

**Town of Durham
Board of Selectmen
Regular Meeting Minutes
August 28, 2018**

Call to Order: Chairman Nadeau called the meeting to Order at 6:34 p.m.

Members present: Kevin Nadeau, Chairman; Todd Beaulieu, Selectman; Richard George, Selectman; and Rob Pontau, Selectman

Members Not Present: Mark Blake, Vice Chairman

Quorum: Quorum met with four (4) members present

Also present: AA/TA Ruth Glaeser, Road Commissioner Calvin Beaumier, Fire Chief Joseph Moore, Darren Baker and Chad Brook, representing AMVETS

Public present: None

Pledge of Allegiance: Done

Amendments to Agenda: Chairman Nadeau adds item 7F (letter to RSU5) to Action & Discussion Items

Public comment: None

Public Hearing:

AMVETS Post 13 Liquor License Application:

Chairman Nadeau moves this item out of the Consent Agenda in order to hold a discussion about it. He wanted background information on how the process for a liquor license works for this group.

Chairman Nadeau moves to accept the liquor license application as presented. Selectman Pontau Seconds. Motion carries 4-0.

Consent Agenda:

- a) Approve Treasurer's Payable Warrant**
- b) Approve Minutes 6/12/18, 6/19/18, 6/26/18, 7/10/18, 8/14/18**
- c) Approve Minutes for Town Meeting 2018**
- d) Durham Municipal Valuation Return**
- e) One Day Event Catering Liquor License**
- f) Correspondence:**
 - i. DEP letter regarding Brunswick landfill**
 - ii. Dividend Letter**

Selectman Bealieu Moves to accept the Consent Agenda. Chairman Nadeau Seconds. Motion carries 4-0.

Action & Discussion Items:

Animal Control: AA/TA Glaeser informed the Board that the current Animal Control Officer has resigned. She has looked into having Lisbon's ACO cover for a proposed cost of \$9,500 for a 12-month period beginning January 1, 2019, but this proposal does not cover Durham's immediate need for an ACO. Code Enforcement Officer Bob Forrest has offered to try out the position, but he would need to take the State training course. Discussion around the benefits and challenges of this solution. Chairman Nadeau suggests that AA/TA Glaeser go back to Lisbon and ask for a proposal to cover Durham's immediate need as well as future ACO coverage. Selectman Beaulieu asks to also include asking the towns of New Gloucester, Freeport and Auburn for options.

Marijuana Straw Poll: AA/TA Glaeser reported that the Maine Municipal Association said that because it would not be an official election, it is legal to count the ballots from a straw poll on a different day than the actual election. The ballots would be locked away until they could be counted. We can either count the ballots by hand, or use the machine we are renting to count and code them at a cost of \$800. The ballot will feature a note at the top that the results will not be posted until the Friday following the town meeting.

Selectman Pontau Moves to have the ballots coded and machine counted. Selectman George Seconds. Motion carries 4-0.

The discussion around this continued, moving to the question language to be printed on the ballots. AA/TA Glaeser presented draft language for the Board to review to expedite the process of printing the ballots in order to receive them back in time to allow for absentee ballots.

Chairman Nadeau Moves to adopt the ballot question language as written, with approval on changes and notes with the Chairman of the Board. Selectman Pontau Seconds. Motion carries 4-0.

Applications for Adhoc CIP: AA/TA Glaeser reported that she sent an email to each member of the Budget Committee asking for volunteers to serve on this Committee. Terry Kirk and Milton Simon responded that they would like to serve. Ruth also put the request out to Durham residents but did not receive any response. Chairman Nadeau suggested that it should be posted on Facebook, and gave feedback about the fonts and headlines in the town News Blast. Ruth will put the request out to residents again and wait to see if there is any more interest.

Review of Social Media Policy: AA/TA Glaeser was seeking direction from the Board regarding Durham's social media policy. Chairman Nadeau thinks the current policy is good, no changes necessary. He reported that he and Chairman Pontau met with someone in town for guidance/counsel on the subject and were told the Town should only post town notices on town-managed websites—we should not be posting to other pages.

Investing: AA/TA Glaeser suggested to the Board that the Town take advantage of some short-term investing and explained the options—the Town could make \$9,800 by investing \$2.5 million for a three-month term.

Selectman Pontau Moves to invest \$2.5 million in CDAR as proposed and give AA/TA Glaeser the authority to sign on the Board's behalf. Selectman Bealieu Seconds. Motion carries 4-0.

The Board commended Ruth on her good idea.

RSU5 Cost-Sharing Letter: Chairman Nadeau presented a draft letter to RSU5's Finance Committee, who is reviewing the current cost-sharing formula.

**Selectman George Moves to send the letter to RSU5 as written.
Selectman Pontau Seconds. Motion carries 4-0.**

Selectman George suggests the letter is made part of the meeting's minutes.

Departments/Committees:

a) Road Commissioner: Calvin Beaumier presented his report (see Attached).

b) Fire Chief: Chief Moore presented his report (see Attached).

c) Town Administrator: No report.

Selectmen's Comments:

Chairman Nadeau announced the following:

The next Regular Board of Selectmen meetings will be held on Tuesday, September 11, 2018, and Tuesday, September 25, at 6:30 p.m. at the Durham Town Office.

Chairman Nadeau Moved to Adjourn at 8:45 p.m.

Respectfully submitted,

Kathy Dion
Meetings Secretary