

**Durham Planning Board
Meeting Minutes
May 10th 2017**

Note: The DVD recording and/or streaming video located on the Town's website are the legal records of this meeting. Copies of the DVD recording are available by contacting the Town Office.

Call to Order: Chairwoman Woerter called the meeting to Order at 7:00 p.m.

Members Present: Chairwoman Mindy Woerter, John Simoneau, Juliet Caplinger, Brian Lanoie. Vice Chairwoman Torregrossa excused.

Also Present: Jill Toher, Meetings Secretary, Calvin Beaumier Interim Codes Official.

Establishment of Quorum: Chairwoman announced a Quorum has been met with five (5) members present.

Public Present: Barry Baldwin, Pauline McEnry, Jason Vapiades, Lead PE, AP – Atlantic Resource Consultants, Freeport, Maine.

Pledge of Allegiance: Completed.

Amendments to Agenda: None.

Acceptance of April 5th 2017 Minutes: John Simoneau Moves to Approve the April 5th 2017 Minutes as presented. Juliet Caplinger Second. Motion Carried 4-0.

Continuing Business: Barry Baldwin – Map #13, Lot #8 – Subdivision Application – Mineral Spring Estates – continued from April 5th 2017.

Mr. Baldwin distributed materials for the Board's consideration he received after the submission deadline. It was the general consensus of all Board members that they will need time to review these materials and advised Mr. Baldwin that they will consider these materials at the next regular Planning Board meeting scheduled for June 7th 2017.

Chairwoman Woerter will continue updating the previous checklist, both reading and recording, as the Board consider items submitted by Mr. Baldwin prior to the deadline.

Complete as of May 10th 2017: #17.

Still Incomplete as of May 10th 2017: #25, #27, #27, #29, #32, #33, #34, #36, #45, #47, #48, #49, #50, #51, #52, #53, #54.

John Simoneau Moves to find the Subdivision Application remains incomplete. Juliet Caplinger Second. Motion Carried 4-0.

The Board discussed setting up a sitewalk at the Baldwin subdivision including the steps necessary according to the Town's Ordinance, which would include making arrangements to hold a Special Town Meeting. It was the consensus of the Board to hold off scheduling a site walk at this time.

Jason Vapiades of Atlantic Resource Consultants offered his help should the Board decide to make changes to the site walk portion of the Ordinance.

New Business: None.

A general discussion followed regarding the fact that the Performance and Design Standards as well as the Performance Standards currently have many repetitive sections and began the conversation of how to best remedy this.

Chairman's Comments:

Chairwoman Woerter announced the following:

The next Meeting will be held on Wednesday, June 7th 2017 at the Town Office at 7:00 p.m., with Applications due no later than Tuesday, May 30th 2017 by 4:30 p.m., at Town Office.

Adjournment: **John Simoneau Moves** to Adjourn at 8:45 p.m. Brian Lanoie Second. Motion Carried 4-0.

Respectfully submitted,



Jill S. Toher
Meetings Secretary