



# **Town Of Durham**

## **Board of Selectmen Meeting**

### **Town Hall**

### **November 22, 2022**

### **Meeting Minutes**

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#### **1. Call to Order & Establishment of Quorum, Pledge of Allegiance**

In attendance: Kevin Nadeau (Chair), Rich George (Vice-Chair), Joe Tomm, Josh Klein-Golden, Jerry Douglass (Town Manager), Alan Plummer (Code Enforcement Officer), Rob Tripp (Fire Chief) and Calvin Beaumier (Road Commissioner). Todd Beaulieu, absent.

Guest: Reporter

#### **2. Amendments to Agenda: None**

#### **3. Public Comments: None**

#### **4. Public Input Regarding Use of ARPA Funds**

Email from Jim Sanborn:

- Give the funds back to Federal Government to reduce the national debt.
- Put speed bumps on either side of Runaround Pond Road

#### **5. Large Format Scanner Proposal/Discussion (Alan Plummer – Codes Officer)**

Proposal for cash option - \$7,120, plus \$395 maintenance fee

Josh Klein-Golden motions that the Board authorize expenditure of up to \$7,600 for the purchase of the large format scanner. Joe Tomm seconds. Motion carries 4-0.

#### **6. Quit Claim Deed – 15 Country Acres Park – Tax Map 005-056-015**

Josh moves that the Board sign the municipal claim deed (change deed date from March 2021 to November 22, 2022). Rich George seconds. Motion carries 4-0.

#### **7. Reports: Road Commissioner, Fire Chief**

##### Road Commissioner

- Working on the trucks, preparing them for the winter season
- Staffing for Public Works looks great – CJ Larrabee is returning this season to the team
- Finished grading all the gravel roads
- Roger Griswold (weather meteorologist from WMTW) gave a class on weather forecasting – difference between dew points vs. relative humidity (helping to determine black ice conditions)

- MaineDOT installed the guard rails on Route 9 near the culvert washout
- MaineDOT installed the warning lights near Route 9 and Swamp Road
- Crooker is finishing up paving on Bowie Hill Road – should be complete by Monday, November 28<sup>th</sup>.
- Continuing to work on the 2023 Public Works Budget
- New Plow Truck arrived in Westbrook, waiting for Viking to schedule a time to get equipment on it.

#### Fire Chief

- November 20<sup>th</sup> – The entire department went to Yarmouth for a live fire training
- The department received 35 – 911 calls for the month of October.
- Over 300 calls for service/41 responses
- The Fire Department Safety Committee has now joined the Town’s Safety Committee.
- The Fire Chief has established and updated the “return to work” policy
- The Fire Department is still hiring for new EMS Per Diem shifts.
- Budget is on track

### **8. Town Manager’s Report**

- C.I.P received all their materials and a meeting is scheduled for Wednesday, November 30<sup>th</sup> at the Town Hall.
- Durham Giving Tree is set up, tags will be available on December 6<sup>th</sup>
- The town office is also collecting non-perishable food items and new unwrapped gifts for LACO.
- Currently working on the 2023 Budget.

### **9. Consent Agenda:**

- a. Approve minutes from November 8<sup>th</sup>, 2022 SB Meeting
- b. Approve and Sign November 11<sup>th</sup> & November 18<sup>th</sup>, 2022 Warrant(s) both Payables and Payroll

Rich motions to consent the agenda as presented. Josh seconds. Motion carries 4-0

### **10. Upcoming Meeting(s) and Town News:**

Conservation Commission – Public Information Meeting, December 6<sup>th</sup>, Eureka Center at 6:30pm  
 Planning Board Meeting – December 7<sup>th</sup>, 2022, Town Hall at 6:30pm  
 Board of Selectmen Meeting – December 13<sup>th</sup>, 2022, Town Hall at 6:30pm  
 Board of Selectmen Meeting – December 27<sup>th</sup>, 2022, Town Hall at 6:30pm

### **11. Executive Session:**

Executive Session pursuant to 1 M.R.S.A. § 405 (6)(A) – Board & Committee Appointments

- Appeals Board
- Conservation Commission Committee

Kevin motions to move the Board into Executive Session at 7:21 pm, Joe seconds.  
 Motion carries 4-0.

## **12. Re-Convene Regular Meeting**

Kevin entertains a motion to appoint Neil Berry as an alternate to the Board of Appeals and Michael Friendly as a member of the Durham Conservation Commission. Josh moves, Joe seconds. Motion carries 4-0. Thank you to both gentlemen for stepping up and serving the community.

## **13. Adjourn**

Joe motions to adjourn, Josh seconds. Motion carries 4-0. Meeting adjourns at 7:39 pm.