



# **TOWN OF DURHAM SELECTBOARD**

**630 Hallowell Road, Durham, Maine 04222**

**07/25/23 6:30 PM**

## **MEETING MINUTES**

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### **1. Call to Order & Establishment of Quorum, Pledge of Allegiance**

In Attendance: Joe Tomm (Chairman), Rich George (Vice- Chair), Josh Klein-Golden, Heather Roy, Joe Roy and Jerry Douglass (Town Manager).

Guest(s): Chris McHale (District Manager – Casella), Mark Haley (Office Manager – Casella) and Talya Bent (Municipal Account Manager – Casella).

### **2. Amendments to Agenda:**

Joe Tomm motioned to amend the second part of Item #7 – New Business (Goals/Priority Setting) to the end of the meeting.

### **3. Public Comments: Limited to 3 Minutes Per Person (None)**

### **4. Reports: Fire Chief, Road Commissioner**

#### **Fire Chief**

- The Chief/Health Agent has been following the report of an animal (woodchuck) that tested positive for rabies in the Hallowell Road area.
- The fire department was gifted a recent donation of radios and assorted fire truck adaptors from Mr. Keith Higgins (Stackpole Road).
- The department has hired three (3) residents: One EMT-B and two support personnel.
- The department received a drinking water donation from Anheuser-Busch and NVFC.

#### **Road Commissioner**

- Discussed adding a battery backup for the warning lights.
- Ditching Quaker Meeting House Road between Meadow Road and Route 125.
- Battling some beavers on Dewitt Hill Road that have decided to build a dam in our cross culverts. We have cleaned them out and put in metal grates for now and we will continue to monitor the activity.
- Working with DEP Swamp Road Stream Crossing.
- Concerns with plowing near the Tracy Brook Bridge project this winter.

### **5. Town Manager's Report:**

- Royer & Associates is fully onboard.
- Audit is almost complete.
- Deadline for Efficiency Maine is at the end of August 2023.
- Waiting to hear back from the electrician who works with Efficiency Maine.

**6. Old Business: N/A**

**7. New Business:**

**Casella (Chris McHale)**

- Extended our current contract for with hopes of a longer-term contract with the Town of Durham.
- Switch to an automated system – residents are given two bins (64-gallon totes – one for trash, one for recycling) and a split body truck would pick up both bins using an automated arm that is on the side of the truck. (This system replaces the Rear Load System.)
- Recommends doing an RFP before the end of this calendar year.

**8. Board of Assessors**

Joe Tomm motions to move the board into Assessor's session, Joe Roy seconds. Motion carries 5 – 0.

- Abatement for James & Monica Millhime (Map 6/Lot 89A)
- Abatement for Jeffrey Packard (Account 1393 Map 12/Lot 26A ON)
- Abatement for Jeffrey Packard (Account 720 Map 12/Lot 26A)

Joe Tomm moves that the Board accept the Assessor's abatement notifications for James and Monica Millhime and (2) abatements for Jeffrey Packard, Josh Klein-Golden seconds. Motion carries 5 – 0.

Joe Tomm moves the Board out of Assessor's session, Joe Roy seconds. Motion carries 5 – 0.

**9. Agenda Items for next SB Meeting**

Note: Joe Roy will not be present for the August 8<sup>th</sup> SB Meeting.

**10. Consent Agenda:**

- **Approve Minutes from July 11<sup>th</sup>, 2023 SB Meeting**
- **Approve and Sign July 16<sup>th</sup> & July 23<sup>rd</sup>, 2023 Warrant(s) both Payables and Payroll**

Joe Tomm moves to accept the meeting minutes from the July 11<sup>th</sup>, 2023 SB Meeting and accept and sign the July 16<sup>th</sup> and July 23<sup>rd</sup>, 2023 Warrants, Heather Roy seconds. Motion carries 5 – 0.

**11. Upcoming Meeting(s) and Town News:**

- **Planning Board Meeting 8-2-23, Town Hall @ 6:30pm**
- **Select Board Meeting 8-08-23 & 8-22-23, Town Hall @ 6:30pm**

**12. New Business (Continued)**

**Goals/Priority Setting**

- Coming up for the next Town Meeting, need to get a contract in place for our trash collection.
- Assessment for reevaluation (long overdue – last assessment was done in 2010)
- Outstanding ARPA Funds

- Technology upgrade at Eureka Community Center
- Committee in place for Old Town Hall (Union Church)
- Possibly moving into a Fiscal Year Budget
- Need a long-term CIP Funding Plan
- Lack of written policies – Heather Roy – lead person to work on this issue.
- Put policies on the next agenda.
- Town Manager recommended getting the RFP out for the reevaluation assessment.

**13. Executive Session Citations: None**

- Executive Session pursuant to 1 M.R.S.A. §405(6)(A)

**14. Adjourn**

Rich George motions to adjourn. Joe Tomm seconds. Motion carries 5 – 0.