

**Durham Planning Board  
Meeting Minutes  
November 7, 2018**

**Note:** The DVD recording and/or streaming videos located on the Town's website are legal records of this meeting. Copies of the DVD recording are available by contacting the Town Office.

**Call to Order:** Board Chairman John Simoneau calls the meeting to order at approximately 6:35 p.m.

**Members present:** John Simoneau, Chair; Anne Torregrossa, Vice Chair; Juliet Caplinger; Brian Lanoie; Bonnie Cobb; Allison Goodridge, Associate; and Wesley Grover, Associate

**Also present:** Bob Forrest, Code Enforcement Officer

**Establishment of Quorum:** Chairman Simoneau announces a Quorum has been met.

**Pledge of Allegiance:** Done

**Amendments to the Agenda:** Conditional Use Permit for daycare moved to December 2018 meeting

**Acceptance of Minutes:** Minutes were accepted from October 3, 2018 meeting.

**Continuing Business:**

**Mike Copp Subdivision:** This was the fourth appearance before the Planning Board for this application. Conditions for approval are: Letter of Authorization; sprinkler requirement must be included on the plan and deeds; provide letter from Maine Historic Preservation Commission; barn needs to be moved out of the ROW; before issuing permit for fourth house, applicant must post performance guarantee.

**Vice Chair Torregrossa Motions to approve the subdivision as submitted. Chairman Simoneau Seconds. Motion passes 7-0.**

**New Business:**

**a) Skye Drive Used Car Lot:** The Board could find no classification in the Land Use Ordinance for a used car lot business. Board has questions of mapping in the aquifer and wetlands.

**Vice Chair Torregrossa Moves to table the application until the December 5, 2018 meeting. Chairman Simoneau Seconds. Motion passes 7-0.**

**b) Bowie Organics:** Plans for this organics recycling operation are presented to the Board. More information is needed to complete application, so the Board tables the item.

**Other:**

Chairman Simoneau informs the Board that AA/TA Ruth Glaeser has asked the Board to submit any budget requests for 2019 by the end of November. Discussion about what those items could include.

**Chairman's Comments:**

**The next regular meeting of the Planning Board will be held on December 5, 2018 at 6:30 p.m. at the Town Offices.**

**Applications with nine (9) separate packets of supporting documents are due at the Town Office no later than the close of business, 4:30 p.m., on November 26, 2018.**

**Adjournment:**

**Chairman Simoneau Motions to Adjourn at approximately 9:10 p.m.**

Respectfully submitted,

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Kathy Dion  
Meetings Secretary