



# TOWN OF DURHAM SELECT BOARD

630 Hallowell Road, Durham, Maine 04222

09/12/23 6:30 PM

## MEETING MINUTES

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### 1. Call to Order & Establishment of Quorum, Pledge of Allegiance

In Attendance: Joe Tomm (Chairman), Rich George (Vice- Chair), Josh Klein-Golden, Joe Roy and Jerry Douglass (Town Manager).

**Absent:** Heather Roy (excused)

### 2. Amendments to Agenda: None

### 3. Public Comments: Limited to 3 Minutes Per Person - None

### 4. Old Business: Changing Meeting Dates in October

- **Joe Roy inquired about moving meeting dates in October, due to him being unable to attend both dates (October 10<sup>th</sup> and 24<sup>th</sup>).**

Joe Roy motioned to move October's SB meeting dates to October 3<sup>rd</sup> and 17<sup>th</sup>, Josh Klein-Golden seconded. Discussion took place regarding the changes. Josh reported he couldn't make the 17<sup>th</sup> and

Rich George reported that generally the Board only moves meetings if there is a major weather event or if they know there will not be a quorum. Joe Roy withdraws the motion. The Select Board meetings for the month of October will stand as originally scheduled:

**Tuesday, October 10<sup>th</sup>, 2023 and Tuesday, October 24<sup>th</sup>, 2023**

- **Union Church previous improvements and process moving forward.**

2019 – \$67,269 in the restoration account/ \$18,860 was spent for excavation work including repairing the back wall of the Union Church, with \$48,436 remaining in the account.

2020 – \$48,723 (interest accrued) \$10,637 spent on various repair work done (front stairs, labor costs, etc.) with \$38,119 remaining in the account.

2021 – No activity on the account, however, painting costs of \$767.48 for Union Church.

2022 – \$16,850 was spent on shingling the roof of Union Church with \$21,433 remaining.

2023 – Currently the restoration account is at \$21,572, plus \$10,000 in undesignated funds that were approved at Town Meeting.

The Board discussed the site visit that is scheduled for Wednesday, September 20<sup>th</sup> at 10am and making a decision after the report from the site visit to move forward with bids for the sill work on Union Church.

**5. New Business:**

- **Overspent Operating Funds** – Fire Department overspent \$3,235 and will revisit this on the next Town Meeting Warrant in April 2024.
- **Board Authorization to Spend Money (Town Manager)** – Warrant Articles from Town Meeting are the only authorized spending for the Board. Board discussed the authorization of the \$10,000 structural engineer costs; the money should not be pulled from the general fund.
- **Solid Waste Committee Appointments** – 5 Committee Members and 2 Alternates

**Joe Roy moves** to approve Jill Schoolfield, Juliet Caplinger, Curtis Dimock, Jr., Milton Simon and Claire Ross as appointed members of the Solid Waste Committee. **Joe Tomm seconds**, motion carries **4 – 0**.

**6. Manager Report:**

- ARPA funds reporting complete with the State.
- Efficiency Maine Grant – the town made the cut-off to apply for the grant:
  - Work needs to be done by Entrepreneur Electrical
  - Waiting on Efficiency Maine
  - Town Office and Eureka Center to be upgraded
  - Grant work has to be done by February 2024

**7. Consent Agenda:**

- Approve Minutes from August 22<sup>nd</sup>, 2023 SB Meeting
- Approve and Sign August 25<sup>th</sup>, and September 8<sup>th</sup> 2023 Warrant(s) both payable and payroll

**Joe Roy moves** to accept the consent agenda as presented, **Josh Klein-Golden seconds**, motion carries **4 – 0**.

**8. Upcoming Meeting(s) and Town News:**

- **Select Board Meeting 9-26-23 & 10-10-23, Town Hall @ 6:30pm**
- **Conservation Commission Meeting 9-20-23, Town Hall @ 6:30pm**

**9. Executive Session Citations:**

Executive Session pursuant to 1 M.R.S.A. § 405(6)(A) – Personnel Matters – Town Manager Review

**Joe Roy motions** to go into executive session, **Josh Klein-Golden seconds**. Motion carries **4 – 0**. The Board is now in executive session at 7:17 pm.

**10. Regular Session**

The Board returns to Regular Session at 8:53 pm, a performance review was conducted for Jerry Douglass, Town Manager during Executive Session.

**11. Adjourn**

**Rich George motions** to adjourn at 8:59 pm, **Josh Klein-Golden seconds**. Motion carries **4 – 0**.