**Durham Planning Board**

**Meeting Minutes**

**September 5, 2018**

**Note:** The DVD recording and/or streaming videos located on the Town's website are legal records of this meeting. Copies of the DVD recording are available by contacting the Town Office.

**Call to Order:** Board Chairman John Simoneau calls the meeting to order at 7:00 p.m.

**Members present:** John Simoneau, Chair; Anne Torregrossa, Vice Chair; Juliet Caplinger; Brian Lanoie; Bonnie Cobb; Allison Goodridge, Associate; and Wesley Grover, Associate

**Also present:** Bob Forrest, Code Enforcement Officer

**Establishment of Quorum:** Chairman Simoneau announces a Quorum has been met

**Pledge of Allegiance:** Done

**Amendments to the Agenda:** None

**Acceptance of Minutes –** No minutes ready for review. The Board will take up minutes at the next meeting.

**Continuing Business:**

**Mike Copp Subdivision:** After a lengthy discussion and checklist, applicant agrees to come back to the Board with: Financial/Technical Capacity in a more digestible format; homeowner’s documents and deed restrictions; authorization letter; and road maintenance plan.

**Vice Chairman Torregrossa Motions to Table the application. Chairman Simoneau Seconds. Motion carries 5-0.**

**John Libby Subdivision:** After discussion, the Board agrees to set a public hearing for this project. Applicants will submit before the public hearing: a Subdivision Application; ground floor elevations; landscaping plan; and wastewater management plan

**Vice Chairman Torregrossa Motions to grant waivers requested by applicant. Chairman Simoneau Seconds. Motion carries 5-0.**

**Vice Chairman Torregrossa Motions to find the application complete and set a public hearing for 6:30 p.m. on September 19, 2018. Chairman Simoneau Seconds. Motion carries 5-0.**

**New Business:**

**David Chirnitch – Conditional Use Permit for In-Law Apartment at 14 Pleasant View Farm Road**

**Chairman Simoneau Motions to table application. Caplinger Seconds. Motion carries 5-0.**

**Chairman's Comments:**

**The Planning Board will meet on September 19, 2018 at 6:30 p.m. at the Town Hall for a public hearing on the John Libby Subdivision and any other business.**

**The next regular meeting of the Planning Board will be held on October 3, 2018 at 6:30 p.m. at the Town Hall.**

**Applications with nine (9) separate packets of supporting documents are due at the Town Office no later than the close of business, 4:30 p.m., on Monday, September 24, 2018.**

**Adjournment:**

**Chairman Simoneau Motions to Adjourn at 10:08 p.m.**

Respectfully submitted,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kathy Dion

Meetings Secretary