

Planning Board minutes 2014-01-08 were approved on February 5th, 2014

**Planning Board Meeting
January 8, 2014-----7 pm
Durham Town Office**

1. Chairman Tomm opened the meeting at 7:00 pm.
2. Chairman Tomm stated a quorum was met with three regular members and one associate member.
 - Chairman Tomm appointed Mindy Woerter to participate as a regular member for this meeting with full voting rights.

3. Pledge to Flag

Members present: Jill Toher, Joe Tomm, John Ackerman and Associate member Mindy Woerter. Ann Torregrossa, Todd Beaulieu and Dan Feeney excused.

Secretary: Deborah Larrabee

Officials:

Public: none

4. **Acceptance of Minutes: December 4, 2013**

J. Toher moved to accept minutes of December 4, 2013 as presented with corrections (Mindy instead of Wendy and Chez is Chev). Second M. Woerter.
4-yes 0-no 0-abstain

5. **Amendments to the agenda:** Add financial report for 2014.

6. **Informational Exchange:** None

7. **Continuing Business:** None

8. **New Business:**

- **The Internal Planning Board Action Report**

Report was reviewed and accepted.

- **Budget 2014:**

Chairman Tomm reviewed the proposed 2014 budget for the Planning Board and Appeals. This year 77 % (\$5640.00) of the 2013 Planning Board budget was expended and zero by the Appeals Board. The 2013 and 2014 budget includes pay for the Planning Board per meeting and no pay for the Appeals Board. Currently there are 5 regular members and one associate member. Chairman Tomm presented the expenses of Planning Board over the last three years: 2011-85%- \$5300.00, 2012-71%-\$5100.00 and 2013-77%-\$5640.00. Chairman Tomm recommended that the Planning Board and Appeals Board Budget for 2014 remain the same as 2013.

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- **AVCOG**

Chairman Tomm also spoke about the AVCOG contract and monies. In the beginning the full contract was for \$4400.00. Remaining is \$280.00.

Amendment number three needs to be done with AVCOG on the current contract. This would be extended through December 31, 2014. Chairman Tomm will work with Janet. Smith Administrator.

AVCOG still has some reviewing of ordinances to do. Question if John Maloney is available.

- **Back Lot Ordinance**

Joe Tomm will answer the questions asked on the Back Lot Ordinance at the public hearing in 2013 as well as the definition of back lot. Chairman Tomm will e-mail members with this information. Chairman Tomm will present back to Board of Selectmen for review.

- **Draft Entrance and Driveway Ordinance/Road Commissioner**

Chairman Tomm will e-mail the Road Commissioner Shawn Bennett for a copy of the draft Entrance and Driveway Ordinance showing changes made at the December 4th meeting for review at the February meeting.

- **Election of Officers.**

J. Toher moved election of Officers for 2014 are postponed to the February meeting. Chairman Tomm seconds. 4-yes 0-no 0-abstain

9. Other Business:

- **February Meeting**

The next meeting of the Planning Board is February 5th.

- **Applications**

Applications to the Planning Board are due Monday January 27th for the February meeting.

- **Adjournment**

**M. Woerter moves to adjourn at 7:47 pm. Second J. Ackerman.
4-yes 0-no 0-abstain**

Deborah Larrabee, Secretary

Date