

**Town of Durham
Board of Selectmen
Regular Meeting Minutes
February 13, 2018**

Call to Order: Chairman Nadeau called the meeting to Order at 6:00 p.m.

Members Present: Chairman Kevin Nadeau, Vice Chairman Mark Blake, and Selectman Richard George.

Members Not Present: Selectman Todd Beaulieu excused. Selectman Rob Pontau joining the meeting late.

Quorum: Quorum met with three (3) members present.

Also Present: AA/TA Ruth Glaeser, Road Commissioner Calvin Beaumier, Fire Chief William St. Michel, Apparatus Committee, Incoming Fire Chief Joseph Moore, and Assistant PIT Alden Allen

Amendments to the Agenda: None

Public Present: Zachary Kazan

Public Comment: Zach Kazan spoke for Athletic Boosters of Durham there to discuss their interest in redoing a lease on the land between Town Office and Eureka, and the ball field; have plans to improve and do more activities in town center and have ice skating. Chairman Nadeau indicated mutual interest and asked that they put together a quick proposal about what they want to do. Zach asked for a copy of the former lease to use as a template.

Consent Agenda: (Any Board member may request to have an item removed from the consent agenda for discussion)

- a. **Approve Treasurer's Payables Warrant**
- b. **Approval January 23, 2018 selectman meeting minutes** (minutes not printed/ready in time for the meeting)
- c. **Correspondence**

Selectman Blake Moves to Accept the Consent Agenda, minus the minutes. Selectman George Seconds. Motion Carries 3-0.

Action & Discussion Items:

- a. **Budget Discussion – Capital Budgets:** Chairman Nadeau discussed presenting more thorough/formalized Capital improvement objectives and budget layouts for the citizens for Town Meeting, and in general, to help with better understanding and long-term planning. He put together a presentation to this effect. (See Attached) Would like to utilize a template of this kind in discussions going forward. Broken down by Year 1, Year 2, etc.

Discussion of Capital Reserves for all Departments for emergencies and what is good amount to keep/grow. Also discussed staggering purchasing of vehicles over time to lessen impact on tax payers. Looking at doing all based on 2-year projection. Kevin thinks they should try put forth numbers on plans for varying amounts of years for people to see the costs/benefits of planning capital in this way.

Selectman Pontau joined the meeting at 7:37 p.m.

Fire Department: discussion of the Fire Department vehicles: repair and replacement needs.

Selectman Pontau Moves that the Selectman Recommend the Purchase of a new Fire Engine. Selectman Blake Seconds. Motion Carries 4-0.

Selectman Pontau Moves that the Selectman Recommend the Purchase of a new Fire Rescue. Selectman Blake Seconds. Motion Carries 4-0.

Selectman George Moves that the Selectman Recommend the Purchase of the Cardiac Monitor using Capital. Selectman Pontau Seconds. Motion Carries 4-0.

Public Works: discussion about replacing Truck 7, 1997 truck. Truck 6 is not running, has blown engine, Calvin would like to trade, really replacing Truck 6.

Selectman George Moves to Pay \$105,000 from Reserves and Raise \$105,000 for the Purchase of Public Works Truck. Selectman Pontau Seconds. Motion Carries 4-0.

Continued discussion about potentially financing the vehicles. Going to look at other strategies going forward.

Selectman Pontau Moves to Raise \$100,000 for Capital Reserve for Public Works. Selectman Blake Seconds. Pay for the Paving Project with this, and other Capital Expenses. Motion Carries 4-0.

Chief indicated they had not voted on Capital for Fire Department, like had with Public Works.

Selectman Pontau Moves to Raise \$55,000 for Capital for the Fire Department. Selectman George Seconds. Motions Carries 4-0.

Public Works paving their parking lot.

Chief took a moment to introduce the new Chief coming in Joseph Moore

Selectman George Moves to Appropriate \$26,650 from Capital Reserves to finish paving Public Works main parking lot. Selectman Pontau Seconds. Motion Carries 4-0.

Administration Capital Expenses: Ruth presented. (See Attached)

Selectman Pontau Moves to Appropriate \$22,200 for Administrative Municipal Expenses; \$10,000 from Municipal Building Account and \$12,200 out of the Town Office Reserve. Kevin Nadeau Seconds. Motion Carries 4-0.

- b. Discussion of moving to fiscal year:** Chairman Nadeau began discussion primarily about the timing on a potential transition and how it would work logistically. Selectmen decided to put this on the back burner for now and revisit the idea down the road.

Need to reapprove Administrative Expense with change to Ruth's salary at 4%.

Selectman Nadeau Moves to Approve the Administrative Budget as presented with revenues coming from indicated designated funds and raising \$257,776 for a total of \$369,080. Selectman Blake Seconds. Motion Carries 4-0.

Selectman Pontau Moves that the Selectman Recommend to Approve the Fire Operational Budget by raising \$363,317 with that being the total. Selectman Blake Seconds. Motion Carries 4-0.

Departments/Committees: No reports

Selectmen's Comments:

Chairman Nadeau Announced the following: Next Regular Selectmen Meetings will be held Tuesday February 27, 2018 at 6:30 p.m., and Tuesday, March 13, 2018 at 6:30 p.m.

Selectman Pontau Motions to Adjourn. Selectman Blake seconds. Motion Carries 4-0

Respectfully Submitted,

Tammy Quimby
Public Information Technician