

**Durham Budget Committee + Select Board  
Meeting Minutes  
January 14, 2020**

**Call to Order:** Kevin Nadeau calls the Select Board meeting to order at 6:30 p.m.

**Select Board members present:** Kevin Nadeau, Chairman; Marc Farrin, Todd Beaulieu; and Richard George

**Not Present:** Rob Pontau, Vice Chairman

**Budget Committee members present:** Milton Simon; Jill Gastonguay; Neil Berry; Michael Clark; Richard Emmons Jr.; Paul First; Leigh Fisher; John Simoneau; and Brian Pike

**Also present:** TA/AA Ruth Glaeser; Fire Chief Joseph Moore; Assistant Chief Curtis Dimock Jr.; and Tammy Quimby

**Pledge of Allegiance:** Done

**Amendments to the Agenda:** The Select Board have no amendments to the agenda. Kevin Nadeau turns the meeting over to Milt Simon.

**Budget Committee Election of Officers:**

**Leigh Fisher Moves to nominate Milton Simon as Chairman. Brian Pike Seconds. Motion Carries 9-0.**

**Milt Simon Moves to nominate Jill Gastonguay as Vice Chairman. Leigh Fisher Seconds. Motion Carries 9-0.**

**Fire Chief Presentation:**

Fire Chief Joseph Moore presents the Durham Fire Department Budget.

**Kevin Nadeau Moves to adjourn at approximately 9:00 p.m. Rich George Seconds. Motion Carries 4-0 by the Select Board.**

**Milton Simon Moves to adjourn the Budget Committee at approximately 9:00 p.m. Jill Gastonguay Seconds. Motions Carries 9-0.**

**The next joint Budget Committee + Select Board meeting will be Thursday, January 16, at 6:30 p.m. at the Durham Fire Station.**

Respectfully Submitted,  
Kathy Dion

	A	B	E	F	G	H	I
1		<b>Fire Department</b>					
2			<b>2019</b>			<b>2020</b>	
3			<b>Budget</b>	<b>Actual</b>	<b>Over/Short</b>	<b>Original Request</b>	<b>Percent INC/DCR</b>
4							
5	Dept: 14	FIRE DEPARTMENT					
6		1029 Allowance for Merit Wage Incre	2,400	0	2,400	0	-100.00%
7		1035 FIRE/RESCUE CHIEF SALARY	62,000	63,796	(1,796)	63,856	2.99%
8		1036 LABOR	220,564	183,448	37,116	218,205	-1.07%
9		1053 - UNEMPLOYMENT		24	(24)		
10		2501 HEALTH INSURANCE	22,805	22,803	2	24,304	6.57%
11		2503 WORKERS COMP	30,985	30,985	0	27,398	-11.58%
12		2507 FICA	18,430	16,052	2,378	18,973	2.95%
13		2508 MEDICARE	4,098	3,502	596	4,090	-0.20%
14		<b>Subtotal Personnel Expenses</b>	<b>361,282</b>	<b>320,609</b>	<b>40,673</b>	<b>356,826</b>	<b>-1.23%</b>
15							
16		2510 INSURANCE	1,100	969	131	1,100	0.00%
17		3004 ELECTRIC	5,500	5,732	(232)	6,000	9.09%
18		3005 PROPANE	5,700	4,949	751	5,500	-3.51%
19		3502 MAINT&REPAIRS	5,450	7,094	(1,644)	9,600	76.15%
20		3510 EQUIPMENT MAINTENANCE	45,050	58,325	(13,275)	45,050	0.00%
21		4014 TRAINING	8,000	4,728	3,272	8,000	0.00%
22		4513 AMBULANCE INTERCEPT	4,000	2,550	1,450	4,000	0.00%
23		4514 DIESEL/GAS FOR TRUCK	5,400	4,468	932	5,400	0.00%
24		5008 DUES	2,300	2,099	201	2,700	17.39%
25		5009 CHIEF'S EXPENSE	0	0	0	2,300	100.00%
26		5010 PREVENTION	1,500	1,402	98	1,500	0.00%
27		5011 PERSONAL SAFETY	11,730	9,498	2,232	12,500	6.56%
28		5014 DISPATCH/Communications	24,713	23,883	830	27,835	12.63%
29		7010 MISC/SUPPLIES	5,000	3,935	1,065	4,806	-3.88%
30		<b>Subtotal Operational Expenses</b>	<b>125,443</b>	<b>129,633</b>	<b>(4,190)</b>	<b>136,291</b>	<b>8.65%</b>
31							
32		<b>FIRE DEPARTMENT</b>	<b>486,725</b>	<b>450,241</b>	<b>36,483.95</b>	<b>493,117</b>	<b>1.31%</b>
33							
34							
35						Original	Selectboard
36					Raise	493,117	Raise

	A	B	C	D	E	F	G	H
1	<b>Fire Department Capital</b>							
2			<b>2017</b>	<b>2018</b>	<b>2019</b>		<b>2020</b>	
3			<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Over/Short</b>	<b>Original Request</b>
4	Dept: 17 FIRE RESERVE							
5		3999 CAPITAL PROJECTS	0	33,421	21,400	16,650	4,750	67,550
6		<i>SCBA Cylinder</i>				<i>CIP Ranking 1/8</i>		<i>27,550</i>
7		<i>Protective Gear</i>				<i>CIP Ranking 2/8</i>		<i>12,000</i>
8		<i>Well and Septic</i>				<i>CIP Ranking 4/8</i>		<i>15,000</i>
9		<i>Fleet Assessment</i>				<i>CIP Ranking 8/8</i>		<i>13,000</i>
10		4005 CAPITAL RESERVE	0	55,000	55,000	55,000	55,000	100,000
11		<b>FIRE RESERVE TOTAL</b>	<b>0</b>	<b>88,421</b>	<b>76,400</b>	<b>71,650</b>	4,750.00	<b>167,550</b>
12								
13	<b>Fire Department Capital Fund</b>						Original	
14	<b>Balance After 2019 Appropriations</b>		<b>142,898</b>				Fire Cap Fund	40,000
15	Funds Received in 2019						Raise	127,550
16		Town Meeting Vote	55,000	+			Total Budget	167,550
17		EMS Reimbursements	32,116	+				
18	Unspent 2019 Appropriations		<u>41,234</u>	+				
19	<b>Balance 1/1/20</b>		<b>271,249</b>					
20	2020 Proposed Appropriation							
21		Capital Projects	40,000	-				
22		Bond Payments	0	-				
23	2020 Proposed Town Meeting Vote		<u>100,000</u>	+				
24	<b>Proposed Balance after Appropriations</b>		<b>331,249</b>					

## 2020 Fire Capital Budget

R Glaeser  
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