

**Town of Durham  
Board of Selectmen  
Regular Meeting Minutes  
September 11, 2018**

**Call to Order:** Chairman Nadeau called the meeting to Order at 6:30 p.m.

**Members present:** Kevin Nadeau, Chairman; Mark Blake, Vice Chairman; Todd Beaulieu, Selectman; and Richard George, Selectman

**Members Not Present:** Rob Pontau

**Quorum:** Quorum met with four (4) members present

**Also present:** AA/TA Ruth Glaeser, Road Commissioner Calvin Beaumier, Fire Chief Joseph Moore, Lisbon Police Chief Mark Hagan, Lisbon Communications Supervisor Kathy Roy, Lisbon Town Manager Diane Barnes and two Lisbon Council Members, Phyllis Brannon

**Pledge of Allegiance:** Done; also moment of silence to recognize September 11 anniversary

**Amendments to Agenda:** None

**Public comment:** Question regarding Bulky Waste Days – Phyllis Brannon requested the Board consider moving Bulky Waste Day from spring to fall.

**Consent Agenda:**

- a) Approve Treasurer's Payable Warrant
- b) Approve Minutes: 8/28/18
- c) Correspondence
  - i. Budget Sheets

**Selectman George Moves to accept the Consent Agenda. Chairman Nadeau Seconds. Motion carries 4-0.**

**Action & Discussion Items:**

**6.b. Animal Control:** AA/TA Glaeser informed the Board that Lisbon has provided a contract for Animal Control services from now through December 31, 2018, with the expectation it will be renewed in 2019. The proposal fits in with the current budget. Lisbon Police Chief Mark Hagan mentioned that Lisbon will provide language for Durham to put on its website about contact information for ACO services.

**Chairman Nadeau Moves to enter a contract with the Town of Lisbon for the provision of Animal Control Services through December 31, 2018. Vice Chairman Blake Seconds. Motion carries 4-0.**

**6.a. Lisbon Dispatch:** Fire Chief Moore presented a recap of his concerns/issues surrounding why he wants to switch dispatch services to the Androscoggin County Sheriff's Department instead of the Town of Lisbon. He said it's not really about the money but more about efficiency. Would mean an estimated \$2,000 per year savings to switch. Kathy Roy explained that Lisbon has made changes and addressed Chief Moore's concerns. Mark Hagan said Lisbon is constantly reviewing their procedures and will always resolve problems that arise. A representative from the Androscoggin County Sheriff's Department will attend the next Board of Selectmen meeting to present their information.

**Departments/Committees:**

At this time the Board asked Chief Moore to present his report, since he was already at the table.

**a) Fire Chief:** Chief Moore presented his report (see Attached).

**b) Road Commissioner:** Calvin Beaumier presented his report (see Attached).

**Action and Discussion Items continued:**

**6.f. Pole Permit**

**Vice Chairman Blake Moves to approve two Central Maine Power pole permits. Selectman George Seconds. Motion carries 4-0.**

**6.c. Applications for Adhoc CIP:** AA/TA Glaeser reported that she received six applications from volunteers to serve on this committee from: Curtis Dimock, Paul First, Milton Simon, Terry Kirk, Ken Scribner and Brian Pike. Selectman Todd Beaulieu volunteered to represent the Board of Selectmen on the committee.

**Vice Chairman Blake Moves to appoint the aforementioned volunteers to serve on the Adhoc CIP Committee. Selectman George Seconds. Motion carries 4-0.**

**6.d. Permit for Use of Property Owned by the Town of Durham:** AA/TA Glaeser explained that this discussion was the result of a request from the American Lung Association to use the Eureka Center grounds as a stopping point for their bike race event. She realized the town does not have a permit for such requests, so she created one.

**Chairman Nadeau Moves to approve the permit as written, pending review from the Town Attorney. Vice Chairman Blake Seconds. Motion carries 4-0.**

**6.e. Discussion of Additional BEK Quotes:** AA/TA Glaeser presented information from BEK on two quotes:

1. Public Internet access at the Eureka Center = approximately \$2,000: Majority of Board members were not comfortable with granting public access to Internet without password.
2. Smart Virus Protection for all Town computers = approximately \$1,600. The Board will discuss this at the next meeting.

**6.g. Update on Marijuana Straw Poll and FAQ Sheet:** AA/TA Glaeser reported that she sent the ballot off for printing. The Board reviewed the FAQs draft and said they look good; Ruth will disseminate. Chairman Nadeau suggested all of this information be posted on the Town website. Chairman Nadeau said no public hearing was necessary before moving forward with the Straw Poll.

**6.h. Representative Request for RSU5 Capital Planning Walk-Around:** Chairman Nadeau reported that Dennis Ouellette, director of facilities and maintenance for RSU5, who also manages the RSU capital plan, requested a representative from the Durham Board of Selectmen accompany him on a walk-around of RSU properties being considered for capital improvements. Vice Chairman Blake volunteered to contact Ouellette and take part in the tour.

#### **Departments/Committees:**

**c) Town Administrator:** AA/TA Glaeser said she had nothing further to add, as she had already presented the information from her report throughout earlier parts of the meeting.

#### **Selectmen's Comments:**

Chairman Nadeau announced the following:

**The next Regular Board of Selectmen meetings will be held on Tuesday, September 25, 2018, and Tuesday, October 9, at 6:30 p.m. at the Durham Town Office.**

**Chairman Nadeau Moved to Adjourn at approximately 8:35 p.m.**

Respectfully submitted,

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Kathy Dion  
Meetings Secretary