

TOWN OF DURHAM, MAINE
HISTORIC DISTRICT COMMISSION MEETING
JULY 10, 2014

MINUTES

1. Meeting called to order by Member Joe Donovanick. Members present: Joe Donovanick, Candace Descipkes, Ben Love.
Others present: Administrator Janet Smith, Codes Official Paul Baines

2. Nominations & Vote for Chairman
Motion by Ben Love to nominate Candace Descipkes as Chairman, seconded by Joe Donovanick. Nominations closed. Voted 3-0, Candace Descipkes voted in as Chairman.

3. Nominations & Vote for Vice-Chairman
Motion by Joe Donovanick to nominate Ben Love as Vice-Chairman, seconded by Candace Descipkes. Nominations closed. Voted 3-0, Ben Love voted in as Vice-Chairman.

4. Amendments to the Agenda
Joe Donovanick gave a history of the Historic District Commission and explained the procedures used in the past when reviewing applications.

The Commission discussed housekeeping items as well as whether to meet in the fall to review the Ordinance. No date set for a fall meeting at this time.

5. Review of Applications:

- a. **Jones, Vaughn – 24 Newell Brook Road**

The Commission reviewed the checklist against the application presented to build a 28 x 28 garage.

Motion by Chairman Descipkes to approve the application as presented. Seconded by Vice Chair Love. **Unanimously voted**, Certificate of Appropriateness approved.

- b. **Perkins, Nathan – 1016 Ferry Road**

The Commission reviewed the checklist against the application presented to raise the roof and add dormers. The applicants advised they would like to revise the application by deleting a request for a six (6) foot addition to the original footprint.

Motion by Member Donovanick to approve the application with a condition that a revised application of appropriateness without the six (6) foot addition included be provided to the Commission. Seconded by Vice Chair Love. **Unanimously voted**, Certificate of Appropriateness with condition approved.

c. **St. Michel, Joseph & Janet – 1032 Ferry Road**

Motion by Member Donovanick to waive the verbal reading of the checklist when reviewing application. Seconded by Vice Chair Love. **Unanimously voted.** The Commission reviewed the application presented to remove shingles and replace with vinyl siding.

Motion by Vice Chair Love to approve the application as presented. Seconded by Member Donovanick. **Unanimously voted,** Certificate of Appropriateness approved.

6. **Motion** by Vice Chair Love to adjourn at 5:50 p.m. Seconded by Member Donovanick. Voted by unanimous acclamation. **Meeting adjourned** at 5:50 p.m.

Respectfully submitted,

Janet L. Smith
Admin.Asst/Town Administrator