

**DRAFT**

**Notice of Public Meeting  
Town Of Durham  
Select Board Meeting Minutes  
6/14/2022**

1. Call to order & Establishment of Quorum (In attendance: Kevin Nadeau, Rich George, Todd Beaulieu, Joe Tomm, Josh Klein-Golden, and Mitch Berkowitz. Guest(s): John Talbot, Devin Garneau & Nathan Leger).
2. Amendments to Agenda: Correspondence for the Select Board is an FYI
3. Reports:

Fire Chief:

- Trek Across Maine ~ Eureka Center will be used as a rest stop on Friday, June 17th expect to see about 800 to 1000 cyclists on Route 136 and Route 9 in Durham.
- EMS Training Night on Thursday, June 16 (Active Shooter/Hostile Event Training)
- Fire Training (Next Thursday, June 23) Walk through at the school, in contact with Principal
- Call Volume is Up - Station coverage at Lisbon
- 2 Recruits- Nick Webber and Noah Larabee Graduated from Firefighter 1-2/Firefighter Certified

Road Commissioner:

- Ditching on Auburn/Pownal Road ~ Dump sites near to ditching sites to save on fuel costs
- Stream Crossings ~ Design had to change due to the Army Corps criteria classified streams as Atlantic Salmon habitat/requires concrete culvert instead of metal culvert.
  - Quaker Meeting House Crossing ~ permitting process more complex - 20% capacity over the water line - open space for floating debris which raises the height and width - over 20 feet deems it a bridge, which involves the DOT and requires their input and engineering for them to approve it.
  - Swamp Road ~ 18 1/2 feet - out of bridge category
- Public Works Truck Cost Increase (Non-negotiable) \$3800
- Union Church ~ Roof leaks - needs new roof (flashing is all gone). Short term fix - patching roof (approximate cost \$300.00). Discussion of a Union Church Committee to prioritize what needs to be to preserve the building

Planning Board Update (John Talbot, Chair):

- One project - Deer Creek/13 Lot Subdivision- Next step: Look at Completeness
- Next Meeting, July 6, 2022 at 6:30 pm at the Town Office

4. Town Manager's Report

- IT Update ~ Comcast Update Phones (18 phones/Town Office/Fire Dept./PWD)
  - Cost \$388.95 mo./Installation fee \$30(for all 3 sites)  
Town is currently paying \$476.70 mo. for phones (Consolidated Communications) Phones are outdated and need to be replaced.
  - Discussions on using Air Fiber to connect to the Eureka Center, looking into the cost of hardware.

- Current Internet Plan - Fire Dept. Fully Subsidized no cost/Town Office pays \$70 mo for email boxes that are not used/PWD- \$192.85mo
  - Comcast Business 200 for Fire Dept/PWD (Cost \$159.89mo/each site)
  - Comcast Business 300 for Town Office (Cost \$229.89mo)
  - Cost for Phones/Internet-Currently paying \$739.55mo, would cost \$243.00 more per month with new phones and better internet.
- Comcast Franchise Renewal is coming up.
- Policy discussions regarding property taxes - Interim Town Manager will draft a policy that is clear and concise.
- Public Works New Truck ~Select Board agreed to the forced increase of \$3800/non-negotiable Approved 5-0
- HVAC for Town Office and Fire Department
  - Quotes for F.D (#1) \$15,171 Base Rate/+Electrician ~ Ducted System (#2) \$16,060 delay in product - ducted system (#3) \$15,141 - Non-ducted system
  - Town Office - Single Unit \$10,567.47/Both Units \$21,135
  - Discussed having a town meeting for public input on HVAC costs.
- Request for improved mileage reimbursement for employees using their personal vehicles.
  - The Board discussed supplementing the added cost of fuel with a stipend or direct pay. The Board would like to know how many miles per week the employee is traveling for work related business.

5.. Public Comment:

- Nathan Leger (Brianna Drive) Recently inducted as the Finance Officer at the Amvets Post 13. Discussed the upcoming BBQ Competition and Brew Fest

6. Discussion: Correspondence from the Durham Historic District Commission

- DHDC recommends that the Historic District Ordinance be repealed

The Select Board would like to see a balance between the historic preservation and the individual property owner's rights.

7. Applications for the Amvets Post 13 ~ The Amvet applications for both games of chance and their BBQ Competition were both approved. (5-0)

Joe Tomm ~ Motion

Josh Klein-Golden ~ 2nd

8. Approval of the Fee Schedule Per the April 2, 2022 vote at Town Meeting ~ Approved 5-0

Affirm and post the current land use fee schedule with addition of advertisement costs and abutter notice. (\$70/+Abutters) Josh ~ Motion Rich ~ 2nd

9. Recommendation to apply for a Tax Anticipation Note not to exceed \$1.5 Million to be repaid by December 31, 2022. Approved 5-0

Josh ~ Motion  
Todd ~ 2nd

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10. Consent Agenda:

Removed Item a and Item c from the agenda

Approved Item b (5-0)

Motion ~ Josh

2nd ~ Todd

11. Upcoming Meeting(s) and Town News:

**Select Board Meetings at Town Office:**

Town Manager Hiring Committee ~ June 16, 2022 at 6:30pm (Executive Session)

Regular Meeting ~ June 28, 2022 at 6:30 pm

Town Manager Hiring Committee ~ June 30, 2022 at 6:30pm (Executive Session)

12. Executive Session: (If Required) ~ Not Needed

13. Adjourn ~ Approved 5-0

Motion ~ Joe

2nd ~ Todd

Notice: In order to inform the public in advance of the next Select Board meeting, the above agenda is a draft and subject to further amendments as needed.

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