

DRAFT

**Town Of Durham
Select Board Meeting Minutes
5/10/2022**

1. Call to order, Establishment of Quorum

2. Amendments to Agenda: None

3. Reports: Planning Board, John Talbot, Chair

Thank you to Anne Torregrossa, former Planning Board Chair, for her dedication and work on the Planning Board. The Planning Board also appreciates the addition of working with George Theborge, Town Planner, for his expertise and assistance to the Board.

Currently the Planning Board has one application: 13-Lot Subdivision/Hallowell Rd A Sketch Plan was discussed earlier this month with some recommended changes. Next step: Review of changes made to sketch plan on Thursday, May 12 at 5pm at the Town Offices, a Site Walk will follow.

4. Town Manager's Report:

- Welcome our new Code Enforcement Officer ~ Alan Plummer
- Ad was placed in local newspapers for the Part-Time Deputy Clerk
- The Town Offices will continue to accept applications for a Town Manager.
- Counter Service continues to be busy for the Town Clerk and Deputy Treasurer ~ continue to close the town offices on Wednesdays to get work completed.
- Deputy Treasurer locked in a one-year contract with Downeast Energy for Propane @2.699per gallon.
- Energy Issues and Concerns for the Public Works Department Fuel Budget.
 - Projected 2200 gallons of heating fuel - budgeted at 3.64 gallons/actual cost *5.33 gallons
 - Projected 12,200 gallons of Diesel - budgeted at 2.59 gallons/actual cost *5.56 gallons
 - Projected 1750 gallons of Gasoline - budgeted at 2.37 gallons/actual cost *3.92 gallons
(*Actual cost as of May 10, 2022)
- Heating and Cooling system at the Town Office needs to be addressed ~ Board recommends a special town meeting to discuss this issue. (Get proposals for work to be done.)
- Connectivity to the Eureka Center/Broadband speeds~ Board recommends addressing the IT issues at a later date to look at possible use of ARPA funds.
- Due to the lack of volunteers, there will be no Memorial Day Parade this year.

5. Public Comments: Limited to 3 minutes per person

Rich George ~ public has had issues with trash pickup in the past month, the Board will ask for clarification with Pine Tree Waste.

- Note ~ Tagged trash bags should be 25 pounds or less

6. Town Manager Search Update

The Town has received 3 applications, thus far. The board will set a date to meet with the committee to review applicants (Thursday, May 26, 2022 at 6:30pm).

7. Consent Agenda:

Rich George ~ Motion

Todd Beaulieu ~ 2nd

Approved 5-0

8. Upcoming Meeting(s) and Town News::

Select Board Meetings at Town Office:

Regular Meeting ~ May 24, 2022 at 6:30pm

Review Town Manager Applications ~ May 26, 2022 at 6:30pm

Planning Board Meeting at Town Office:

Regular Meeting ~ June 8, 2022 at 6:30pm

9. Oaths of Office:

Janet Bowie - Tax Collector, Code Enforcement Officer, Fire Chief, Animal Control and Eureka Center.

Josh Klein-Golden ~ Motion

Joe Tomm ~ 2nd

Approved 5-0

10. Executive Session:

Personnel Matter - Worker's Compensation Claim

Personnel Matter - Employment Compensation Claim

Executive Session pursuant to 1 M.R.S.A. § 405(6)(A) - Personnel Matters

Executive Session pursuant 1 M.R.S.A. § 405(6)(H) & Title 30-A, section 4452 - Enforcement Matters

~ No Actions Taken

11. Reconvene

12. Adjourn

DRAFT