

**Durham Planning Board
Meeting Minutes
October 3, 2018**

Note: The DVD recording and/or streaming videos located on the Town's website are legal records of this meeting. Copies of the DVD recording are available by contacting the Town Office.

Call to Order: Board Chairman John Simoneau calls the meeting to order at 6:30 p.m.

Members present: John Simoneau, Chair; Anne Torregrossa, Vice Chair (arrived late); Juliet Caplinger; Brian Lanoie; Bonnie Cobb; Allison Goodridge, Associate; and Wesley Grover, Associate

Also present: Bob Forrest, Code Enforcement Officer

Establishment of Quorum: Chairman Simoneau announces a Quorum has been met.

Pledge of Allegiance: Done

Amendments to the Agenda: None

Acceptance of Minutes – Minutes were accepted from meetings on: April 4, July 11 and September 19, 2018.

Continuing Business:

Mike Copp Subdivision: Mike was not present at this time. The Board agreed to move through the agenda and give him time to arrive later.

New Business:

a) Seren Sinisi - Conditional Use for a tiny home: Chairman Simoneau announces that multiple members of the Planning Board work with Seren on other town committees and if there is a conflict, that person should feel free to recuse himself/herself from the discussion. Bonnie Cobb recuses herself. Durham has no existing code on tiny houses.

Chairman Simoneau says he is wrestling with how to classify this application and is focusing “on the transient piece.” With the easement in place, the tiny house is not allowed to be classified as a campground. After much discussion, Chairman Simoneau suggests the applicants withdraw the application and figure out how to move forward, then re-apply or go before the Board of Selectmen.

Continuing Business:

Mike Copp Subdivision: At the September 19, 2018 meeting, Mike was asked to come back to the Board with Financial Capacity paperwork and a Road Maintenance Agreement, which he presented. **Chairman Simoneau Moves that the applicant has adequate financial and technical capacity. Vice Chair Torregrossa Seconds. Motion carries 7-0.**

The Board continues discussing the application and decides that Mike needs to come back one final time with: 1) sprinkler requirement on the plan and deeds, as well as a letter from Maine Historic Preservation; 2) the barn needs to be moved out of the Right of Way in the plan; and 3) before a Certificate of Occupancy on the fourth house is issued, the above requirements must go on the mylar.

Vice Chair Torregrossa Moves to table the application until the next meeting. Lanoie Seconds. Motion carries 7-0.

New Business (continued):

b) Christina Pulk – Conditional Use for in-law apartment over garage. Brief discussion on the application. **Chairman Simoneau Moves to table the application until the next meeting while the applicant gets further information to present to the Board. Vice Chair Torregrossa Seconds. Motion carries 7-0.**

Chairman's Comments:

The next regular meeting of the Planning Board will be held on November 7, 2018 at 6:30 p.m. at the Town Offices.

Applications with nine (9) separate packets of supporting documents are due at the Town Office no later than the close of business, 4:30 p.m., on Monday, October 29, 2018.

Adjournment:

Chairman Simoneau Motions to Adjourn at approximately 8:54 p.m.

Respectfully submitted,

Kathy Dion
Meetings Secretary