

**Town of Durham  
Board of Selectmen  
Public Hearing on Graveyard/Automobile Recycling Business and/ Junkyard Permit  
Applications, Public Hearing on General Assistance and Regular Meeting Minutes  
October 3, 2017**

**Call to Order:** Chairman Nadeau called the meeting to Order at 6:00 p.m.

**Members Present:** Chairman Kevin Nadeau, Vice Chairman Mark Blake, Selectman Richard George, Selectman Todd Beaulieu. Selectman Rob Pontau.

**Quorum:** Quorum met with five (5) members present. Two selectmen arrived during first executive session.

Chairman Nadeau Motion to go into Executive Session-Pursuant to 1 M.R.S.A. 405(6)(F)- Confidential. Selectman Blake Second. Motion Carried 3-0

Chairman Nadeau Motion to come out of executive session at 6:10 pm. Selectman Blake Second. Motion Carried 3-0

Chairman Nadeau Motion to abate the 2015 taxes on Map 2, Lot 22. Selectman Blake Second. Motion Carried 3-0.

Chairman Nadeau Motion to go into Executive Session-Pursuant to 1 M.R.S.A. 405(6)(A)- CEO. Selectman Beaulieu Second. Motion Carried 5-0

Chairman Nadeau Motion to come out of executive session at 6:16 pm. Selectman Blake Second. Motion Carried 5-0

Chairman Nadeau Motion offer Robert Forrest the position of CEO with a starting salary of \$21.50 per hour. Selectman Blake Second. Motion Carried 5-0

**Also Present:** AA/TA Ruth Glaeser, Road Commissioner Calvin Beaumier, Fire Chief/EMA Director William St. Michael, Meetings Secretary/PIT Tammy Quimby, Assistant PIT Alden Allen

**Public Present:** Lawrence Emerson, Rob Betz from MaineDOT, Randy Illian, project designer Maine DOT

**Amendments to the Agenda:**

Ruth introduced Amendments to Consent Agenda:

- d.iv. 2015 Maturing Liens – just info on what maturing in November
- d. v. ACO report (has been sent to them via email) – “dog catcher report”

And Amendments to the Assessors Section:

- b. Abatement, Map 10, Lot 55C

**Public Comment:** No Public Comment

**Consent Agenda:**

- a. **Approve Treasurer's Payables Warrant**
- b. **Approval of September 19, 2017 selectman meeting minutes**
- c. **Approval of September 21, 2017 selectman meeting minutes**
- d. **Correspondence**
  - i. **CMP Letter**
  - ii. **Comcast Information**
  - iii. **Memo from Jack regarding Methodist Church**

**Selectmen Blake Moves** to Approve Consent Agenda with Amendments. Selectman Pontau Seconds. Motion Carried 5-0

**Public Hearing & Action - Graveyard/Automobile Recycling Business and/or Junkyard**

**Permit Applications:** Road Commissioner/Acting Code Enforcement Officer Calvin Beaumier reports that he went and looked at the sites and they are all in pretty much the same condition as last year.

- i. Kenneth Carl II
- ii. Lawrence Emerson: Mr. Emerson had some items that needed to be removed, and he had done this. Calvin indicated give him a condition for his permit that within 60 days Mr. Emerson needs to apply to the Maine Secretary of State's office for a license to operate as an automotive junkyard, and that by this time next year's inspection that he will be fully licensed through the State. Mr. Emerson indicated he was fine with condition.
- iii. John Piela
- iv. Alvin C. Dennison, Jr.
- v. Troy Peterson

Selectman Blake asked Calvin if it ok to approve all of the applications, with conditions stated. Calvin agreed.

**Selectman Blake Moves to Approve** Lawrence Emerson's permit with conditions. **Selectman Beaulieu seconds. Motion carries with conditions presented 5-0.**

**Selectman Blake Moves to Approve** Kenneth Carl II's permit. **Selectman Beaulieu seconds. Motion carries 5-0.**

**Selectman Blake Moves to Accept** John Peila's junkyard permit. **Selectman Beaulieu seconds. Motion carries 5-0.**

**Selectman Blake Moves to Accept** Alvin C. Dennison, Jr's permit. **Selectman Beaulieu seconds. Motion carries 5-0.**

**Selectman Blake Moves to Accept** Troy Petterson's permit application. **Selectman Beaulieu seconds. Motion carries 5-0.**

**Public Hearing & Action – General Assistance Ordinance Appendices A-F.** Every year we're required to vote on maximums, Durham falls into Lewiston/Auburn maximums. In prior years have voted to stay with these, can make up our own.

**Selectman Blake Moves to Accept** the maximums as they are set. **Selectman George seconds. Motion carries 5-0.**

**Action & Discussion Items:**

- a. **Maine DOT's plan for the intersection of Rte 125 and Meadow Road – Rob Betz of Maine DOT.** Mr. Betz and Randy Illian (the project designer) to presented. Intent to correct some grating and sight line issues, as well as, realign Meadow Rd. Adjusting the curve, flattening the grades so transitions smoother, sight lines improved with posted 45MPH signs that are out there now. Cost about \$360,000. Hope to have final design complete by February, once complete go into negotiation phase with property owners, that phase lasts about 8 months; may be able to get this out to advertise to a contractor in October 2018; don't expect to have any done in 2018, will go into 2019. Has gotten good feedback from owners that have added to design. Making changes on 125 as well as Meadow Rd.

Calvin asked if they are going to address the flooding, they indicated yes by putting in larger pipe and creating a larger ditch to fix flooding and run off.

All of the abutters have been talked to, this is Mr. Betz presenting in a public forum. Can post on town website.

- b. **Maine DOT plan for intersection of Rte 125 and Quaker Meeting House Rd.** Mr. Betz offered to take any questions on this project and get to the project manager. Selectman Nadeau indicated the major concern with this project is that it will get worse before it gets better. Traffic has to stop to see what is coming down the road; how do they plan to mitigate slowing cars down, law enforcement, signage to make sure people know there is a 4 way that will be put in there during this project.
- c. **Act on request to replace tree at Fire Station.** Ozone monitoring station. Selectman Nadeau spoke with Mr. Gregory, indicated to move the station would be prohibitively expense for them; willing to replace the tree with whatever they want. Could take it down and put in new one, replacement very extensive and difficult to do. Should consider taking down anyway because there may be issues with powerlines in the future. Discussed what type of tree would like to go in, what nursery, and placement. Agreed to let Chief pick the tree and location.

**Selectman Nadeau Moves to** let Chief work with them and decide species, location and nursery to go with, and allow the organization to remove the tree by the ozone monitoring station. **Selectman Beaulieu Seconds. Motion Passes 5-0.**

- d. **Waiver on property located at Map 6 Lot 114.** This property is the old town dump, 70 acres, need to move to not foreclose. Right now no one owns and it is an orphaned property, it was never probated. Discussed the past of it, the responsibility for it, and the future of it. Chief indicated it was contracted to do the landfill.

**Selectman George made Motion** to waive foreclosure on this property. **Selectman Blake Seconds. Motion passes 5-0.**

**Assessor's Section: Chairman Nadeau Moves** to move into Assessor's section to review 2 tax Abatement properties. **Selectman Blake Seconds. Motion passes 5-0.**

- a. **Abatement, Map 8, Lot 56A.** A discrepancy in the area of the actual building, difference of 288sq ft or \$7000 in value; abatement of \$131.95  
**Selectman Blake Moves** to make abatement on Map 8, Lot 56A in the amount of \$131.95. **Selectman George Seconds. Motion Passes 5-0.**
- b. **Abatement, Map 10, Lot 55C.** Regarding the number of bathrooms and bedrooms. Had down as having 2 full baths, actually only have one full bath, makes the abatement a difference of \$71.63.  
**Selectman Blake Moves** to make Abatement of \$71.63 on Map 10, lot 55C.  
**Selectman Pontau Seconds. Motion Passes 5-0.**

#### **Departments/Committees**

- a. **Fire Department.** Chief presented his report. (Attached)

**Selectman Pontau Moves** to have Chief send out the RFP's as they are written.  
**Selectman Beaulieu Seconds. Motion Passes 5-0.**

Chief, next Department meeting Oct. 12<sup>th</sup>. Selectman Nadeau asked to be put on the Agenda, 1 or 2 of the Selectmen, so that they can discuss Chief leaving and what they may need.

- b. **Town Administrator.** Ruth reports new server switch on October 18<sup>th</sup>. Got quotes for new alarm systems, they substantial so need to be put in budget for next year. Renovations, asked for guidance on what to do in the town office building. Get more room, move walls, etc. Got \$30,000 from Budget Committee for a renovation; ie. Bathrooms become 1 from 2 into a unisex; other rooms get shifted to new purpose. Back room becomes and office. Code enforcement office becomes Code office, Assessors becomes Assessor. Looking for guidance. Selectmen defer to Ruth to do as see fit due to her working here all day and knowing what the need really is. Did indicated to make bathrooms ADA accessible. Discussed the need to make an actual renovation plan; there has been a list of ideas, but not an actual plan; talked about figuring out the actual needs of the office. Also discussed back room archive files and the need to store them and fire protect them; asked Ruth to see if Comcast would

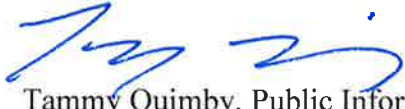
consider installing a fire system. Suggested Ruth contact the company, Creative Office Solutions, Selectman Pontau discussed for a consult on needs and layout of office; indicated only need to pay them if we buy equipment from them. All agree to bring them in for a consult and go from there; also look into potential climate controlled storage or archive all onto disc – look into both climate control and long-term archiving.

### **Selectmen's Comments**

Chairman Nadeau Announced the following: next Regular Selectmen's Meetings will be held: Tuesday, October 17, 2017 at 6:30 pm Tuesday, October 31, 2017 at 6:30 p.m. Selectman Pontau suggested sticking to the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of every month as the set schedule for Board of Selectmen meetings. Decided to wait to make any changes until after the first of the year. Discussed rescheduling Oct 31 to earlier just to sign the warrant; come in at 4pm for warrant and any other urgent issues.

Chairman Nadeau Motion to go into Executive Session-Pursuant to 1 M.R.S.A. 405(6)(A)- CEO. Selectman Blake Second. Motion Carried 5-0

Respectfully Submitted,



Tammy Quimby, Public Information Technician

Chairman Nadeau Motion to come out of executive session at 8:14 pm. Selectman Blake Second. Motion Carried 5-0.

No Action Taken.

Chairman Nadeau Motion to adjourn at 8:15 pm. Selectman Blake Second. Motion Carried 5-0.

Executive Sessions Respectfully Submitted by,



Ruth Glaeser, Town Administrator

