

**Durham Planning Board
Meeting Minutes
June 7th 2017
AMENDED JUNE 28th 2017**

Note: The DVD recording and/or streaming video located on the Town's website are the legal records of this meeting. Copies of the DVD recording are available by contracting the Town Office.

Call to Order: Chairwoman Woerter called the meeting to Order at 7:00 p.m.

Members Present: Chairwoman Mindy Woerter, Vice Chairwoman Anne Torregrossa, John Simoneau, Juliet Caplinger. Brian Lanoie excused.

Also Present: Jill Toher, Meetings Secretary, Calvin Beaumier, Interim Codes Official

Establishment of Quorum: Chairwoman announced a Quorum has been met with four (4) members present.

Public Present: Barry Baldwin, Pauline McEnry, Jason Vapiades, Lead PE, AP, Atlantic Resource Consultants, Freeport, Maine.

Pledge of Allegiance: Completed.

Amendments to Agenda: None.

Acceptance of May 10th 2017 Minutes: John Simoneau Moves to Approve the May 10th 2017 Minutes as presented. Juliet Caplinger Second. Motion Carried 3-0 with Vice Chairwoman Torregrossa abstaining.

Continuing Business: Barry Baldwin – Map #13, Lot #8 – Subdivision Application – Mineral Spring Estates continued from May 10th 2017.

Mr. Baldwin distributed additional materials for the Board's consideration he received after the submission deadline. The Board accepted these additional materials for tonight's review of the Subdivision Application Checklist updated from May 10th 2017 Board meeting recorded by Chairwoman Woerter.

John Simoneau reads, Chairwoman Woerter records.

The Board deemed the following complete: #25, 27, #32, #36, #45, #47 and #49.

The following were deemed incomplete: #33, #34, #48, #50, #52, #53, #54 and #51.

Chairwoman Torregrossa Moves to table this application for approximately twenty (20) minutes. John Simoneau Second. Motion Carried 4-0.

New Business: Anne Torregrossa and Benjamin Redmond – Map #11, Lot #42A, Conditional Use for addition of fill to Paddock Area.

Anne Torregrossa recuses herself from this Application.

Application Requirement Checklist: John Simoneau reads, Chairwoman Woerter records.

The Application Requirement Checklist items were all complete with Item #1, #8, #11 Waived per applicants written request.

John Simoneau Moves to find the Application complete. Juliet Caplinger Second. Motion Carried 3-0.

The Board next reviewed the Approval Criteria with John Simoneau reading and Chairwoman Woerter recording.

Chairwoman Woerter Moves the Approval Criteria for this application for fill is complete and approved. John Simoneau Second. Motion Carried 3-0 with Anne Torregrossa abstaining.

The Mineral Springs Estates application Reconvened at 8:20 p.m.

Vice Chairwoman Torregrossa Moves to Waive requirements #33, #34, #48, #52, #53, #54, #50 and #51 based on a written request from the Applicant who will provide the requested documents by the June 28th 2017 Public Hearing. John Simoneau Second. Motion Carried 4-0.

Vice Chairwoman Torregrossa Moves to find the application is complete. John Simoneau Second. Motion Carried 4-0.

Anne Torregrossa Moves to set a site walk at Mineral Springs Estates on Wednesday, June 28th 2017 at 6:00 p.m., followed by a Public Hearing at the Town Office at 7:00 p.m. John Simoneau Second. Motion Carried 4-0.

Chairman's Comments:

Chairwoman Woerter announced the following:

There will be a Public Site Walk at Mineral Springs Estates, Map #13, Lot #8 located off of Granite Hill Farm Road at 6:00 p.m.

There will be a Public Hearing at the Town Office immediately following the site walk regarding Mineral Springs Estates at 7:00 p.m.

The next Meeting will be held on Wednesday, June 28th 2017 at the Town Office immediately following the Public Hearing with Applications due no later than Monday, June 19th 2017 by 4:30 p.m., at Town Office.

There will be no meeting on July 5th 2017 in observance of the Fourth of July Holiday

The Board will meet on Wednesday, August 2nd 2017.

Following a brief discussion, it was the general consensus of the Board to have Chairwoman Woerter contact AATA Glaeser and request she make arrangements to advertise for Alternate members.

Adjournment: John Simoneau Moves to Adjourn at 8:45p.m. Chairwoman Woerter Second. Motion Carried Unanimously.

Respectfully submitted,



Jill S. Toher
Meetings Secretary