

**DURHAM SELECT BOARD
REGULAR MEETING
MINUTES
AUGUST 24, 2021**

1. Call to Order/Establishment of Quorum:
Select Board members present: Kevin Nadeau, Chair; Rob Pontau, Vice Chair; Todd Beaulieu; Marc Farrin; and Richard George.
2. Amendments to Agenda: **Kevin Nadeau removes item a) from the Consent Agenda.**
3. Departments/Committee Reports:
 - a. Town Manager – Kathy Tombarelli presents her report
 - b. Road Commissioner – Calvin Beaumier presents his report
4. Public Comment:
5. Action & Discussion Items:
 - a. MDOT Courtesy Presentation/Intersection Swamp/Plummer Mill/Newell Roads
 - b. Facilities Update - ongoing
 - c. Fireworks Ordinance Draft – continuing discussion
 - d. Copier Contract Discussion - continued
 - e. Androscoggin County Dispatch Service Contract 2022
6. Consent Agenda:
 - a. Approve Minutes - July 27, 2021 Select Board Meeting - removed
 - b. Approve Minutes – August 10, 2021 Select Board Meeting - removed
 - c. Approve August 10, 2021 A/P, 2021 Warrant
The Select Board votes to approve the August 10, 2021 A/P, 2021 Warrant as presented.
7. Selectmen's Comments
Kevin Nadeau announces the following upcoming Select Board meeting dates:
Workshop - Tuesday, August 31, 2021 at 6:00 p.m.
Regular Meeting – Tuesday, September 14, 2021 at 6:30 p.m.
8. Executive Session pursuant to 1 M.R.S.A. § 405(6)(A) – Personnel Matters
Kevin Nadeau Moves the Select Board into Executive Session.
Kevin Nadeau Moves the Select Board out of Executive Session.
9. Adjourn
The Select Board votes to adjourn.



TOWN OF DURHAM
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8/24/2021 Select Board Meeting

To: Durham Select Board
From: Town Manager
Date: 8/23/2021

I am pleased to provide the following updates:

- We have several virtual trainings scheduled with State agents to help us get up to speed on all things municipal including BMV, IF&W, elections, etc. We hope to be off the “Limited New” status soon and be able to process BMV new registrations.
- Interviews for the Fire Chief position are scheduled for August 25, 2021. We have 3 qualified candidates schedule for interviews.
- An ongoing challenge is the maintenance issue in the women’s bathroom. We hope to have it resolved in the next few weeks. We are also working on a hazard tree(s), A/C issue, etc.
- Our Town Clerk, Jessica Landberg passed her Notary test last month and is awaiting the State paperwork. Janet Bowie is also in process.
- Bulky Waste Day update – Covid will likely have an impact on the collection process. The Road Commissioner and a representative from Casella/Pine Tree will be meeting with me later this week to try and work through the logistics. We are still scheduled for September 18th from 8:00 – noon at the Public Works facility at 1099 Royalsborough Road.
- The Durham Town Office will continue to follow all state and CDC mandates. Public Meetings will continue to be held in person until we are notified otherwise. As of today, masks continue to be recommended, not required indoors.

I would also like to remind all that many services are available online for your convenience. While we are happy to serve you in person, it may be easier in inclement weather or during high volume times at the Town Office to register on-line. Vehicle re-registrations can be completed on Rapid Renewal here: <https://www1.maine.gov/online/bmv/rapid-renewal/>. You can also re-register recreational vehicles here: https://apps1.web.maine.gov/online/atv_snow/index.htm. Also available online is a fillable PDF for Marriage Intentions: <https://www.maine.gov/dhhs/mecdc/public-health-systems/data-research/vital-records/documents/pdf-files/VS2-A-Marriage-Intentions-fillable.pdf>. If you have the intentions filled out before coming into the Town Office the process will be faster.

Respectfully submitted,
Kathy L. Tombarelli
Town Manger



Town of Durham

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**Road Commissioner
Calvin Beaumier
Cell Phone (207) 844-1774**

Durham Public Works Department Head Report 8-24-21

- WE have put up all of the MDOT established speed limit signs on Meadow and Shiloh roads as well as the remaining weight limit signs on Plummer Mill, Old Brunswick, and Meadow Roads.
- Kathy has reposted the Truck Driver position.
- We finished up ditching on Harley Woods and Puritan and are now on Patriot way.
- We have done some brush cutting at many intersections where needed.
- We have been collecting Data with the speed radar unit on Shiloh Road. We will be downloading the data later this week.
- I have been in contact with Jack Conway, the town attorney, to discuss ten applications for entrance permits for the NECC project. I spoke with Bob and Kathy and we all agree that the project needs PB approval so I should not issue any permits until it goes through that process. Jack is in agreement and will issue that in writing prior to Tuesday night's Board Meeting.
- Kathy and I have a meeting Cassella Waste Wednesday morning to discuss Bulky Waste Day. If they are going to hold their current position of their employees not assisting, then I believe it will be a very disappointing event with traffic backed up to dangerous level

