



# TOWN OF DURHAM SELECT BOARD

630 Hallowell Road, Durham, Maine 04222

08/08/23 6:30 PM

## MEETING MINUTES

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### 1. Call to Order & Establishment of Quorum, Pledge of Allegiance

In Attendance: Joe Tomm (Chairman), Rich George (Vice- Chair), Josh Klein-Golden, Heather Roy and Jerry Douglass (Town Manager).

Excused Absence: Joe Roy

Guest(s): Mike Clark (Durham Youth Baseball) and Lois Kilby-Chesley (Historic District Commission).

### 2. Amendments to Agenda: None

### 3. Public Comments: Limited to 3 Minutes Per Person

### 4. New Business:

#### Mike Clark – Durham Youth Baseball

- Currently we have 100 kids in the program - good feedback from the parents.
- Would like to replace all the benches.
- Update the dugout.
- Put up fencing in front of the dugout.
- Regrade the land and field.
- Plans to resurface the field.
- Would like to add an addition (16 ft extension w/6 ft. overhang) to the existing shed to have room to store equipment.
- Would like to push the fence back 200 feet.

Rich George moves to approve the Durham Youth Baseball plans, pending the Road Commissioner's walk through and approval. Joe Tomm seconds, motion carries 4 – 0.

#### Lois Kilby-Chesley – Historic District Commission

The three (3) groups who have vested interest in the Union Church/Old Town Hall Building:

1. **Durham Historic District Commission** – responsible for 13 historic properties in the district. The Commission works closely with the codes and helps to educate the community.
2. **Union Church Committee** – working on identifying long-term uses for the property and how the Town will benefit; what restoration is required to bring the building to code.
3. **Durham Historical Society** – Long term agreement with the town to have the use of the Union Church/Old Town Hall Building

The Commission would like clarification on the funds (\$10,000) that were earmarked from Town Meeting for the repair of the sill on the Union Church.

Josh Klein-Golden moves that the Board authorize up to \$4000 from the General Fund to hire a Structural Engineer with knowledge of historical buildings to assess what repairs are needed for the Union Church to assess life safety and to keep the building to code. Rich George seconds.

Josh Klein-Golden amends his motion to authorize up to \$9,999 from General Fund to hire a Structural Engineer. Heather Roy seconds, motion carries 4 – 0.

Joe Tomm recommends that the town double check with the insurance policy for the Union Church building to make sure that everything is approved. The Town Manager will get the structural engineer to evaluate the building. The Board has recommended that the Fire Chief and Codes Officer visit the Union Church to assess the building for safety, in the meantime the building will remain locked until it can be determined that it is safe to enter.

#### **Ron Williams – Planning Board Committee**

Ron Williams has resigned his position on the Planning Board. The Planning Board is promoting Brian Lanoie from an alternate member to a full voting member. Joe Tomm moves to accept Ron Williams resignation from the Planning Board. Heather Roy seconds, motion carries 4 – 0.

#### **5. Manager Report (Jerry Douglass)**

- Advertise to fill the Budget Committee Seat and the Board of Appeals Seat.
- The Legislature repealed on July 6<sup>th</sup> the Tax Stabilization Program.
- MMA Dividend check in the amount of \$3,896 for our good performance on our loss prevention programs.
- Swamp Road Closure due to the Culvert Replacement Project will start on Monday, August 14<sup>th</sup>. This project was moved ahead of schedule to help avoid school bus interruptions and adhere to strict permitting restrictions.
- The Town Manager will be attending the Maine City/Town Managers Conference in Sugarloaf on Wednesday, Thursday and Friday, August 9 – 11, 2023.

#### **6. Consent Agenda:**

- **Approve Minutes from July 25<sup>th</sup>, 2023 SB Meeting**
- **Approve and Sign July 28<sup>th</sup> & August 8<sup>th</sup>, 2023 Warrant(s) both Payables and Payroll**

Josh Klein-Golden moves to accept the consent agenda with the correction on the meeting minutes for Item #11 for the Upcoming SB Meeting, it should read 8-08-23, not 8-11-23. Rich George seconds, motion carries 4 – 0.

#### **7. Agenda Items for Next SB Meeting**

- Add discussion on forming a solid waste committee.
- Add an additional SB Meeting to help with upcoming volume of projects.
- Town Manager will have someone who knows about the Land Use Codification process join the Select Board meeting to help with any questions the Board may have on this issue.
- Alan Plummer (Code Officer) will be in attendance as well.
- Note: Josh Klein-Golden will be absent from the 8-22-23 SB Meeting.

#### **8. Upcoming Meeting(s) and Town News:**

- **Select Board Meeting 8-22-23, Town Hall @ 6:30pm**

#### **9. Adjourn**

Rich George motions to adjourn. Josh Klein-Golden seconds. Motion carries 4 – 0.