/20

General Overview:

- The department is currently functioning well with many discussions and projects underway.

Departmental Changes/Major Projects:

- DFR COVID-19 Response and Preparedness – We continue to monitor the situation locally and state wide. We continue to follow current Maine EMS guidelines for all responses and department operations. The fire station remains closed to the public in regards to use of meeting space. We encourage citizens to use online resources for fire permits and call the station before stopping by for any other potential non emergency business. **The general public will be required to wear masks when in the building**
- Budget Status and Call Volume - Both sets of numbers continue look good in regards to activity and operations. We are currently 36 calls ahead of where we were last year and our budget is on par with expectations with no lines overspent. We have had several multi-call days in the last few weeks including a structure fire. The members have performed well and continue to meet our commitment to the town. The Chief Officers and I will be reviewing the CIP material sent by the Town Administrator to prepare for the next board meeting.
- Public Education – Diana Dimock has worked on several projects these last few weeks, including working on a juvenile fire setter matter with the State Fire Marshall's Office and coordinating with the school for amended Fire Prevention Week activities as the school year commences under COVID-19 restrictions.

Apparatus:

- No Major Issues - All apparatus are in service and functioning.

Discussion Topics: None at this time

Respectfully Submitted,

Joseph C. Moore, Chief of Department