

**Town of Durham  
Board of Selectmen  
Regular Meeting Minutes  
May 30<sup>th</sup> 2017  
AMENDED 6-13-2017**

**Call to Order:** Vice Chairman Blake called the meeting to Order at 6:30 p.m.

**Members Present:** Vice Chairman Mark Blake, Selectman Richard George, Selectmen Kevin Nadeau, Selectman Todd Beaulieu.

**Quorum:** Vice Chairman Blake announced a Quorum had been met with four (4) members present.

**Also Present:** AA/TA Ruth Glaeser, Road Commissioner Calvin Beaumier.

**Public Present:** Larry Smith, Patty Spencer, Candice Descipkes, Pownal Selectman Tim Giddinge.

**Amendments to Agenda:** Under Consent Agenda add that Mrs. White, School Librarian for many, many years passed away.

**Public Comments:** None.

**Consent Agenda:**

- a. Approve Treasurer's Payable Warrant
- b. Approval of Selectmen's Meeting Minutes – May 16<sup>th</sup> 2017
- c. BYOB Permit for Eureka
- d. Appoint Martha Lewis to Eureka Committee
- e. Appoint Seth Koenig to Historic District Commission
- f. Appoint Chelsea Wallace as alternate to Historic District Commission
- g. Russell Jabaut's resignation from the Conservation Commission
- h. Correspondence –
  - 1. Durham Community School 5<sup>th</sup> Grade request for funds.
- i. Acknowledge the passing of School Librarian, Mrs. White.

Selectman Nadeau requests AA/TA write a letter to the DCS 5<sup>th</sup> grade, no money budgeted.

**Vice Chairman Blake Moves** to accept Russell Jabaut's resignation with regret. Selectman George Second. Motion Carried 4-0.

**Selectman Nadeau Moves** to Approve the Consent Agenda as Amended. Selectman George Second. Motion Carried 4-0.

**Action and Discussion Items:**

- a. Combined Pownal/Durham Road Commissioner – (taken out of order at end) -

**b. Goals – Where do we go from here?** – Selectman Nadeau stated the Board should be looking towards establishing some action plans which would include specific goals. After some discussion, it was decided to revisit immediately after June 13<sup>th</sup> 2017 when a fifth Selectman is seated.

**c. Compliment/Complaint/Suggestion Form - AA/TA Glaeser** presented the Board with an updated form, which adds a section for compliments to Durham employees.

AA/TA Glaeser explained how the forms are tracked. She stated the original goes to the department head, a copy stays at the office and the original is returned to the office after the work, if any, requested on the form is completed, and the appropriate person signs off on the form.

The Selectmen discussed what would be the best procedure when an e-mail or phone complaint is made directly to an individual Selectman. It was suggested that the communication be directed to AA/TA Glaeser for dissemination.

**Selectman Nadeau Moves** to approve the New Compliment/Complaint/Suggestion form as presented. Selectman Beaulieu Second. Motion Carried 4-0.

**a. Combined Pownal/Durham Road Commissioner** – Pownal Selectman Tim Giddinge advised that Pownal is going to hire a Road Commissioner solely for the Town of Pownal. He requested that the Durham Selectmen consider his request to sub out Road Commissioner Calvin Beaumier on a month by month basis until Pownal's Road Commissioner position is filled.

Vice Chairman Blake advised that the Board will discuss the matter with Calvin Beaumier, then make a decision and advise Pownal.

Following a brief discussion, it was decided to set a joint meeting of the Durham and Pownal Selectmen for Thursday, June 8<sup>th</sup> 2017 in Pownal at 6:00 p.m.

#### **Department/Committees:**

**a. Town Administrator Ruth Glaeser – no written report.** AA/TA advised that she will be taking vacation from July 8<sup>th</sup> 2017 through July 22<sup>nd</sup> 2017 and will arrange for Pam Cloutier to take her place at the July 11<sup>th</sup> Selectmen's meeting.

AA/TA Glaeser stated she anticipates that the target date for the new website to be up and running by June 5<sup>th</sup> 2017.

**b. Road Commissioner Calvin Beaumier** – Road Commissioner Beaumier requested that a Special Town Meeting date be set for the purpose of appropriating \$100,000.00 so the Town can move forward with having the work started on the two grants for the replacement of two culverts. The total grant is \$190,000.00.

The \$100,000.00 will be taken out of the DPW Capital Reserve account which currently has a balance of \$329,000.00 and will be replaced after the project is completed and the grant monies are received.

AA/TA will compose a Warrant and timeline schedule and present at the next Board meeting.

The Road Commissioner reported he met with Allstates and advised that there will be enough material left over to pave 2500 feet from the corner of Davis Road and Bowie Hill Road to the Copp pit on the Bowie Hill Road. The exact repair option has yet to be decided upon.

**Selectmen's Comments:** Vice Chairman Blake announced the following:

Regular Selectmen's meetings will be held on Tuesday, June 13<sup>th</sup> 2017 and Tuesday, June 27<sup>th</sup> 2017 at the Town Office beginning at 6:30 p.m.

RSU#5 Budget Referendum and State Referendum will be held on June 13<sup>th</sup> 2017 at the Durham Community School from 8:00 a.m., to 8:00 p.m.

Municipal election to fill Select Board and Budget Board vacancies will be on June 13<sup>th</sup> 2017 at the Durham Community School from 8:00 a.m., to 8:00 p.m.

**Executive Session #1:** **Vice Chairman Blake Moves** the Board into Executive Session pursuant to Title #1, M.R.S.A. ss. 405(6)(A) – Personnel – at 7:10 p.m., preceded by a brief recess. Selectman Nadeau Second. Motion Carried 4-0.

Respectfully submitted,



Jill S. Toher  
Meetings Secretary

**Vice Chairman Blake Announced** the Board came out of Executive Session at 7:17 p.m.

**ACTION TAKEN:** **Vice Chairman Blake Moves** to approve pay rates as agreed upon in Executive Session. Selectman Nadeau Second. Motion Carried 4-0.

Kevin Nadeau Moves to make Calvin Beaumier as the full time Road Commissioner as of July 1<sup>st</sup> 2017. Selectman George Second. Motion Carried 4-0.

A conversation ensued regarding the shared Pownal/Durham Road Commissioner.

**Selectman George Moves** to allow the contract with Pownal to expire as of June 30<sup>th</sup> 2017 and not enter into a monthly continuation of the agreement with Pownal. Selectman Nadeau Second. Motion Carried 4-0.

**Executive Session #2:** **Vice Chairman Blake Moves** the Board into Executive Session pursuant to title #1, M.R.S.A., ss. 405(6)(F) at 7:35 p.m. Selectman Nadeau Second. Motion Carried 4-0.

**Vice Chairman Blake Announced** the Board came out of Executive Session at 8:00 p.m.

**ACTION TAKEN:** **Vice Chairman Blake Moves** to deny poverty abatement until additional information is requested and received. Selectman Nadeau Second. Motion Carried 4-0.

**Adjournment:** **Selectman George Moves** to Adjourn at 8:02 p.m. Selectman Beaulieu Second. Motion Carried 4-0.

Respectfully submitted,

  
Mark Blake  
Vice Chairman