

NOTICE OF PUBLIC MEETING

Town of Durham Board of Selectmen

Kevin Nadeau, Chairman, Rob Pontau, Vice Chairman,
Todd Beaulieu, Richard George, Marc Farrin

A Meeting of the Durham Board of Selectmen will be held **in person** on Tuesday, **July 27, 2021**, beginning at 6:30pm. The meeting will also be streamed on Town Hall Streams which can be accessed through our website at www.durhamme.com and available live on the local channel. The Public is welcome to attend.

Please email any questions or concerns to Kathy Tombarelli at townmanager@durhammaine.gov prior to the meeting. For your safety, if you have not been vaccinated - please consider wearing a mask.

AGENDA

For consideration:

1. Call to Order & Establishment of Quorum
2. Executive Session pursuant to 1 M.R.S.A. § 405(6)(A) – Personnel Matters/Committee Appointment
3. Reconvene
4. Amendments to Agenda
5. Public Hearing
 - a. AMVETS liquor license applications (3)
6. Departments/Committee Reports:
 - a. Town Manager
 - b. Road Commissioner
7. Action & Discussion Items:
 - a. Fire Chief & Public Works Driver Search
 - b. Facilities Maintenance - Ongoing
 - c. Hybrid Meeting Policy Discussion
 - d. Tax Abatements & Tree Growth Penalty Assessment
8. Consent Agenda: (Any Board member may request to have an item removed from the consent agenda for discussion)
 - a. Approve Minutes for July 13, 2021 Select Board Meeting
 - b. Approve July 27, 2021 Warrant
9. Selectmen's Comments
10. Upcoming Meeting(s) and Town News:

Select Board Meetings will be held:
Regular Meeting - Tuesday, August 10, 2021 at 6:30 pm
Regular Meeting - Tuesday, August 24, 2021 at 6:30 pm
Workshop - Tuesday, August 30, 2021 at 6:00 pm
11. Adjourn

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008 (Regular Mail)
10 WATER STREET, HALLOWELL, ME 04347 (Overnight Mail)
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	
Good SOS w/ DBA:	<input type="checkbox"/> Yes <input type="checkbox"/> No

CLUB APPLICATION

NEW application: Yes No Business hours: Wed-Sat 4:00pm-5:30pm
 If business is NEW or under new ownership, indicate starting date: July 10, 2021
 Requested inspection (New Licenses/ Ownership Changes Only) Date: June 15, 2021

PRESENT LICENSE EXPIRES April 1, 2022

INDICATE TYPE OF PRIVILEGE: MALT VINOUS SPIRITUOUS

INDICATE TYPE OF LICENSE: \$10.00 Filing Fee (must be included on all applications)

\$495.00 Club w/o Catering (Class V – Malt, Vinous & Spirituous)

- Club with Catering : Malt, Vinous, & Spirituous-Class I (\$900.00) Spirituous Only-Class II (\$550.00)
 Vinous Only-Class III (\$220.00) Malt Only-Class IV (\$220.00)
 Malt & Vinous Only-Class III & IV Combination (\$440.00)

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: <u>American Veterans (AMVETS)</u>	Business Name (D/B/A) <u>Linda E. Clement JR AMVETS Post 13</u>
APPLICANT(S) – (Sole Proprietor) <u>Commander</u> DOB: <u>Chad Burke 4-9-75</u>	Physical Location: <u>Durham ME 04222</u>
DOB:	City/Town State Zip Code
Address <u>1049 Royalsborough Rd</u>	Mailing Address <u>same</u>
City/Town State Zip Code <u>Durham ME 04222</u>	City/Town State Zip Code <u>same</u>
Telephone Number Fax Number <u>(207) 353 2456</u>	Business Telephone Number Cell Fax Number <u>(207) 353-2456 (207) 798-0956</u>
Federal I.D. # <u>01-6022219</u>	Seller Certificate #: or Sales Tax #:
Email Address: Please Print <u>durhamamvets@yahoo.com</u> <u>durhamamvets@gmail.com</u>	Website:

1. State amount of gross income from period of last license: ROOMS \$ n/a FOOD \$ n/a LIQUOR \$ n/a

2. Is applicant a corporation, limited liability company or limited partnership? YES NO

If Yes, please complete the Corporate Information required for Business Entities who are licensees.

3. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

BC-2016-34 Amvets Post 13 (Use an additional sheet(s) if necessary.)
 License # Name of Business
1049 Royalsborough Rd Durham ME
 Physical Location City/Town

4. Do you permit dancing or entertainment on the licensed premises? YES NO

5. If manager is to be employed, give name: Chad Burke

6. Business records are located at: 1049 Royalborough Rd Durham ME

7. Is/are applicants(s) citizens of the United States? YES NO

7. Is/are applicant(s) residents of the State of Maine? YES NO

8. List name, date of birth, and place of birth for all applicants, managers, and bar managers.

Full Name (Please Print)	DOB	Place of Birth
Chad Burke	4-9-75	Portland ME
Darin Baker	6-23-69	Mil Rose Germany
Neil Peartoe Brandon Williams	12-6-77	6-20-44 Brunswick ME

9. Residence address on all of the above for previous 5 years (Limit answer to city & state)

Name: Chad Burke	City: Durham	State: ME
Name: Darin Baker	City: Durham	State: ME
Name: Neil Peartoe Brandon W. Williams	City: Portland Durham	State: ME

10. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____ (use additional sheet(s) if necessary)

11. Will any law enforcement official benefit directly in your license, if issued?

Yes No If Yes, give name: _____

12. Has/have applicant(s) formerly held a Maine liquor license? YES NO

13. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: _____

14. Describe in detail the premises to be licensed: (Diagram Required) Downstairs bar area and outback in the horseshoe area

15. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?

YES NO Applied for: in process

16. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? School - 1 mile

Which of the above is nearest? School

19. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO

If YES, give details: _____

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Durham Maine on June 7, 20 21
Town/City, State Date

Please sign in blue ink

[Signature]
Signature of Applicant or Corporate Officer(s)

Signature of Applicant or Corporate Officer(s)

Chad Burke
Print Name

Print Name

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. **All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.**

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application. Please make check payable to the **Treasurer, State of Maine.**

This application must be completed and signed by the Town or City and mailed to:

Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, ME 04333-0008 (Regular address)
10 Water Street, Hallowell, ME 04347 (Overnight address)
Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: Durham, Maine Androscoggin
City/Town County

On: _____
Date

The undersigned being: Municipal Officers County Commissioners of the

City Town Plantation Unincorporated Place of: Durham, Maine

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).][2003, c. 213, §1 (AMD) .]

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987, c. 45, Pt. A, §4 (NEW).]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW).]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD) .]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD) .]

E. A violation of any provision of this Title; [2009, c. 81, §1 (AMD) .]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD) .]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW) .]
[2009, c. 81, §§1-3 (AMD) .]

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP) .]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD) .]
[1995, c. 140, §6 (AMD) .]

4. No license to person who moved to obtain a license. [1987, c. 342, §32 (RP) .]

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF) .]

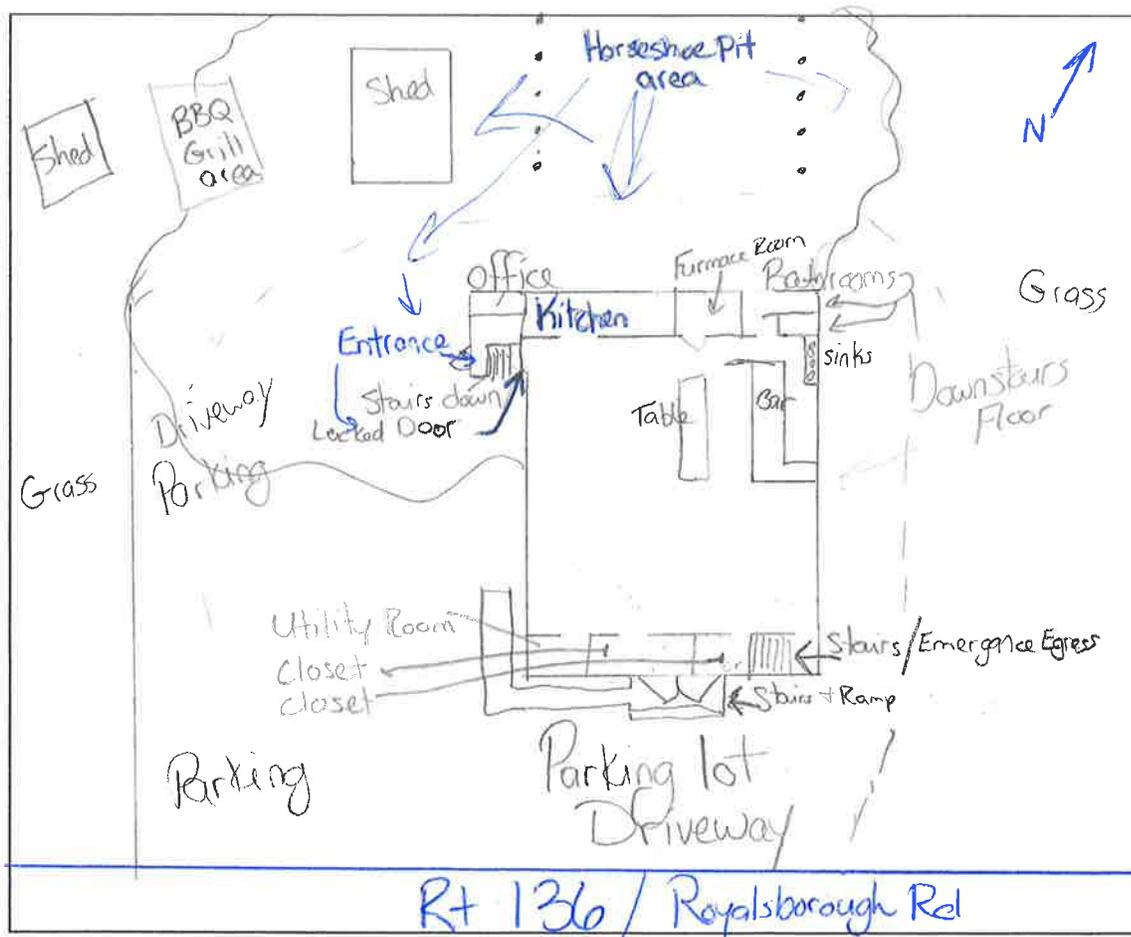


ON PREMISE DIAGRAM

(Facility Drawing/ Floor Plan)

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas with the following: • Entrances • Office area • Kitchen • Storage Areas • Dining Rooms • Lounges • Function Rooms • Restrooms • Decks • All Inside and Outside areas that you are requesting approval.



area requested:
 Horseshoe
 Downstairs

**Bureau of Alcoholic Beverages
 Division of Liquor Licensing & Enforcement
 8 State House Station
 Augusta, ME 04333-0008
 Tel: (207) 624-7220 Fax: (207) 387-3434**

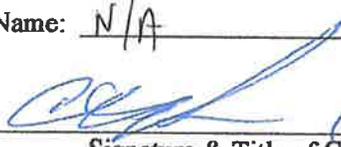
SUPPLEMENTARY QUESTIONNAIRE FOR CLUB APPLICANTS

1. Legal Club Name: Lincoln E. Clement JR. AMVETS Post 13
2. D/B/A Name: AMVETS Post 13
3. Complete Title, name, date of birth and telephone number for each principal officer of the club:

Title	Name	Birth Date	Telephone
Commander	Chad Burke	4-9-75	207-798-0956
1 st Vice Com.	James Howard	6-18-71	207-520-9246
Finance Officer	Darin Baker	6-23-69	207-713-8544
Judge Adv.	Donald Burke JR	12-14-44	207-407 4111
Adjutant	William Cozens	2-13-81	207-766-6196

4. Date Club was incorporated: Feb 1964
5. Purpose of Club: Social Recreational Patriotic Fraternal
6. Date regular meetings are held: 1st & 3rd Monday every month
7. Date of election of Club Officers: May
8. Date elected officers are installed: June
9. Total Membership: 83 Annual Dues: \$25 Payable When: Aug
10. Does the Club cater to the public or to groups of non-members on the premises? Yes No
11. Excluding salaries, will any person, other than the Club, receive any of the financial profits from the sales of liquors? Yes No
12. If a manager or steward is employed, complete the following: N/A

Name: N/A Date of Birth: _____

 Commander Sign in blue ink
 Signature & Title of Club Officer Date June 7, 2021

Chad Burke Commander
 Print Name & Title of Club Officer



**Bureau of Alcoholic Beverages and Lottery
Operations
Division of Liquor Licensing and Enforcement**

**Application for License for
Incorporated Civic Organization**

DIVISION USE ONLY	
License No:	
Registered Non-Profit: Yes	No
Deposit Date:	By:
Amt. Deposited:	
Cash	Ck Mo:

\$50.00 Fee / \$10.00 Filing Fee - Check Payable: Treasurer, State of Maine

The law requires the application to be submitted at least 24 Hours prior to the function, however a longer notice is appreciated to allow additional time for processing.

1. Full Name of Applicant: AMVETS, Lincoln E. Clement, Post Thirteen
(Corporate Name)
 Corporate Address: 1049 Royalsborough Rd, Durham ME 04222
Street Address City/Town State Zip Code
 Authorized Corporate Office: Same
 Address: Same
Street Address Town/City State Zip Code
 Telephone Number: 207-353-2456 Fax: _____
 Email Address: Durhamamvets@gmail.com

INFORMATION PERTAINING TO SPECIAL EVENTS OR GATHERINGS

2. Title and Purpose of Event: SSG Thomas Field Memorial Charity Ride
 Date of Event: August 21, 2021 Time: From: 11:00 AM AM/PM To: 18:00 AM/PM
 Multi Day Event: Start Date _____ End Date _____ (one per year)
 Time: From: _____ AM/PM To: _____ AM/PM
 Inside Outside Event (**attach diagram of area**)
 Location of Event: 1049 Royalsborough Rd, Durham ME 04222
 Number of Persons Attending: 75-125
 Type of building to be occupied: Veteran's Hall, First Floor - Main Hall
 Area to be licensed: Side and back of building lawn area

Payments to the Division of liquor licensing & enforcement by check subject to penalty provided by Section 3-B of Title 28A, MRS

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

Dated at: Durham Maine 04222 on July 13, 2021
Town/City, State Month/Day

This application must be signed by a duly authorized officer of the corporation executing the application. Please obtain approval by Municipal Officer(s) or County Commissioners before filing with the Division.

AMVETS, Lincoln E. Clement, Post Thirteen
NAME OF CORPORATION
 BY: [Signature] FINANCE OFF. Darin R Baker, Finance Officer
CORPORATE OFFICER'S SIGNATURE - TITLE PRINTED NAME & TITLE

If said event or gathering is located in an unincorporated place, the application must be approved by the County Commissioners of the County wherein the event or gathering is to take place and the above approval form may be changed in accordance with the fact. ***Please enclose a copy of the receipt from the County Commissioners.***

Submit Forms To: Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, ME 04333 (regular mail)
10 Water Street, Hallowell, ME 04347 (overnight address)
Telephone Inquiries: (207) 624-7220
Fax Number: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

For Municipal Approval Only

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

NOTE: PLEASE PROVIDE ALL OF THE REQUESTED INFORMATION BELOW

STATE OF MAINE

Dated at: Durham, Maine Androscoggin
City/Town County

On: _____
Date

The undersigned being: Municipal Offices County Commissioners

of the City Town Plantation Unincorporated Place of: _____, Maine

Signature	Print

Bureau of Alcoholic Beverages and Lottery Operations



*Division of Liquor Licensing & Enforcement
8 State House Station, Augusta, ME 04333-0008
10 Water Street, Hallowell, ME 04347
Tel: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@maine.gov*

INCORPORATED CIVIC DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram that you are requesting approval.

See Attached

For Office Use Only:

Date Filed: _____ Date Issued: _____ Issued By: _____

Approved Not Approved



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for Special Taste Testing Event License

This application is being submitted as required by 28-A M.R.S. Section 1052-D. Please complete this application in its entirety. This application must be signed by the licensee or an agent of the licensee and the municipality where the event will be located. **Completed forms and payment must be in the office 15 (fifteen) days before event is to be held.**

Section 1: Event Information

Title of Event: Great Durham BBQ Competition and Beer Tasting Event

Location and address of Event: 1049 Royalsborough Rd
Durham, ME 04022

Date of Event: 06/29/2021 Time of Event: From: 1:00 pm To: 6:00 pm

Contact Person: Darin Baker Telephone: (207) 713-8544

Email Address: Durhamamvets@gmail.com or DBaker001@maine.rr.com

Describe specific area to be licensed and **attach a diagram:** Inside Event Outside Event
We are licencing outside from the front edge of our building back. This is where beer samples will be furnished.

Participants will have access to the upstairs hall for the BBQ judging, alcohol will be permitted in here as well.

Special Taste Testing Requirements:

Sample Size and Limit: Please indicate the type of taste testing event for which you are applying. If you select "Tasting C" below, you must also choose the options of C.1 or C.2. Please note, except as otherwise provided, sample sizes and overall daily sample limits are as follows:

Spirits – ½ ounce Beer – 4 ounces Wine – 1½ ounces
12 samples per person per day

- A. Taste testing-only event. There is no sit-down meal designed to promote food and alcoholic beverage pairings or substantial food offerings provided as part of the taste testing event. **Sample size applies and daily sample limit applies.**
- B. Taste testing event with substantial food offerings. The selection of food must include more than snack foods such as potato chips, crackers, popcorn, pretzels etc. **Sample size applies but 12 sample daily limit does not apply.**

C. Food and beverage hospitality event where 50% or more of the vendors taking part in the event represent or promote a business other than a business that manufactures or distributes liquor. **Select one of the options below.**

C.1. Event will include a multicourse sit-down meal designed to promote food and alcoholic beverage pairings. **The sample size and the 12-sample daily limit do not apply.**

Date and approximate time for sit-down multi-course meal:

C.2. Event will **NOT** include a multicourse sit-down meal designed to promote food and alcoholic beverage pairings but will provide substantial food offerings. **Sample size applies but 12-sample daily limit does not apply.**

Section 2.A: Signature; Fee; Delivery of application

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 06/29/2021



Signature of Duly Authorized Person

Darin Baker, Finance Officer

Printed Name Duly Authorized Person



Signature of Duly Authorized Person

Chad Burke, Post Commander

Printed Name of Duly Authorized Person

A. Your completed application must be accompanied by the fee of \$20.00 per applicant listed in sections 3, 4 or 5. Please be sure to calculate the fee by the number of pages submitted for each section 3, 4 or 5.

1. Please make your check payable to the **Treasurer, State of Maine**

B. Where to send your application:

1. Mailing address:

Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
8 State House Station
Augusta, ME 04333-0008

2. Courier/overnight address:

Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
10 Water Street
Hallowell, ME 04347

C. For questions on this application, please contact the Bureau at (207) 624-7220 or by email at Liquor.Licensing@Maine.gov.

D. Incomplete applications, applications not submitted with the appropriate fee or not received by the Bureau fifteen (15) days prior to the event may impact the Bureau's ability to approve your application.

Section 2.B: Approval of an application for a special taste testing event for use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this taste testing event application on the following date: _____.

Check only one: City Town Unorganized Territory

Name of City/Town/Unorganized Territory: Town of Durham Maine

Who is approving this application? Municipal Officers
 County Commissioners of _____ County

Signature of Officials	Printed Name and Title

Section 3: For use by Maine licensed Manufacturer of malt liquor or wine, Wholesaler or Certificate of Approval Holder

A. Legal name and DBA of licensee: Stars & Stripes Brewing Co

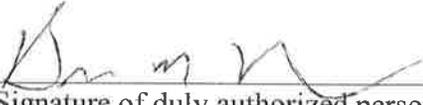
B. Maine Liquor License Number: SMB 2018-11274 Expiration Date: 11/14/2021

C. Complete Mailing Address: 8 Varney Rd
Freeport, ME 04032

D. Contact Person: Bruce Nadeau

E. Telephone/Mobile Number: 207-274-3866 Fax number: _____

F. Email Address: StarsStripesBrewing@gmail.com


Signature of duly authorized person of the licensee

11/14/2021
Date

Bruce Nadeau
Printed name of duly authorized person of the licensee

Please note: Complete as many Section 3 pages as needed for this application. All pages must be submitted together with the entire application.

Section 3: For use by Maine licensed Manufacturer of malt liquor or wine, Wholesaler or Certificate of Approval Holder

A. Legal name and DBA of licensee: Lost Valley Brewing Company

B. Maine Liquor License Number: SMB-2017-1009 Expiration Date: 01/17/2022

C. Complete Mailing Address: 200 Lost Valley Rd
Auburn, ME 04210

D. Contact Person: Darren Finnigan

E. Telephone/Mobile Number: 207-689-7615 Fax number: _____

F. Email Address: info@lostvalleySKI.com

Darren Finnigan
Signature of duly authorized person of the licensee

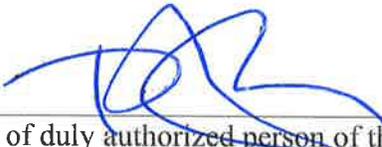
01/14/2021
Date

Darren Finnigan
Printed name of duly authorized person of the licensee

Please note: Complete as many Section 3 pages as needed for this application. All pages must be submitted together with the entire application.

Section 3: For use by Maine licensed Manufacturer of malt liquor or wine, Wholesaler or Certificate of Approval Holder

- A. Legal name and DBA of licensee: Flight Deck Brewing Company
- B. Maine Liquor License Number: RES-2019-11911 Expiration Date: 9/21/2022
- C. Complete Mailing Address: 11 Atlantic Dr
Brunswick, ME 04011
- D. Contact Person: TOM ABERCROMBIE
- E. Telephone/Mobile Number: 207 956 2985 Fax number: N/A
- F. Email Address: tom@flightdeckbrewing.com

 7/14/2021
Signature of duly authorized person of the licensee Date

TOM ABERCROMBIE
Printed name of duly authorized person of the licensee

Please note: Complete as many Section 3 pages as needed for this application. All pages must be submitted together with the entire application.

Section 3: For use by Maine licensed Manufacturer of malt liquor or wine, Wholesaler or Certificate of Approval Holder

A. Legal name and DBA of licensee: Brickyard Hollow Brewing Company

B. Maine Liquor License Number: RES-2019-11776 Expiration Date: 09/17/2022

C. Complete Mailing Address: 236 Maine St
Yarmouth, ME 04096

D. Contact Person: Matthew S. Giggey

E. Telephone/Mobile Number: 207-317-9380 Fax number: _____

F. Email Address: Matt@Brickyardhollow.com


Signature of duly authorized person of the licensee

7/15/2022
Date

Matthew Giggey
Printed name of duly authorized person of the licensee

Please note: Complete as many Section 3 pages as needed for this application. All pages must be submitted together with the entire application.

Section 6: For Bureau Use Only for Review of Application

Date Filed: _____

Received 15 days prior to event? Yes No

Date Reviewed: _____

Reviewed By: _____

Approved

Not Approved

If not approved, reason:

Other Notes to Applicant, if any:

Section 7: Instructions for Completing an Application and Important Information about Holding a Taste Testing Event

1. The organizer of a **Special Event** must complete the first page of the application and seek municipal or in unorganized towns, county approval. Signatures must be originals.
2. The organizer of a **Special Event** must be a qualifying licensee.
3. The entire application must be completed in its entirety and must be legible.
4. In-state qualifying licensees must complete Section 3 of the application and must specifically name **all** personnel participating in the event that the **licensee** is sponsoring. Another industry applicant must specifically identify the wholesaler or manufacturer being sponsored.
5. Out of state qualifying licensees must complete the **sponsored licensee** section (Section 4: Sponsored Licensee Information) application and must specifically name those intended representatives, personnel or pourers.
6. A Maine licensed distillery, out of state manufacturer or supplier of spirits, or a broker who represents an out of state manufacturer or supplier of spirits must complete Section 6 and must specifically name those intended representatives, personnel or pourers.
7. In order to timely process your application, you must file this application **at least 15 days prior to the event**. The Bureau reserves the right to reject an application not submitted by this time.
8. By law, liquor can only be served from 5:00am to 1:00am of the next day, Sunday through Saturday, Event times cannot deviate from this statutory requirement.
9. Once issued, this license is not assignable and is valid only for use by the applicants named in this application and for the date, time, and location listed in this application. This license is issued subject to Maine liquor laws, Title 28-A, and the Bureau's Administrative Rules. Penalties for failure to comply with the laws and rules are provided in Chapter 33 of Title 28-A. A license under this application may be filed jointly by multiple licensees.
10. All servers of alcohol must complete and have on file with the event organizer an affidavit as defined in 28-A M.R.S. §703-A and which is provided below.
11. The following may be licensed in a special event: An in-state manufacturer of malt liquor, wine or spirits, a Maine wholesaler, a Certificate of Approval Holder, a broker who represents suppliers or manufacturers of spirits and a sponsored applicant.
12. The following may participate in a special event: An in-state manufacturer of malt liquor, wine or spirits, a Maine wholesaler, a Certificate of Approval Holder, a broker who represents suppliers or manufacturers of spirits and a sponsored applicant.
13. The following may be a sponsored manufacturer: A manufacturer licensed in another state.
14. The following licensees may provide malt liquor, wine or spirits under this application:

A manufacturer licensed under section 1355-A; a wholesaler licensed under section 1401; a Certificate of Approval Holder; a broker licensed under section 1502 who represents a supplier or manufacturer of spirits and a sponsored manufacturer licensed outside of Maine who is registered with TTB and who has paid all excise taxes on product provided.

15. The following licensees may designate a person to pour samples of malt liquor, wine or spirits:
 - A. A manufacturer;
 - B. A sponsored manufacturer, if any;
 - C. A wholesaler;
 - D. A certificate of approval holder; or
 - E. A broker of a spirits manufacturer or supplier

16. Any person designated by a licensee in #15 must be identified with a badge or other means of identification that clearly provides the following information and the badge must be clearly visible to persons being served:
 - A. Name of manufacturer;
 - B. Name of the sponsored manufacturer, if any;
 - C. Name of the wholesaler;
 - D. Name of the Certificate of Approval Holder; or
 - E. Name of Broker of a spirits manufacturer or supplier and the name of the represented supplier or manufacturer

17. Other requirements:
 - A. All servers must complete an employee affidavit. This affidavit must attest that any person designated to serve beer, wine or spirits has not been found to have violated any state or federal law prohibiting the sale or furnishing of alcohol to a minor;
 - B. All licensee must record the number of patrons of the event; and
 - C. Samples may not be pre-poured.

Caution: There are a variety of ways in which various entities may conduct taste testing events under Title 28-A, Section 1052-D. Events have their own list of requirements and it is important that when you select the type of event you want to hold that you fully understand the conditions of that taste testing event. To review all requirements of a 1052-D event, please use this link.

Section 8: Common Violations that may be cited at a Taste Testing Event

****Liquor is defined by Maine's liquor laws as malt liquor, wine, hard cider and spirits****

- Sale of liquor to a minor
- Allowing possession of liquor by a minor
- Allowing a minor to remain on the licensed premise unaccompanied by parent or legal guardian

- Sale of liquor to a visibly intoxicated person
- Allowing possession of liquor by a visibly intoxicated person
- Allowing a visibly intoxicated person to remain on the premise

- Employees or designated servers consuming liquor while on duty
- Employees or designated servers showing the effects of liquor
- Licensee showing effects of liquor
- Allowing entertainers to consume liquor while performing
- Allowing entertainers to show the effects of liquor

- Allowing consumption in an unapproved area
- Allowing smoking in areas where consumption of food or liquor is taking place

- Allowing samples to be pre-poured
- Servers are not properly identified
- Servers violate the sample size

BBQ Comp Competitor Area
Alcohol Permitted

Main Floor where
Competition will be
judged.

Alcohol Permitted
inside on Main Floor

BBQ Comp
Competitor Area
Alcohol Permitted



No Alcohol Beyond
this point
Barriers will be in place
and monitored



No Alcohol Beyond
this Point
Barriers will be in place
and monitored

EVENT PARKING

Durham Amvets Post 13
1049 Royalsborough Rd
Durham, ME 04222



TOWN OF DURHAM
630 Hallowell Road
Durham, Maine 04222

Tel. (207) 353-2561
Fax: (207) 353-5367

Manager's Report
7/27/2021 Select Board Meeting

Date submitted: July 26, 2021
To: Durham Select Board
From: Town Manager

I would like to thank our new Town Clerk, Jessica Landberg and new Deputy Treasurer, Janet Bowie for stepping into their positions during this time of transition. They are doing a fantastic job. We are working primarily on BMV transactions as they are the most difficult and varied process that we do. We are hoping to be off BMV "probation" or "limited new" status in the next few months. There is a huge learning curve and we appreciate the effort that both have made to learn all the new tasks, reports, programs etc.

I am monitoring the situation with the new "delta" variant of Covid-19 to see what, if any impacts it will have for the Town of Durham. I am also trying to follow any developments the American Rescue Plan Act Funding – but please be advised that I am not currently spending the majority of my time on the items that I hoped to be working on in my first several months. Once we get a handle on the daily/monthly/weekly operations I will spend more time on the grant funding, cost saving, and revenue questions.

Concerning other Town Departments:

The Code Department (Robert) is keeping busy with many new permits being issued and trying to learn & apply the new energy code. I plan on spending more time with Planning (George) and Code after we get things running smoothly with the new Clerk and Deputy Treasurer. There are two subdivisions still making their way through the PB process. The forms for submittals need improvement and George and I are working on this. A new escrow account has been established with Androscoggin Bank for required subdivision escrows for Erosion & Sedimentation or Performance Guarantees.

Durham Fire Rescue continues to function under the guidance of Interim Fire Chief Curtis Dimock. We have received three applications for the Fire Chief Position and plan on conducting interviews the 2nd or 3rd week of August. A big thank you to Curtis for holding things together. I have not asked him to attend our Select Board meeting or complete a report because he has enough on his plate right now.

Tax Revenue is steadily coming in, with a big push last week from banks and mortgage companies sending in bulk payment for processing.

Respectfully submitted,
Kathy Tombarelli, Town Manager



Town of Durham

1099 Royalsborough Road
Durham, Maine 04222

Tel.: (207) 353-3281

**Road Commissioner
Calvin Beaumier
Cell Phone (207) 844-1774**

Durham Public Works Department Head Report 7-27-21

- Ron got back from his medical leave last week and is out for vacation until the 9th of August starting today.
- We have received several truck driver applications and will be going over those next week with the Town Manager.
- Crooker finished paving Whippoorwill and Chickadee on Friday last week.
- We cut the concrete at the Fire station and repaired the cement along the pavement that had deteriorated.
- We were planning to finish up ditching on Harley Woods last week but we have hit a few underground springs that need underdrains. We should finish up this week on that.
- We have put up the weight restriction signs.
- The MDOT has finally gotten me the speed limits for Meadow and Shiloh. Meadow never had a speed limit but it is now 45 MPH on the long end and 40 MPH on the short end. Shiloh is going from 45 MPH to 40 MPH. We are working on all of those signs.
- We have completed the road side mowing for the season.



TOWN OF DURHAM
630 Hallowell Road
Durham, Maine 04222

Tel. (207) 353-2561
Fax: (207) 353-5367

Town of Durham

Remote Participation in Public Proceedings Policy

Purpose: The Town of Durham recognizes that in certain instances it is practicable for our Select Board, Planning Board, Board of Appeals, Committee members, and members of the Public to participate in public meetings via remote methods. This policy outlines procedures and expectations for members of Town Boards & Committees for remote participation in public proceedings as required by An Act Regarding Remote Participation in Public Proceedings, Public Law, Chapter 290 as enacted June 21, 2021.

Application: This policy applies only to public proceedings as defined under 1 M.R.S.A. § 402 (2), where public notice, as defined under 1 M.R.S.A. § 406, is required. This does not apply to internal staff meetings, sub-committees, or other meetings where less than 3 members of the public body are present.

Definition of Remote Methods: Telephonic, or video technology allowing simultaneous reception of information and may include other methods when such means are necessary to provide reasonable accommodation to a person with disability. Remote methods do not include text-only means such as e-mail, text messages, and chat functions.

Policy: All members of the Select Board are expected to be physically present for public proceedings except when being physically present is not practicable. To the best extent practical, meetings will be held in “hybrid” format where participants are able to attend both physically and virtually. Virtual public participation is provided as a convenience and may not always be offered except as required by Chapter 290. In those instances, the typical physical meeting conditions apply. The Town of Durham reserves the right to eliminate virtual participation in instances where it is not practicable or where there is difficulty or failure with the technology.

- Select Board and staff are expected to be physically present for Public proceeding except when being physically present is not practicable. Examples include, but are not limited to, severe weather, extended travel, injury, illness, and personal conflicts.
- Public notice will be provided in accordance with the Maine State Statute and freedom of access laws. The notice shall include how members of the public may access the proceedings in person and by using remote methods, when applicable.
- When the Select Board and staff are afforded remote participation in meetings, members of the public will be afforded the same remote participation opportunities and reasonable accommodations will be made to provide access to individuals with disabilities.
- Select Board members who participate via remote methods are present for purposes of a quorum and voting.
- All votes taken using remote methods must be taken by roll call. If using video technology, trustees must be seen and heard, and heard if using audio only.

This policy does not supersede the Town of Durham Ordinance regarding meeting participation and procedures. All other standards, rules, regulations, and policies still apply.

Posted Journal Report

**Journal - 0339 - 07/27/2021 A/P Warrant
Posted - 07/26/21**

Per	Date	Wrnt	Vndr	Check	Desc (Abbrev) ---	RCB	Type	Debits	Credits	Account
07	07/27/21	0078	00563	55076	Invoice # 3259071421		AP	236.55		E 10-4003
07	07/27/21	0078		55077	ACCT# 27766906		AP	63.73		E 06-2007
07	07/27/21	0078	00256	55075	Invoice # 2571		AP	5,669.91		E 10-4528
07	07/27/21	0078	00256	55075	Invoice #2570		AP	6,518.66		E 10-4528
07	07/27/21	0078	00340	55079	Invoice # 3672872		AP	165.00		E 07-2002
07	07/27/21	0078	00374	55078	INV 72845 & 72952		AP	525.00		E 30-4021
07	07/27/21	0078	00374	55078	INV 72845 & 72952		AP	1,097.50		E 30-2070
07	07/27/21	0078	00283	55081	Inv 368381		AP	66.92		E 10-4000
07	07/27/21	0078	00088	55083	INVOICE 836036		AP	638.52		E 10-4504
07	07/27/21	0078	00088	55083	INVOICE 837560		AP	834.06		E 10-4505
07	07/27/21	0078	00326	55084	06/01-06/30 2021		AP	12.66		E 10-4506
07	07/27/21	0078	00386	55087	76503639		AP	38.44		E 10-4000
07	07/27/21	0078	00386	55087	76444719		AP	47.08		E 10-4000
07	07/27/21	0078	00431	55100	Mileage 7/9 thru 7/20		AP	124.88		E 07-2010
07	07/27/21	0078	00573	55088	Invoice 7975		AP	516.63		E 10-4531
07	07/27/21	0078	00422	55103	ACO 22-1		AP	2,848.75		E 37-5025
07	07/27/21	0078		55089	#1068297888515		AP	70.00		E 05-5007
07	07/27/21	0078	00058	55086	14154		AP	229.20		E 14-3510
07	07/27/21	0078	00058	55086	14155		AP	130.20		E 14-3510
07	07/27/21	0078	00053	55091	39942.0001		AP	220.00		E 07-2002
07	07/27/21	0078	00642	55095	Ticket#D 63581		AP	50.00		E 10-4000
07	07/27/21	0078	00498	55096	904434048/102380656		AP	24.79		E 10-4505
07	07/27/21	0078	00446	55104	06/28/2021		AP	1,426.00		E 10-4501
07	07/27/21	0078	00047	55106	221111976		AP	29.04		E 05-5502
07	07/27/21	0078	00529	55080	27062401		AP	187.11		E 05-4030
07	07/27/21	0078	00529	55080	27062401		AP	113.92		E 05-5502
07	07/27/21	0078	00551	55093	21DT0066944		AP	5,250.00		E 16-3997
07	07/27/21	0078	00213	55082	877330320000696		AP	106.26		E 30-1058
07	07/27/21	0078		55090	8443		AP	507.00		E 10-4000
07	07/27/21	0078	00388	55092	00-68132-002		AP	0.19		E 14-1053
07	07/27/21	0078	00239	55094	ACCT# 47712		AP	156.30		E 10-4000
07	07/27/21	0078	00664	55102	17157700		AP	56.16		E 10-4000
07	07/27/21	0078	00395	55097	2698329		AP	81.66		E 10-4003
07	07/27/21	0078	00395	55097	2698253		AP	17,864.16		E 20-2030
07	07/27/21	0078	00395	55097	110304		AP	2,378.85		E 20-2030
07	07/27/21	0078	00678	55099	8850520212		AP	475.75		E 10-4512
07	07/27/21	0078	00061	55101	6035 5178 2027 7332		AP	281.82		E 14-7010
07	07/27/21	0078	00575	55105	1101P153180		AP	180.60		E 10-4000

Posted Journal Report

Journal - 0339 - 07/27/2021 A/P Warrant

Posted - 07/26/21

Per	Date	Wrnt	Vndr	Check	Desc (Abbrev) ---	RCB	Type	Debits	Credits	Account
07	07/27/21	0078	00575	55105	1101P153030		AP	33.12		E 10-4000
07	07/27/21	0078	00047	55106	221114952		AP	36.65		E 06-2006
07	07/27/21	0078	00041	55107	1VC117095		AP	432.15		E 10-4504
07	07/27/21	0078	00195	55108	5517		AP	1,000.00		E 22-2049
07	07/27/21	0078	00568	55098	Invoice #2084143&2086824		AP	1,010.07		E 10-4000
07	07/27/21	0078	00188	55085	A02985		AP	4,500.00		E 10-4002
07	07/27/21	0078			Expense CTL	L	AP	56,235.29		G 10-500-00
07	07/27/21	0078			Cash A/P	L	AP		56,235.29	G 10-100-00
Total -								56,235.29	56,235.29	

Expense Summary Report

ALL Departments

July to July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
04 - PERSONNEL	294,460.00	27,042.37	155,187.32	139,272.68	52.70
1000 - SELECTMEN/CHAIRMAN SALARY	2,640.00	220.00	1,540.00	1,100.00	58.33
1001 - MEETING SECRETARY	3,000.00	54.12	1,430.41	1,569.59	47.68
1006 - TOWN CLERK SALARY	35,443.00	1,652.63	18,440.01	17,002.99	52.03
1007 - TOWN CLERK BENEFITS	10,640.00	100.00	5,419.72	5,220.28	50.94
1009 - DEPUTY TAX COLLECTOR/TREASURER	35,443.00	5,847.72	23,613.90	11,829.10	66.63
1010 - DEPUTY OFFICE BENEFITS	10,640.00	0.00	6,206.34	4,433.66	58.33
1014 - SELECTMANS SALARY	7,680.00	640.00	4,480.00	3,200.00	58.33
1018 - CODE ENFORCEMENT SALARY	43,708.00	3,220.80	23,181.96	20,526.04	53.04
1019 - CEO BENEFITS INSUR	1,200.00	100.00	796.30	403.70	66.36
1020 - ADMIN ASSISTANT SALARY	31,818.00	6,482.56	29,808.20	2,009.80	93.68
1021 - ADMIN ASSISTANT BENEFITS	11,288.00	0.00	9,973.32	1,314.68	88.35
1029 - Allowance for Merit Wage Incre	2,620.00	0.00	0.00	2,620.00	0.00
1030 - MANAGER SALARY	55,342.00	6,538.40	17,980.60	37,361.40	32.49
1031 - MANAGER HEALTH	18,228.00	0.00	1,773.24	16,454.76	9.73
2507 - FICA	18,464.00	1,828.70	8,865.10	9,598.90	48.01
2508 - MEDICARE	3,186.00	357.44	1,678.22	1,507.78	52.67
2509 - ICMA 401A RETIREMENT	3,120.00	0.00	0.00	3,120.00	0.00
05 - OFFICE EXPENSES	68,777.00	21,750.07	61,822.56	6,954.44	89.89
2502 - INSURANCES	40,000.00	21,268.00	41,392.00	-1,392.00	103.48
2503 - WORKERS COMP	3,767.00	0.00	0.00	3,767.00	0.00
4024 - TRIO SOFTWARE	17,260.00	0.00	17,260.23	-0.23	100.00
4030 - EQUIPMENT LEASE	2,250.00	187.11	1,309.77	940.23	58.21
5003 - PUBLICATIONS	1,000.00	0.00	0.00	1,000.00	0.00
5007 - FURNISHINGS	150.00	70.00	70.00	80.00	46.67
5502 - SUPPLIES	4,200.00	224.96	1,790.56	2,409.44	42.63
7003 - SELECTMEN'S DISCRETIONARY	150.00	0.00	0.00	150.00	0.00
06 - FACILITY EXPENSES-TOWN OFFICE	13,495.00	783.23	6,633.00	6,862.00	49.15
1029 - Allowance for Merit Wage Incre	46.00	0.00	0.00	46.00	0.00
2006 - JANITORIAL SUPPLIES	100.00	36.65	100.03	-0.03	100.03
2007 - SECURITY	765.00	63.73	446.11	318.89	58.32
2009 - GENERATOR REPAIR	300.00	0.00	0.00	300.00	0.00
2507 - FICA	121.00	6.91	56.91	64.09	47.03
2508 - MEDICARE	29.00	1.62	13.89	15.11	47.90
3002 - ELECTRICITY - Utilities	2,181.00	137.97	1,069.55	1,111.45	49.04
3003 - STREETLIGHTS ELECTRICITY	1,557.00	121.44	1,032.99	524.01	66.34
3005 - PROPANE	1,500.00	0.00	531.04	968.96	35.40
3502 - MAINT&REPAIRS	1,000.00	0.00	155.00	845.00	15.50
3504 - OFFICE TELEPHONE	3,010.00	237.94	1,587.96	1,422.04	52.76
3601 - UNION CHURCH SECURITY	240.00	0.00	240.00	0.00	100.00
3602 - UNION ELECTRICITY	200.00	16.31	114.17	85.83	57.09
3603 - TELEPHONE	476.00	49.12	324.40	151.60	68.15
7035 - JANITORIAL WAGES	1,970.00	111.54	960.95	1,009.05	48.78
07 - ADMINISTRATION	68,284.00	5,166.01	43,880.93	24,403.07	64.26
1038 - ELECTION PAYROLL	3,400.00	0.00	2,364.34	1,035.66	69.54
2001 - ELECTIONS	5,000.00	133.35	2,809.27	2,190.73	56.19
2002 - LEGAL	10,000.00	385.00	1,275.00	8,725.00	12.75
2004 - AUDIT	12,200.00	0.00	12,200.00	0.00	100.00

Expense Summary Report

ALL Departments
July to July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
07 - ADMINISTRATION CONT'D					
2010 - ADMIN/SELECT FEE, DUES, ETC.	6,000.00	400.56	2,611.87	3,388.13	43.53
2050 - MMA DUES	4,828.00	0.00	4,867.00	-39.00	100.81
2051 - GPCOG DUES	7,696.00	3,463.00	3,463.00	4,233.00	45.00
2507 - FICA	211.00	0.00	112.64	98.36	53.38
2508 - MEDICARE	49.00	0.00	33.95	15.05	69.29
4001 - TAX BILLS EXPENSE	1,500.00	708.10	708.10	791.90	47.21
5508 - LIENS&TRANSFERS	2,500.00	76.00	1,805.00	695.00	72.20
5509 - POSTAGE	4,500.00	0.00	3,290.50	1,209.50	73.12
5550 - Town Manager Search	8,000.00	0.00	7,249.00	751.00	90.61
7005 - ADVERTISING	2,400.00	0.00	1,091.26	1,308.74	45.47
10 - Public Works (formerly ROADS)					
1029 - Allowance for Merit Wage Incre	1,158,604.00	52,407.59	470,579.75	688,024.25	40.62
1052 - ROAD COMMISSIONER SALARY	8,604.00	0.00	0.00	8,604.00	0.00
1054 - LABOR	62,005.00	5,066.33	35,305.79	26,699.21	56.94
2503 - WORKERS COMP	258,400.00	17,101.29	137,017.97	121,382.03	53.03
2507 - FICA	33,940.00	0.00	33,941.00	-1.00	100.00
2508 - MEDICARE	24,064.00	1,736.81	12,988.87	11,075.13	53.98
2510 - INSURANCE	4,671.00	290.75	2,298.77	2,372.23	49.21
3002 - ELECTRICITY - Utilities	80,419.00	0.00	46,639.65	33,779.35	58.00
3511 - COMMUNICATIONS	15,900.00	1,152.50	9,779.26	6,120.74	61.50
4000 - VEHICLE/EQUIPMENT	1,500.00	0.00	1,010.58	489.42	67.37
4002 - RENTAL EQUIPMENT	45,000.00	2,641.33	25,139.44	19,860.56	55.87
4003 - FACILITY MAINTENANCE	12,000.00	4,500.00	4,845.00	7,155.00	40.38
4006 - TREE CUTTING	10,000.00	318.21	9,451.77	548.23	94.52
4014 - TRAINING	2,500.00	0.00	0.00	2,500.00	0.00
4501 - MATERIAL	1,000.00	0.00	394.00	606.00	39.40
4502 - CULVERTS/DRAINS	37,000.00	1,426.00	13,621.95	23,378.05	36.82
4503 - EROSIONCONTROL	12,000.00	0.00	-1,566.60	13,566.60	-13.06
4504 - SIGNS	2,500.00	0.00	3,251.59	-751.59	130.06
4505 - SAFETY EQUIPMENT	3,500.00	1,754.31	2,559.09	940.91	73.12
4506 - SUPPLIES	3,000.00	858.85	1,753.48	1,246.52	58.45
4507 - MINOREQUIPMENT	3,500.00	12.66	3,202.79	297.21	91.51
4510 - PAVING	3,800.00	2,300.00	2,649.33	1,150.67	69.72
4512 - GASOLINE	317,994.00	0.00	15,229.37	302,764.63	4.79
4518 - UNIFORM/CLOTHING REIMBURSEMENT	30,000.00	475.75	14,023.22	15,976.78	46.74
4519 - Traffic Control (Flagging etc)	2,000.00	0.00	0.00	2,000.00	0.00
4521 - DE-ICING AGENTS	1,000.00	0.00	0.00	1,000.00	0.00
4522 - DE-ICING AGENTS	18,000.00	0.00	9,570.30	8,429.70	53.17
4528 - PROFESSIONAL SERVICES	12,000.00	12,188.57	21,798.37	-9,798.37	181.65
4530 - WINTER SAND	8,000.00	0.00	0.00	8,000.00	0.00
4531 - WINTER SALT	8,000.00	0.00	0.00	8,000.00	0.00
4532 - WINTER PLOW BLADES	100,000.00	516.63	56,930.24	43,069.76	56.93
4533 - WINTER EQUIPMENT MAINTENANCE	12,000.00	0.00	387.08	11,612.92	3.23
4534 - WEATHER TECHNOLOGY	30,000.00	0.00	7,713.14	22,286.86	25.71
7035 - JANITORIAL WAGES	600.00	0.00	0.00	600.00	0.00
14 - FIRE DEPARTMENT	1,707.00	67.60	644.30	1,062.70	37.74
1029 - Allowance for Merit Wage Incre	473,351.00	22,655.80	255,952.61	217,398.39	54.07
1035 - FIRE/RESCUE CHIEF SALARY	598.00	0.00	0.00	598.00	0.00

Expense Summary Report

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Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
14 - FIRE DEPARTMENT CONT'D					
1036 - LABOR	193,875.00	6,132.07	94,564.41	99,310.59	48.78
1053 - UNEMPLOYMENT	0.00	139.45	152.05	-152.05	----
2501 - HEALTH INSURANCE	22,280.00	0.00	10,126.30	12,153.70	45.45
2503 - WORKERS COMP	45,055.00	0.00	36,518.90	8,536.10	81.05
2507 - FICA	16,600.00	380.18	8,004.21	8,595.79	48.22
2508 - MEDICARE	3,663.00	88.93	1,754.90	1,908.10	47.91
2510 - INSURANCE	1,100.00	0.00	1,027.05	72.95	93.37
3004 - ELECTRIC	6,000.00	290.37	2,805.91	3,194.09	46.77
3005 - PROPANE	5,500.00	0.00	3,329.08	2,170.92	60.53
3502 - MAINT&REPAIRS	6,600.00	0.00	2,250.92	4,349.08	34.10
3510 - EQUIPMENT MAINTENANCE	41,850.00	11,856.85	27,372.86	14,477.14	65.41
4014 - TRAINING	7,000.00	0.00	3,629.95	3,370.05	51.86
4513 - AMBULANCE INTERCEPT	4,200.00	1,620.00	1,920.00	2,280.00	45.71
4514 - DIESEL/GAS FOR TRUCK	4,400.00	455.69	2,421.95	1,978.05	55.04
5008 - DUES	2,300.00	450.00	760.00	1,540.00	33.04
5009 - CHIEF'S EXPENSE	1,800.00	45.13	534.85	1,265.15	29.71
5010 - PREVENTION	1,500.00	0.00	0.00	1,500.00	0.00
5011 - PERSONAL SAFETY	16,000.00	0.00	1,013.14	14,986.86	6.33
5014 - DISPATCH	29,690.00	271.81	27,284.66	2,405.34	91.90
7010 - MISC/SUPPLIES	4,805.00	925.32	2,071.10	2,733.90	43.10
16 - DEBT SERVICE					
3988 - 2014 EQUIPMENT BOND PW	980,862.00	5,250.00	340,018.85	640,843.15	34.67
3989 - 2014 BUILDING BOND PW	91,120.00	0.00	91,119.18	0.82	100.00
3990 - 2016 MMBB ROAD BOND	141,524.00	0.00	141,523.32	0.68	100.00
3991 - 2018 MMBB ROAD BOND	164,765.00	0.00	3,810.71	160,954.29	2.31
3992 - ENGINE 22 2018 BOND	242,880.00	0.00	21,440.00	221,440.00	8.83
3997 - 2019 MMBB Road/Ambulance Bond	242,880.00	0.00	58,894.00	0.00	100.00
3997 - 2019 MMBB Road/Ambulance Bond	281,679.00	5,250.00	23,231.64	258,447.36	8.25
17 - FIRE RESERVE					
3999 - CAPITAL PROJECTS	90,000.00	0.00	0.00	90,000.00	0.00
4005 - CAPITAL RESERVE	60,000.00	0.00	0.00	60,000.00	0.00
4005 - CAPITAL RESERVE	30,000.00	0.00	0.00	30,000.00	0.00
18 - Public Works Reserve Fund					
3999 - CAPITAL PROJECTS	218,600.00	0.00	188,580.00	30,020.00	86.27
4005 - CAPITAL RESERVE	188,600.00	0.00	188,580.00	20.00	99.99
4005 - CAPITAL RESERVE	30,000.00	0.00	0.00	30,000.00	0.00
19 - ASSESSING					
1050 - LABOR	20,700.00	1,546.00	13,445.50	7,254.50	64.95
2003 - TRANSFERS	18,000.00	1,500.00	10,500.00	7,500.00	58.33
5503 - MAPPING	400.00	46.00	262.00	138.00	65.50
5503 - MAPPING	2,300.00	0.00	2,683.50	-383.50	116.67
20 - SOLID WASTE					
2030 - HAULERS	310,000.00	22,738.54	167,028.50	142,971.50	53.88
5520 - TAG PURCHASE	307,500.00	22,738.54	164,603.96	142,896.04	53.53
5520 - TAG PURCHASE	2,500.00	0.00	2,424.54	75.46	96.98
22 - CEMETARIES					
2049 - CEMETARY MOWING CONTRACT	4,650.00	1,590.44	2,590.44	2,059.56	55.71
4034 - EQUIPMENT/MAINTENANCE	4,000.00	1,000.00	2,000.00	2,000.00	50.00
5530 - FLAGS	100.00	0.00	0.00	100.00	0.00
5530 - FLAGS	550.00	590.44	590.44	-40.44	107.35

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24 - RUNAROUND PARK CONT'D					
24 - RUNAROUND PARK	1,080.00	0.00	512.97	567.03	47.50
2101 - SANITATION	980.00	0.00	490.00	490.00	50.00
2102 - PARK MAINTENANCE	100.00	0.00	22.97	77.03	22.97
25 - COUNTY TAX	558,960.00	0.00	0.00	558,960.00	0.00
7032 - COUNTY TAX PAYABLE	558,960.00	0.00	0.00	558,960.00	0.00
26 - RIVER PARK	900.00	16.31	114.17	785.83	12.69
2102 - PARK MAINTENANCE	700.00	0.00	0.00	700.00	0.00
3002 - ELECTRICITY - Utilities	200.00	16.31	114.17	85.83	57.09
27 - CONSERVATION	2,200.00	0.00	200.00	2,000.00	9.09
5008 - DUES	200.00	0.00	200.00	0.00	100.00
7028 - CAMP	2,000.00	0.00	0.00	2,000.00	0.00
28 - GENERAL ASSISTANCE	600.00	0.00	0.00	600.00	0.00
6000 - GEN ASSISTANCE CASES	600.00	0.00	0.00	600.00	0.00
30 - TELECOM	50,411.00	3,771.93	36,767.53	13,643.47	72.94
1008 - PUBLIC INFORMATION TECHNICIAN	20,000.00	1,605.56	14,135.41	5,864.59	70.68
1029 - Allowance for Merit Wage Incre	411.00	0.00	0.00	411.00	0.00
1055 - ACCESS CHANNEL EXPENSES	3,000.00	250.00	1,750.00	1,250.00	58.33
1057 - WEBSITE EXPENSE	1,838.00	0.00	1,929.38	-91.38	104.97
1058 - Email Expense	3,500.00	106.26	2,784.04	715.96	79.54
2070 - SERVICES	10,000.00	1,097.50	9,068.75	931.25	90.69
2507 - FICA	1,240.00	99.53	876.35	363.65	70.67
2508 - MEDICARE	290.00	23.29	204.95	85.05	70.67
4014 - TRAINING	132.00	0.00	0.00	132.00	0.00
4020 - HARDWARE	4,500.00	0.00	1,514.82	2,985.18	33.66
4021 - SOFTWARE	3,000.00	589.79	2,507.63	492.37	83.59
4506 - SUPPLIES	300.00	0.00	0.00	300.00	0.00
4522 - PRINTING	2,200.00	0.00	1,996.20	203.80	90.74
31 - PLANNING	31,795.00	2,050.51	16,173.36	15,621.64	50.87
1001 - MEETING SECRETARY	2,500.00	469.04	2,678.86	-178.86	107.15
1016 - Town Planner	17,380.00	1,232.00	10,455.50	6,924.50	60.16
1029 - Allowance for Merit Wage Incre	53.00	0.00	0.00	53.00	0.00
1066 - BDS LABOR	4,000.00	0.00	1,200.00	2,800.00	30.00
2002 - LEGAL	1,000.00	0.00	0.00	1,000.00	0.00
2010 - ADMIN/SELECT FEE, DUES, ETC.	1,200.00	0.00	325.00	875.00	27.08
2066 - ADVERTISING	200.00	219.37	417.51	-217.51	208.76
2507 - FICA	1,481.00	105.45	888.67	592.33	60.00
2508 - MEDICARE	346.00	24.65	207.82	138.18	60.06
4037 - PLANNING & PROJECTS	2,815.00	0.00	0.00	2,815.00	0.00
5532 - SUPPLIES	400.00	0.00	0.00	400.00	0.00
5533 - BOARD POSTAGE	420.00	0.00	0.00	420.00	0.00
34 - WAR MEMORIAL PARK	300.00	16.31	114.17	185.83	38.06
3002 - ELECTRICITY - Utilities	200.00	16.31	114.17	85.83	57.09

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34 - WAR MEMORIAL PARK CONT'D					
5530 - FLAGS	100.00	0.00	0.00	100.00	0.00
37 - ANIMAL CONTROL	17,760.00	2,848.75	14,125.85	3,634.15	79.54
2070 - SERVICES	500.00	0.00	0.00	500.00	0.00
5024 - COASTAL HUMANE	5,580.00	0.00	5,579.60	0.40	99.99
5025 - ACO CONTRACTED SERVICES	11,680.00	2,848.75	8,546.25	3,133.75	73.17
39 - RECREATION	4,850.00	0.00	0.00	4,850.00	0.00
3995 - MEMORIAL DAY PARADE	750.00	0.00	0.00	750.00	0.00
3998 - RECREATION	4,100.00	0.00	0.00	4,100.00	0.00
41 - DURHAM EUREKA	6,844.00	257.36	2,231.76	4,612.24	32.61
1029 - Allowance for Merit Wage Incre	31.00	0.00	0.00	31.00	0.00
2006 - JANITORIAL SUPPLIES	1,313.00	54.08	629.90	683.10	47.97
2507 - FICA	81.00	3.36	38.80	42.20	47.90
2508 - MEDICARE	19.00	0.78	9.03	9.97	47.53
3002 - ELECTRICITY - Utilities	2,000.00	43.08	1,221.72	778.28	61.09
3005 - PROPANE	100.00	0.00	0.00	100.00	0.00
3502 - MAINT&REPAIRS	3,000.00	156.06	332.31	2,667.69	11.08
4506 - SUPPLIES	300.00	0.00	0.00	300.00	0.00
49 - OTHER	0.00	0.00	388.80	-388.80	----
7034 - ABATEMENTS	0.00	0.00	388.80	-388.80	----
50 - SCHOOL OPERATIONS	0.00	455,198.63	3,073,463.11	-3,073,463.11	----
6100 - SCHOOL EXPENSES	0.00	455,198.63	3,073,463.11	-3,073,463.11	----
Final Totals	4,377,483.00	625,089.85	4,849,811.18	-472,328.18	110.79