**Town of Durham**

**Board of Selectmen**

**Regular Meeting Minutes**

**April 10, 2018**

**Call to Order:** Chairman Nadeau called the meeting to Order at 6:00 p.m.

**Members Present:** Chairman Kevin Nadeau, Vice Chairman Mark Blake, Selectman Richard George, and Selectman Rob Pontau.

**Members Not Present:** Selectman Todd Beaulieu excused

**Quorum:** Quorum met with five (4) members present.

**Also Present:** AA/TA Ruth Glaeser, Road Commissioner Calvin Beaumier, Assistant PIT Alden Allen

**Election of Chair and Vice Chair:**

**Selectman George Motions to Elect Kevin Nadeau as the Chair of the Select Board, and Mark Blake as the Vice Chair of the Select Board. Selectman Pontau Seconds. Motion Carries 4-0.**

**Amendments to the Agenda:** Add Pole Permit to the Consent Agenda

**Public Present:** Zach Kazan, Durham Athletic Boosters, David Stewart – Durham Softball.

**Public Comment:** None

**Consent Agenda:** (Any Board member may request to have an item removed from the consent agenda for discussion)

**a. Approve Treasurer’s Payables Warrant**

**b. Approval of March 27, 2018, selectman meeting minutes**

**c. Correspondence**

**i. Local Government Efficiency Grants**

**ii. Pole Permit**

**Selectman Blake Moves to Accept the Consent Agenda with the Addition of the Pole Permit and a change to the Minutes. Selectman Pontau Seconds. Motion Carries 4-0.**

**Action & Discussion Items:**

1. **Durham Boosters Lease:** Review of Lease with Zach and David. Discussed mowing and permits needed. Fixing up snack shack this upcoming weekend. Public Works (Calvin) agrees to help with mowing.

**Selectman Pontaus Moves to Approve the Snack Shack as proposed, and, Approve the Lease as Written. Selectman Nadeau Seconds with the Modification of Subject to Permit Approval. Motion Carries 4-0.**

1. **Discussion of Town Meeting**

**c. Oaths**

**Selectman Nadeau Moves to Approve the Oaths as Presented. Selectman Pontau Seconds. Motion Carries 4-0.**

**d. Treasurer’s Disbursement Policy:** put forward to approve one Selectman coming in to sign for upcoming year.

**Selectman Pontau Moves to Approve Treasurer’s Disbursement Policy as Presented. Selectman Blake Seconds. Motion Carries 4-0.**

**e. Property Tax Payment Policy:**

**Selectman Pontau Moves to Approve Property Tax Payment Policy as Presented. Selectman George Seconds. Motion Carries 4-0.**

**Departments/Committees:**

**a. Fire Chief – excused**

**b. Road Commissioner:** Calvin gave his report regarding roads schedule, and other Public Works updates. (See Attached)

**c. Town Administrator**

**Selectmen’s Comments:** Chairman Nadeau Announced the following: Next Regular Selectmen Meetings will be held: Tuesday, April 24, 2018, at 6:30 pm Tuesday, May 8, 2018 at 6:30 pm

**Selectman George Moves to enter into Executive Session Pursuant to 1MRSA 405(6)(A) – Personnel - Pay Raises. Selectman Pontau Seconds. Motion Carries 4-0.**

Respectfully Submitted,

Tammy Quimby

Public Information Technician

**Selectman Nadeau Moves the Board out of executive session at 8:05pm. Selectman Blake Seconds. Motion Carries 4-0.**

**Selectman Nadeau Moves to approve pay raises as discussed effective April 6, 2018. Selectman Blake Seconds. Motion Carries 4-0.**

**Selectman Nadeau Moves to enter into executive session Pursuant to 1MRSA 405(6)(F) – Confidential. Selectman Blake Seconds. Motion Carries 4-0.**

**No Action Taken**

**Selectman Nadeau Moves the Board out of executive session at 8:11pm. Selectman George Seconds. Motion Carries 4-0.**

**Selectman Nadeau Moves to enter into executive session Pursuant to 1MRSA 405(6)(A) – Personnel. Selectman Blake Seconds. Motion Carries 4-0.**

**Selectman Nadeau Moves the Board out of executive session at 8:39pm. Selectman Blake Seconds. Motion Carries 4-0.**

**No action taken.**

**Selectman Blake Motions to Adjourn. Selectman George seconds. Motion Carries 4-0**

Respectfully Submitted,

Kevin Nadeau

Chairman, Board of Selectman