



**Town of Durham Board of Selectmen  
Meeting Minutes  
August 9, 2022  
6:30 pm at Town Hall**

1. Call to Order & Establishment of Quorum

In Attendance: Kevin Nadeau (Chair), Rich George (Vice Chair), Todd Beaulieu, Joe Tomm and Josh Klein-Golden.

Absent: Mitch Berkowitz (Interim Town Manager)

Guest(s): John Talbot (Chair, Planning Board) and Devin Garneau (IT Support)

2. Amendments to Agenda:

Add on Item #4: Reports/IT Report (Devin Garneau)

3. Public Comments: None

4. Reports: Fire Chief, Road Commissioner, Planning Board Chair and IT Support

Fire Chief ~ No Report

Road Commissioner ~ No Report

Planning Board Chair (John Talbot)

- The Planning Board is currently working on two projects, Deer Creek Crossing (13-Lot Cluster Subdivision) and Celebration Tree Farm and Wellness Center (125 Bowie Hill Road).
- Deer Creek Crossing Project is currently in the Preliminary Plan Phase.
- Celebration Tree Farm and Wellness Center is proposing a Conditional Use Permit on their property to hold educational classes/events and to use the Celebration Bus for lodging on their property. A Site Walk and a public hearing will be conducted for the next Planning Board Meeting.

- The Planning Board, Conservation Commission and the Durham Historic District Commission will be working on the changes to Ordinances within their own Committees before presenting to the Select Board to prepare for the next Town Meeting in April 2023.

#### IT Report (Devin Garneau)

- Comcast reached out with the quotes for necessary hardware for the anticipated upgrades at the Town Offices (P.O.E Network Switch for the phones, 5-Port Switch for devices, etc.)
- Working on getting all Town officials set up with their emails, using Outlook, plan to have a seminar for anyone having trouble using Outlook

The Select Board suggested looking into a Leasing Option for the new Computers.

#### 5. Town Manager's Report

- MMA Dividends & Workers Compensation ~ Received a dividend of \$2,337.00
- Insurance Return for Fire Truck Repairs (less \$1,000 deductible) \$13,951.35
- Audit Update (FY 2021) ~ No red flags

#### 6. Old Business:

- 220809 – General Review: The Special Town Meeting and Warrant Articles for August 16, 2022

The Select Board Chair spoke with the Town Clerk, Bill Schneider will be moderating the meeting and IT will record and upload the meeting to YouTube. The Budget Committee approved all 4 Articles for the Special Town Meeting.

#### 7. New Business:

- 220809 – BYOB application (58 Maplewood Lane) Tented Area – Vendor for October 15, 2022. Joe Tomm motions, Josh Klein-Golden seconds. Motion carries (4-0-1).
- 220809 – Catering Application (125 Bowie Hill Road) Outside Near Barn – Wedding on Sept. 17, 2022. Joe Tomm motions, Rich George seconds. Motion carries (4-1)
- 220809 – Abatements & Supplements

The Select Board Chair entertains the motion to move the Board into Assessor's Session. Rich George motions, Joe Tomm seconds. Motion Carries 5-0

Goulet and Saenz

An abatement in the amount of \$1,707.75 should be granted to Ivan and Brenda Goulet, billing went out to Goulet in error. The Goulet's were taxed for property that they shouldn't have been taxed on. (Board Approved 5-0)

Wunder Abatement

An abatement in the amount of \$414.00 should be granted to Arthur and Elizabeth Wunder, due to a homestead exemption that was not applied to their property record this year. Rich George motions, Joe Tomm seconds. Motion carries 5-0.

Turcotte and Staples

An abatement should be granted to Jason and Jessica Turcotte for the value of a new home and lot improvements that should have been assessed with land that was split this year. Likewise, an abatement and supplement should be approved for property owned by Christopher Staples, the owner of the new home.

*Donna Hays – "When the lot was split this year, I was unaware that the new home was part of the sale. These abatements and supplements correct the error and ownership."*

Abatement for Turcotte - \$2,552.31

Abatement for Staples - \$972.90

Supplements - \$3504.51

Rich George motions to approve the abatements and supplements, Josh Klein-Golden seconds. Motion Carries 5-0.

Kevin Nadeau entertains the motion to move out of Assessor's Session. Rich George motions, Joe Tomm seconds. (5-0) Board Re-Convenes in regular session.

8. Consent Agenda:

Entertain a motion to approve the agenda as presented, so moved by Josh, Todd seconded. Motion carries 5-0.

9. Upcoming Meeting(s) and Town News

- Special Town Meeting ~ Tuesday, August 16, 2022  
Eureka Center, 606 Hallowell Road, 6:00 pm
- Select Board Meeting ~ Tuesday, August 23, 2022  
Town Hall, 6:30 pm

- Planning Board Meeting ~ Wednesday, September 7, 2022  
Town Hall, 6:30 pm

Town News: (Town Clerk)

- Applications for Absentee Ballots for the November voting are available at the Town Offices, online and can be requested by phone.
- The Town Offices are now accepting Property Tax Stabilization Program applications.

10. Executive Session ~ Not Needed

11. Adjourn

Rich George moves to adjourn, Joe Tomm seconds, motion carries 5-0. The Select Board meeting adjourned at 7:27 pm.