

Notice of Public Meeting
Town Of Durham
Select Board Meeting Minutes
6/28/2022

DRAFT

1. Call to order & Establishment of Quorum (In attendance: Rich George, Todd Beaulieu, Joe Tomm, Josh Klein-Golden, and Mitch Berkowitz. Guest(s): Donna Hays, Devin Garneau & Keith Russell).
2. Amendments to Agenda: Correspondence for the Select Board is an FYI

Changed the sequence ~ Item #7 moved ahead of Item #3

Motion ~ Rich George 2nd ~ Joe Tomm Approved (4-0)

3. Setting the Tax Rate for 2022 Billing:

Donna Hays ~ Town Assessor

- The town picked up \$10 Million Dollars in new value, which is due to a combination of CMP, New England Clean Energy Connect and the addition of new homes and new subdivisions. All of this made a good impact.
- If we keep the tax rate exactly as it was last year, we will have \$135,000 overlay.
- Current Mill Rate is 20.70

The Board approved to keep the Mill Rate the same as last year. Mill Rate will be 20.70 this tax year.

Motion ~ Todd 2nd ~ Joe Approved (4-0)

4. Reports:

Fire Chief:

- Conducted a Walk Through on Thursday, June 23, 2022 at Durham Community School. Checked alarms, panels, sprinklers and discussed strategies and tactics in an event that something happens at the school.
- The Fire Department has an active Safety Committee which is lead by retired Fire Chief St. Michel.
- Chief Tripp would like to thank the Public Works Crew for painting the yellow lines at the fire station parking lot.
- The Fire Department found an additional \$619.86 from the State of Maine Unclaimed Money and will add it to the general fund.
- The Fire Department is hiring new members.
- The FD will be sending an engine company over to Lisbon Falls to cover during the Moxie Festival Parade on Saturday, July 9th.

Road Commissioner:

- Stream Crossing Project ~ Reached out to the Town Attorney, yes we can use all of the money allocated for the original 2 projects on the warrant.
- Revised Bid from the Contractor is \$259,175 (\$39,650 above previous) This is due to the Army Corps engineering changes.

- Calvin will continue to monitor funding opportunities for the next round and bring forth a recommendation to continue that appropriation into the next year at the Town Meeting (April 2023).

The Board motioned to have the Road Commissioner review all possible grant opportunities and ask at the next Town Meeting to reserve this money over for the Swamp Road Project to be put on hold until Summer 2023.

Motion ~ Josh 2nd ~ Todd (3-1)

- Liquid Asphalt costs are up, which means that instead of 3 miles of road paving, we will only be able to do 2.5 miles this year. Crooker is not available until August to begin paving in Durham.
- HVAC ~ Met with a contractor, waiting for more quotes ~ Deadline is July 1st

5.. Town Manager's Report:

- IT Update and Phone-Tech equipment needs
 - Air Fiber Equipment for Eureka Center Connectivity, One-Time Cost \$3,145
 - Current Phone and Internet Costs ~ \$8,847.60 yr
 - New Cost for Option 1 ~ \$11,802.24 (\$983.52 per month)
 - Data Defined (BEK) will do the work for the Air Fiber

The Board motioned to give conditional approval for Option 1 and suggested checking in with Calvin to see if Public Works is able to handle the removal of trees for the Air Fiber. We may need to get a new bid is we have to sub out the tree work.

Motion ~ Josh 2nd ~ Todd Approved (4-0)

- Comcast Franchise is up for renewal
- Requests for HVAC quotes is due on Friday, July 1, 2022
- Status of Part-Time Deputy Clerk ~ Cynthia (Cindy) Faragi is joining the team, she has a background in IT and has great customer service skills.
- IRS Changed Mileage Effective July 1st to \$.625/mile
- TAN is in the works and we will be using Bernstein Shut as Bond Attorney

The Board motioned to authorize the Town Manager to apply and receive a TAN through the local municipal bank.

Motion ~ Josh 2nd ~ Todd Approved (4-0)
- Discussion regarding the Agenda Format ~ Moving the Public comment to Item #3, discussed using "Old Business", "New Business" and coding them for easier access.

Board recommends a consent of 5 before moving forward with any format changes.

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6. Public Comment: Limited to 3 minutes per person

Keith Russell (The Flag Guy) ~ Proposed putting up 66 Flags on every pole from the Davis Road to the Amvets Hall and from Newell Brook Road up to the School entrance on Hallowell Road. Currently we have 26 flags, some are faded and in need of replacement. Would like to get 50 new flags (Auburn sign store is offering a 15% discount). In previous years, the Memorial Day Parade Committee funded the project, but the committee is down to one person. The Board recommended to check with the Deputy Treasurer to see if there are current funds available in the Memorial Day Parade Funds as well as seeking private donations. The Board motioned to discuss this issue at the next Select Board Meeting (July 12, 2022).

Motion ~ Rich

2nd ~ Josh

Approved (4-0)

7. Warrant for Assessment of Tax for Regional School Unit #5 ~ Results are posted.

8. BYOB July 15, 2022 Wedding Shower

- Requesting permit for a large gathering with alcohol
- Board motioned to authorize a BYOB Wedding Shower Permit for the event on July 15, 2022 at 45 Stackpole Road ~ Carie Washburn

Motion ~ Rich

2nd ~ Joe

Approved (4-0)

9. Policy Proposal: Occupancy of Foreclosed Property

10. Policy Discussions:

- a.) Old Town Hall Roof Repairs ~ Covered in earlier discussion
- b.) Additional Flags for Display ~ Covered in Public Comment Item #6

11. Consent Agenda

May 24, 2022 ~ Motion to approve ~ Josh 2nd ~ Joe Approved (4-0)

12. Upcoming Meeting(s) and Town News:

Reschedule ~ Town Manager Hiring Committee Meeting

Wednesday, July 29, 2022 at Town Hall at 6pm ~ Executive Session

Oath in Cynthia Faragi ~ Part-Time Deputy Clerk

Motion ~ Todd

2nd ~ Joe

Approved (4-0)

13. Recess/Re-Convene into Executive Session

The Board will Re-Convene in Executive Session on Wednesday, July 29, 2022 at 6pm at the Town Hall. to discuss personnel matters.

Executive Session pursuant to 1 M.R.S.A. §405(6)(A) - Personnel Matters

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