



Town Of Durham
Board of Selectmen Meeting
Town Hall
October 25, 2022
Meeting Minutes

1. Call to Order & Establishment of Quorum

In attendance: Kevin Nadeau (Chair), Rich George (Vice-Chair), Todd Beaulieu, Joe Tomm, Josh Klein-Golden, Jerry Douglass (Town Manager), Alan Plummer (Code Enforcement Officer), Ron Tripp (Fire Chief), Calvin Beaumier (Road Commissioner) and John Talbot (Planning Board Chair).

2. Amendments to Agenda:

- **Item #4: Add Planning Board Chair, John Talbot report**
- **Item #6: Discussion tonight, discuss further at next SB Meeting**
- **Item #7: Application discussion in Executive Session (Personnel Matter)**

3. Public Comments: None

4. Reports:

Fire Chief

- Arsonist issue on roadside fires (Saturday, October 23, 2022) between Royalsborough Road and Old Brunswick Road. People walking their dogs stopped to extinguish the fire using water bottles.
- Burning Season, clean up from current windstorms, permits are being issued through the Warden's Report (<https://www.wardensreport.com/#!/frontPage>)
- Looking at replacing the old side door that is rusted out – Waiting on Portland Glass for installation.

Route 9 (Newell Brook Road) Closure

- Fire Chief is in contact with the local representative for FEMA – Cost analysis/County EMA looking for funds available due to the storm/washout of culvert
- State Police have added increased road patrol in the area, due to the road closure.
- The closure adds 3 to 4 minutes for call time for that side of town
Call volume on pace with previous year
- Storm Damage – Fire Department handled a dozen calls and assisted the Public Works crew with downed trees.
- Flooded Basement – pumped out a resident's basement

- County Technical Rescue Team – Working with the Sabattus Fire Chief
- EMS – Rescue/Mutual Aid has increased due to Lewiston using a private ambulance company and they are understaffed.
- EMS – State EMS Mandates – We now need a medical control director for our service, license is up for renewal in November at a contracted cost.
- Upcoming Event – Live Burn in Yarmouth – November 20, 2022

Road Commissioner

- Preparing equipment for the winter operations – Painted the plows, conducted trial runs, everything looks to be in good shape
- Worked on gravel roads due to storm damage and washouts.
- MaineDOT – Newell Brook Road Culvert Failure, hopes to have the road open on Friday, November 4th.
- Advanced Warning Lights Update: Delay with the electrician, hope to have this done first or second week of November.
- Patriot’s Way – paved on Friday, October 21 – Plan to finish the rest of Bowie Hill Road in the next two weeks.
- Road Commissioner attended a supervisory training for the new Regulations Drug and Alcohol Program – A new federal data base has been implemented (all positive drug testing will show up on this site).

John Talbot (Planning Board Chair)

Next meeting will be Wednesday, November 2, 2022 at Town Hall at 6:30 pm.

- Celebration Tree Farm – Nonconforming use/agritourism up for vote
- Deer Creek (13-Lot Cluster Subdivision) – Final Plan approval completeness check

Short Survey will be put up on the website for feedback from the public on the new Affordable Housing Law.

5. Town Manager’s Report:

- Route 9 Closure – new culvert is arriving Thursday, October 27th
- The town clerk has been extremely busy with absentee voting.
- 7th Grade Humanities Class – Students sent a letter of interest to the Town for an ice rink near the Eureka Center.

Board discussion – Runaround Pond – townspeople maintained an ice rink last yr.

Kids stated that they liked the closeness of the Eureka Center area – walking distance from the school, Runaround Pond is too far.

Is the town liable? Insurance concerns? – The Town Manager will investigate the liability, if any, and then the Board will talk about options and whether the town can facilitate a skating rink.

- FYI – Xfinity will be removing Channel FXX for those who have the digital economy package.
- American Lung Association “Trek Across Maine” is requesting permission to use the Eureka Center and Fire Department again for a rest stop.
- Federal Government did a security check of the school and the town office – assisted by the Town Clerk and the school principal. They were impressed with the school’s voting space and had minimal issues with the town office. The only concerns at the town office were the lighting in the parking lot and the asphalt curve – no barrier to protect the building.

6. CIP Applications from Department Heads/Five Year Plan Discussion

Fire Department – upgrades to the apparatus (Quint Truck)

Town Office & Fire Department – Generators – last storm the town office generator did not start when the power went out – sensor is gone on the old unit – it is currently working again.

Code Enforcement Officer (Alan Plummer) – state of document retention for the Town of Durham – spoke with the Maine State Archivist and asked what’s the plan for the future – microfiche.

- The town office has no room for paper documents, filing system is poor and very difficult to find what you’re looking for.
- The C.E.O now has access to the zoning maps on his laptop.
- Requesting to purchase a scanner to help do large format scans.
- Scanner cost is \$6,825.00 (cash option)

7. BYOB Permit

- Anniversary Party
- Birthday Surprise Party

Kevin Nadeau moves to authorize the Town Manager to sign BYOB permits assuring that the applicants have met all requirements and that the applications have been reviewed with the Code Enforcement Officer, Fire Chief and Public Works, if necessary. Joe seconds, motion carries 5-0.

8. Consent Agenda

- a. Approve Minutes from October 11th, 2022 SB Meeting
- b. Approve and sign October 12th and 21st, 2022 Warrant(s) both Payables and Payroll
- c. Approval of Election Workers for the November 8th Election

Kevin Nadeau entertains a motion to approve the consent agenda as presented. Josh Klein-Golden motions. Joe Tomm seconds, motion carries 5-0.

9. Upcoming Meeting(s) and Town News:

Board of Selectmen Meeting ~ November 8, 2022 at Town Hall/6:30 pm
Public Input on Additional ARPA Funds

Board of Selectmen Meeting ~ November 22, 2022 at Town Hall/6:30 pm
Public Input on Additional ARPA Funds

10. Executive Session Citations:

Kevin moves to enter Executive Session for discussion of personnel matters under M.R.S.A. §405(6)(A). Josh seconds, motion carries 5-0.

Board is now in Executive Session at 8:05pm.

11. Re-Convene Regular Meeting

Board is now in regular session at 8:20pm.

The Chairman of the Board would like to appoint Tyler Hutchison as a regular voting member on the Planning Board. Mark Blake and Rod Stimpson as Interim members of the Budget Committee to fill the unexpired terms. And Peter Jabaut as a member of the Capital Improvement Committee Plan (C.I.P.). Todd Beaulieu moves, Josh seconds. Motion carries 5-0.

12. Adjourn

Josh moves to adjourn, Joe seconds. Motion carries 5-0. Meeting adjourns at 8:22pm.