



Town of Durham Board of Selectmen

Town Hall
February 14, 2023
Meeting Minutes

1. Call to Order & Establishment of Quorum, Pledge of Allegiance

In Attendance: Kevin Nadeau (Chair), Rich George (Vice-Chair), Todd Beaulieu, Joe Tomm, Josh Klein-Golden, Jerry Douglass (Town Manager).

Guests: Milton Simon (Budget Committee Chair), Neil Berry (Budget Committee Member) and Marc Roy (Barry/Talbot/Royer – Accounting Firm).

2. Amendments to Agenda:

Selectman Josh Klein-Golden recommended moving Item #5: Consideration of Signing Consent Agreement up on the agenda to allow the Town Clerk to leave early from the meeting.

3. Consideration of Signing Consent Agreement for 10 Wingate Farm Road

- **The home does not meet setback requirements per the Town's Land Use Ordinance and is currently up for sale with purchase and sales agreement in place.**

“No Action Consent Agreement” – The Board discusses setting up a proper procedure for setbacks.

Josh Klein-Golden moves that the Board sign a consent agenda regarding a setback for the property on 10 Wingate Farm Road (11170, page 18 in the Androscoggin Registry of Deeds). Todd Beaulieu seconds, motion carries 5 – 0.

4. Public Comment: None

5. Financial Services Discussion

Marc Roy discusses out-sourcing financial services (Accounts Payable & Payroll)

- CPA Firm that provides services to schools and municipalities
- Payroll Services
- Accounting Expertise
- Service is set up with a set fee (per year)

6. Town Manager's Report:

- Eureka Community Center – Pipes burst, due to the recent cold snap - pipes have been repaired.
- Auditor has been going through the records at the Town Office

7. Selectboard Budget Articles – Review, Discussion & Approval

Josh Klein-Golden moves to adopt the Budget Committee’s operating and capital expenditure proposal, except for the Public Works capital reserve, Selectboard recommends remaining at \$100,000. Joe Tomm seconds, motion carries 4-1.

Todd Beaulieu moves to adopt the Budget Committee’s recommendation of \$230,000 in undesignated funds to help offset property taxes raised for the 2023 budget. Joe seconds, motion carries 5-0.

The following recommendations are voted (yes) or (no):

- Board recommends **YES** to the 2022 Articles regarding overspending.
- Board recommends **YES** to all Capital Budget Articles with the amount for the assessing market valuation reserve at \$60,000.
- Board recommends **YES** for the Public Works Reserve at \$100,000.
- Board recommends **YES** for \$230,000 for undesignated funds balance to be put towards taxation.
- Board recommends **YES** to use Government and Inter-Governmental Reserves.
- Board recommends **YES** for the \$9,380 for recreation.
- Board recommends **YES** for the \$53,000 for telecommunication.
- Board recommends **YES** to funding our debt service.

8. Consent Agenda:

Josh Klein-Golden moves to accept the consent agenda, Todd Beaulieu seconds. Motion carries 5 – 0.

9. Upcoming Meeting(s) and Town News:

- **Selectboard Meeting, Tuesday, February 28, 2023 at Town Hall, 6:30pm**
- **Selectboard Meeting, Tuesday, March 14, 2023 at Town Hall, 6:30pm**
- **Planning Board Public Hearing, Wednesday, February 15, 2023 at the Eureka Center, 6:30pm**
- **Planning Board Meeting, Wednesday, March 1, 2023 at Town Hall, 6:30pm**
- **Planning Board Public Hearing, Wednesday, March 22, 2023 at the Eureka Center, 6:30pm**

10. Executive Session Citations:

Kevin Nadeau moves to go into executive session pursuant to 1 M.R.S.A§405(6)(A), Rich George seconds, motion carries 5 – 0 .

11. Adjourn

Meeting adjourned at 9:03pm.