

**DRAFT**

**Notice of Public Meeting  
Town Of Durham  
Select Board Meeting Minutes  
5/24/2022**

1. Call to order & Establishment of Quorum (In attendance: Rich George, Todd Beaulieu, Joe Tomm and Mitch Berkowitz. Guests: Candy deCsipkes and Lois Kilby-Chesley)
2. Amendments to Agenda: Correspondence for the Select Board is an FYI
3. Reports:

Fire Chief:

- Thank you to Keith Russell for putting the flags up around town.
- One Pumper Truck will be representing Durham at Freeport's Memorial Day Parade.
- EMS Week ~ Joe Lemont, nominated and received "EMT of the Year", Congratulations to Joe, he will be going to Brewer next month for the Convention.
- Working with the Planning Board ~ The Chief received an invitation for a site walk.
- Started a House Numbering Program (4-Inch House Numbering) ~ Recently had a problem finding a house on an EMT call.

Road Commissioner:

- Rebuilt Salt Shed Door
- Started ditching and driveway culverts
- In Stream Project ~ Change metal archway to concrete (Needs to be done between July 15th through September 30th of this year)

4. Certified Ratio Declaration for Board Approval (June 1st deadline) ~ Board motions to Adopt and execute/Motion ~ Todd/2nd ~ Joe (Approved 3-0)
5. Town Manager's Report
  - Tax Lien Waiver Notices: Cut off point \$20 or less for the next year, Board Amends Motion ~ Todd/2nd ~ Joe (Approved 3-0)
  - IT update: Requesting updating the current internet plan (15mbps (downloading)/5 mbps (uploading) to 300mbps/30mbps.~ to allow more efficiency in serving the public. Board suggests getting more information from Comcast to address at a later meeting.
  - GPCOG ~ Address Vacancies ~ put up a notice on the website for potential candidates.
  - Paul First ~ Alternate for Appeals Board, accepted to become a full member of the Appeals Board/ Select Board approves this motion as well as noting the need for another alternate.
  - Durham Historic District Commission: The Committee wanted to let the Select Board understand their roles and responsibilities. The needs for the H.D.C. and for the town and wanting to change their role, which involves an ordinance change. The Select Board recommended reconvening when all 5 members of the board are present.

6. Public Comments: Limited to 3 minutes per person

Lois Kilby-Chesley

- Question #1 ~ What is the status of the Boards' approval to have a committee formed for the Union Church? ~ Board will look into this question.
- Question #2 ~ If someone files an appeal, who does the appeal go to? Code Enforcement Officer? Town Manager? Select Board? (Gave the appeal to the Code Officer) ~ Board will reach out to Alan Plummer to research this question.

Heather Roy

- Fireworks Ordinance ~ Addressing the concerns of some residents with livestock. Would like to put out a survey for residents to address their questions and/or concerns.

7. Discussion: Town Manager Search Status ~ Select Board and Citizen Committee to meet on Thursday, May 26 at 6:30 pm at the Town Offices in Executive Session

- 5 Applications have been submitted for Town Manager - Review of applications will be done on Thursday evening at the Town Hall at 6:30 pm in Executive Session.
- 3 Applications have been submitted for the Part-Time Deputy Clerk

8. Consent Agenda: Approved (3-0) Todd-Motion/Joe - 2nd:

9. Upcoming Meeting(s) and Town News:

**Select Board Meetings at Town Office:**

Regular Meeting ~ June 7, 2022 at 6:30 pm

Regular Meeting ~ June 21, 2022 at 6:30 pm

**Planning Board Meeting at Town Office:**

Regular Meeting ~ June 1, 2022 at 6:30 pm

Workshop ~ June 8, 2022 at 6:30 pm

10. Executive Session:

Executive Session pursuant to 1 M.R.S.A. § 405(6)(A) - Personnel Matters

Executive Session pursuant 1 M.R.S.A. § 405(6)(H) & Title 30-A, section 4452 - Enforcement Matters

11. Reconvene Regular Meeting

- Motion by Joe Tomm and seconded by Todd Beaulieu to appoint Barbara Schneider as both a deputy clerk and deputy registrar. (Approved 3-0)

12. Adjourn

- Motion to adjourn: Joe Tomm/Todd Beaulieu (3-0)

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