**Durham Planning Board**

**Meeting Minutes**

**August 1, 2018**

**Note:** The DVD recording and/or streaming videos located on the Town's website are legal records of this meeting. Copies of the DVD recording are available by contacting the Town Office.

**Call to Order:** Board Chairman John Simoneau called the meeting to order at approximately 7:15 p.m. (due to site walk)

**Members present:** John Simoneau, Chair; Anne Torregrossa, Vice Chair; Juliet Caplinger; Brian Lanoie; Bonnie Cobb

**Also present:** Bob Forrest, Code Enforcement Officer

**Public present:** Leslie Waltman, Joe Waltman, Jane Beaulieu, Janet Ferrell, Roy Michael Ferrell, Heather Perry, Daniel Nezt (sp), Gary Spring, Tyler Lessard, Amy Leverdiare, Julia Waltman, Jared Harriman, Wayne Wood, John Libby, Jason Vafiades, P.E.

**Establishment of Quorum:** Chairman Simoneau announced a Quorum has been met with five (5) present

**Pledge of Allegiance:** Done

**Acceptance of Minutes - June 6, 2018**

**Chairman Simoneau Motioned to accept the minutes from June 6, 2018. Vice Chairwoman Torregrossa Seconded. Motion carried 5-0.**

**Public Hearing - Mike Copp Subdivision**

Chairman Simoneau asked for public comment regarding the project's impact to the community and those comments referencing things the Board would consider, based on the Town's ordinance.

There were no public comments.

Chairman Simoneau called the Public Hearing portion closed.

**Continuing Business:**

**Mike Copp Subdivision**

**Vice Chairman Torregrossa Motioned to move this discussion to the end of the agenda. Selectwoman Cobb Seconded. Motion carried 5-0.**

**New Business:**

**John Libby application:** Applicant is requesting a modification to his application. There is a lot in the existing Woodlands Subdivision that is oversized for the Town's minimum requirements. He is proposing to purchase a portion of this parcel from the existing owner and divide it up into three lots. One lot will have the existing house which fronts Woodland Road, the other two lots will be serviced by a private roadway (Arnold Way). There is an existing garage on Arnold Way that has its own septic in place. The modification would include adding a private way that crosses to the stream that's in there to get to a building site on the other side for a new house. The original application approval is 14 years old.

The Board determined there was missing information and requested the Applicant to come back to the Board at the next meeting with plans showing the entire subdivision and proposed changes in context and detail, along with information needed for checklist.

**Vice Chairwoman Torregrossa Motioned to table the application until the next Planning Board meeting on September 5, 2018. Selectwoman Cobb Seconded. Motion carried 5-0.**

**Todd Beaulieu application:** Applicant is proposing the next stage of development on the property owned by Beaulieu. Lots 2-13 will be added and two pieces of roadway will be constructed. Applicant proposes creating a road that will come in off of Day Road, past the existing lot, create a couple of lots there, create a road to the right that comes in and stops at the open space. It will continue along the main road and up to almost where it would cross Meadow Brook and stop right there. No test pits yet, no soils tested yet, no wetlands delineation. The Board determined there is information missing and requested the Applicant to come back to the Board at the next meeting.

**Chairman Simoneau Motioned to table the application until the next Planning Board meeting on September 5, 2018. Vice Chairwoman Torregrossa Seconded. Motion carried 5-0.**

**Continuing Business:**

**Mike Copp Subdivision:** The Board decided to use this time in the meeting to workshop this project, as all information for application has not been submitted. There is no final plan yet. Information needed to complete includes a letter from the Fire Chief and a general "tightening up of plans."

**Vice Chairwoman Torregrossa Motioned to hold a special meeting on August 22, 2018 to take up the application again. Chairman Simoneau Seconded. Motion carried 5-0.**

**Other:** Bob Forrest sought guidance on two parcels of land that could possibly need variances to be developed.

**Chairman's Comments:**

**The Planning Board will meet on August 22, 2018 at 7:00 p.m. at the Town Hall.**

**The next regular meeting of the Planning Board will be held on September 5, 2018 at 7:00 p.m. at the Town Hall.**

**Applications with nine (9) separate packets of supporting documents are due at the Town Office no later than the close of business, 4:30 p.m., on Monday, August 27, 2018.**

**Adjournment**

Respectfully submitted,

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Kathy Dion

Meetings Secretary