

**Durham Planning Board
Meeting Minutes
January 2, 2019**

Note: The DVD recording and/or streaming videos located on the Town's website are legal records of this meeting. Copies of the DVD recording are available by contacting the Town Office.

Call to Order: Chairman John Simoneau calls the meeting to order at approximately 6:35 p.m.

Members present: Chairman John Simoneau; Vice Chairwoman Anne Torregrossa; Juliet Caplinger; Brian Lanoie; Bonnie Cobb; Allison Goodridge, Associate; and Wesley Grover, Associate

Establishment of Quorum: Chairman Simoneau announces a Quorum has been met with seven (7) members present.

Pledge of Allegiance: Done

Amendments to the Agenda: None

Public Comment:

Chairman Simoneau reads a letter from neighbors of the proposed Day Road Subdivision.

Joe Albans of 29 Day Road asks the Board if there will be any consideration of widening the road. Chairman Simoneau tells him it's not part of the proposed project. Albans also asks about stormwater runoff on and commented on the Green Space ordinance.

Roger Levesque of Day Road asks if the Planning Board is familiar with the property and says the current map is out of scale. He wants to make sure everyone is clear where the road ends.

Gary Spring of Day Road says the property is kind of crowded now and doubling the population with this subdivision will increase the traffic and the risk of accidents. He asks if Day Road needs to be widened. The

Planning Board tells him they do not have the authority to widen the road because it is not a town road. Spring asks what the plan will be to identify and protect any vernal pools on the property.

Carol Levesque of Day Road asks if the Planning Board inspects the open spaces. She says she has a safety concern with the width of the road. Bonnie Cobb suggests that Road Commissioner Calvin Beaumier be brought into the conversation soon.

A member of the audience asks if the documents and plans regarding the Day Road Subdivision are available on the Durham website. Chairman Simoneau tells her not yet.

New Business:

(a) Day Road Subdivision: After some discussion, Chairman Simoneau announces that a Completeness Review of the Day Road Subdivision application is set for Monday, February 11. If it is found complete, the Board will schedule a Site Visit, then a meeting for Public Hearing, then Criteria Review/Consideration.

(b) Road Signs: Juliet Caplinger initiates a discussion of the process for proposing new road signs. It is determined that the Road Commissioner is responsible for new road signs.

(c) Potential for changing the day of the week for Planning Board meetings: The Board discusses changing the regular meeting day to the second Monday of the month. They decide to begin meeting on the new day in March. Chairman Simoneau also tells the Board he would like to have a future conversation about moving to two meetings per month, and that he has asked for that in the 2019 Budget. Discussion around how best to use the Town Planner, and the possibility of bringing in an engineering consulting firm to review some of the more complicated applications.

Chairman's Comments:

Chairman Simoneau announces that the next regular meeting of the Planning Board will be held on February 6 at 6:30 p.m. at the Town Offices.

A special meeting will be held at 6:30 p.m. on Monday, February 11, at 6:30 p.m. at the Town Offices to discuss the Day Road Subdivision project.

Applications with nine (9) separate packets of supporting documents are due at the Town Office no later than the close of business, 4:30 p.m., on January 25, 2019.

Adjournment:

Chairman Simoneau Motions to Adjourn at approximately 8:30 p.m. Vice Chairwoman Torregrossa Seconds. Motion Passes 7-0 and the meeting is adjourned.

Respectfully submitted,

Kathy Dion
Meetings Secretary