

**Town of Durham  
Board of Selectmen  
Regular Meeting Minutes  
March 21<sup>st</sup> 2017**

**Call to Order:** Selectman Wakeman called the meeting to Order at 6:30 p.m.

**Members Present:** Chairman Jeffrey Wakeman, Vice Chairman Sarah Hall, Selectman Mark Blake, Selectman Michael Stewart.

**Quorum:** Chairman Wakeman announced a Quorum had been met with four (4) members present.

**Also Present:** AA/TA Ruth Glaeser, Road Commissioner Calvin Beaumier. Fire Chief/EMA Director William St. Michel excused.

**Residents Present:** Todd Beaulieu, Rich George, Kevin Nadeau, Michael Stewart, Jennifer Galetta.

**Amendments to Agenda:** Chairman Wakeman adds BYOB Permit to Item 6(g) - Simoneau

**Public Comments:**

**Consent Agenda:**

- a. Approve Treasurer's Payable Warrant
- b. Approval of Selectmen's Meeting Minutes – March 7<sup>th</sup> 2017
- c. Approval Selectmen's Meeting Minutes – Joint with Pownal – March 7<sup>th</sup> 2017
- d. BYOB Permit for Function at Amvets Hall – Emerson 4-8-2017
- e. Letter of Support for SAFER Grant
- f. Correspondence –
  - 1. Letter from Lisbon Police Dispatch regarding Dispatch dated 3-9-2017
- g. BYOB Permit Kim Simoneau 3-25-2017

**Vice Chairman Hall Moves** to Approve the Consent Agenda as presented. Selectman Stewart Second. Motion Carried 4-0.

**Action and Discussion Items:**

**a. Candidate Forum** – The following candidates seeking open positions addressed the Board and residents: Todd Beaulieu, Rich George, Kevin Nadeau, Michael Stewart, and Jennifer Galetta.

**b. Act on Waiving Building Permit Fees for Parker Morse – Vice Chairman Hall Moves** to authorize waiving all of the Town's portion of building permit fees with the exception of State Plumbing fees that cannot be waived. Selectman Stewart Second. Motion Carried 4-0.

**c. Spirit of America Award – Chairman Wakeman Moves** to name Gary Wood for his service to the Town as a Moderator for more than thirty years and for his years of service on the Appeals Board. Vice Chairman Hall Second. Motion Carried 4-0.

The Spirit of America Award will be presented at the April 1st 2017 Annual Town Meeting.

**d. Discuss Open Codes Official Position** – A very lengthy discussion ensued regarding filling a part-time position during the interim until a permanent Codes Official can be hired. Selectman Blake voiced his concerns about considering someone who is non-MUBEC certified. Interim Codes Official Beaumier stated he is currently keeping up with the Codes work load. He stated the DPW is now on a four day work week, which allows him a full day on Fridays plus some evenings, as needed, to fill in.

It was the general consensus of the Board to try to maintain consistency. Should Calvin Beaumier, who is MUBEC certified, need assistance, then the Board could look to someone from Lisbon who is not MUBEC certified to help out with non-MUBEC related items.

AA/TA Glaeser advised that files are in the process of being reorganized. AA/TA Glaeser and Calvin Beaumier will schedule a brief meeting with the office staff which should alleviate some of the current confusion. This will also enable the office staff to begin getting into a routine while straightening out the mess left by the former Codes Official.

#### **Department/Committees:**

**a. Fire Chief/EMA Director William St. Michel – excused.** Chairman Wakeman reported, on behalf of Chief St. Michel, that Lisa Groves and Keith Russell were re-elected as Deputies.

Selectman Stewart reiterated his request that Engine #22 be displayed outside the April 1<sup>st</sup> 2017 Annual Town Meeting so that residents can inspect its condition.

**b. Road Commissioner Calvin Beaumier** – presented and reviewed his one page report. The Road Commissioner's one page report dated March 21<sup>st</sup> 2017, hereinafter referred to as Attachment #1, is attached hereto and incorporated herein and made a part of these Minutes.

Road Commissioner Beaumier also distributed a joint RFP for paving/chip seal and shim/overlay. During a discussion, it was suggested that the date be changed due to the tax commitment, with thirty days to pay.

**Selectman Blake Moves** to Approve the Joint RFP for shim/chip seal and overlays as amended. Vice Chairman Hall Second. Motion Carried 4-0.

Road Commissioner Beaumier advised he was contacted by the MDOT regarding the preliminary closing at the corner of the Meadow Road and Route #125 citing the number of accidents at this blind intersection. It was generally agreed by the Board that this would make the corner of Soper Road and Route #125, which would become the alternate route, more dangerous. It was also the consensus of the Board that the possibility of this closure would adversely affect the Meadow Road residents as well as the Soper Road residents.

A number of Public Hearings would need to be brought before the Town at the request of the MDOT before any action could be taken.

**c. Town Administrator Ruth Glaeser – no written report.** AA/TA Glaeser suggested that Durham celebrate Earth Day, which is April 22<sup>nd</sup> 2017, by having volunteers clean up the trails and paint benches at River Park. She suggested that the Comprehensive Plan Committee might like to get involved as well.

During the discussion, Road Commissioner Beaumier offered his help, and stated he would ask a couple of the DPW workers assist on Saturday, April 22<sup>nd</sup> 2017, and trade hours worked on Saturday for time off on a Thursday. AA/TA Glaeser will advertise the event on the website and on the Town Channel.

**Selectmen's Comments:** Chairman Wakeman announced the following:

Regular Selectmen's Meetings will be held on Tuesday, April 4<sup>th</sup> 2017 and Tuesday, April 18<sup>th</sup> 2017 at the Town Office beginning at 6:30 p.m.

Elections for Select Board, Budget Committee and School Board will be held on Friday, March 31<sup>st</sup> 2017 at the Durham Community School between 8:00 a.m., and 8:00 p.m.

Absentee Ballots are available at the Town Office for the March 31<sup>st</sup> 2017 election until Monday, March 27<sup>th</sup> 2017 at 4:30 p.m.

The Annual Town Warrant is available on line including slides from informational sessions.

The Annual Town Meeting will be held on Saturday, April 1<sup>st</sup> 2017 beginning at 9:00 a.m. Town Reports are available at the Town Office and the Get 'n' Go.

Chairman Wakeman extends his apologies for not being able to attend the Town Meeting due to a scheduling conflict with work.

**Executive Session:** **Chairman Wakeman Moves** the Board into Executive Session Pursuant to Title #1, M.R.S.A., ss. 405(6)(A) – Personnel – Personnel Matters preceded by a brief recess at 7:30 p.m. Selectman Blake Second. Motion Carried 4-0.

Respectfully submitted,

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Jill S. Toher  
Meetings Secretary

**Chairman Wakeman Announced** the Board came out of Executive Session at 7:52 p.m.

**Action Taken:** **Chairman Wakeman Moves** at 7:53 p.m. to hire Carl Schafer as full time truck driver/laborer. Also hire as interim Mechanic with \$1.00/hr., extra. Selectman Blake Second. Motion Carried 4-0.

**Action Taken:** **Chairman Wakeman Moves** at 7:54 p.m. to put mechanic/operator position out for advertisement. Selectman Stewart Second. Motion Carried 4-0.

**Adjournment:** **Selectman Stewart Moves** to Adjourn at 7:55 p.m. Selectman Blake Second. Motion Carried 4-0.

Respectfully submitted,

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Jeffrey Wakeman, Chairman  
Board of Selectmen

Attachment #1: Road Commissioner Calvin Beaumier's Durham Public Works Department Head Report dated March 21<sup>st</sup> 2017, one page.