

**Durham Planning Board
Meeting Minutes
June 6, 2018**

Note: The DVD recording and/or streaming video located on the Town's website are legal records of this meeting. Copies of the DVD recording are available by contacting the Town Office.

Call to Order: Chairman John Simoneau called the meeting to Order at 7:00 p.m.

Members Present: Chairman John Simoneau, Juliet Caplinger, Brian Lanoie, and Bonnie Cobb, and Wesley Grover

Not Present: Vice Chairwoman Anne Torregrossa, Associate Allison Goodridge

Also Present: Bob Forrest, Code Enforcement Officer; Tammy Quimby, Meeting Secretary

Establishment of Quorum: Chairman Simoneau announced a Quorum has been met with four (4) present.

Public Present: John Libby, Cheryl Noe, Cindy and Troy Blanch

Amendments to Agenda: None

Continuing Business: None

New Business –

a. Vote for Secretary for Board if any Board members interested: discussed, no members interested in taking on Secretary role.

b. Daycare Conditional Use Application: Cindy and Troy Blanch presented.

Bonnie Cobb makes a Motion to find the Application Complete. Juliet Caplinger seconds. Motion Carries 4-0.

Board moved on to review Criteria. Condition of approval – get letter from licensed site soil evaluator on gallons/day on septic system and what it can handle. Complete with conditions: Letter from State licensed evaluator indicating capacity to serve the 5 children she is proposing. Any signage will require permit from the CEO. Upon receipt of State childcare licensing a copy will be provided to CEO.

Bonnie Cobb make a Motion to Grant Approval of this Conditional Use for the in home daycare. Juliet Caplinger Seconds. Motion Carries 4-0.

c. John Libby - Questions about Subdivision in Subdivision: John Libby discussed his questions/concerns.

d. Cheryl Noe - Questions about applying for accessory apartment application:
Discussed her accessory apartment. She has not submitted an official application. It needs to be completed and sent in to be reviewed/considered.

Other

Chairman's Comments: Next Planning Board Meeting – Wednesday July 11, 2018 at the Town Office beginning at 7:00 p.m.

Applications – with nine (9) separate packets of supporting documentation are due at the Town Office no later than the close of business, 4:30 p.m., on Monday, July 2, 2018.

9. Adjournment

Adjournment

Bonnie Cobb Motion to Adjourn. Juliet Caplinger Second. Motion carries 4-0.

Respectfully Submitted,

Tammy Quimby
Meetings Secretary