

**Town of Durham
Board of Selectmen
Regular Meeting Minutes
August 23rd 2016**

Call to Order: Selectman Wakeman called the meeting to Order at 6:30 p.m.

Members Present: Chairman Jeffrey Wakeman, Vice Chairman Sarah Hall, Selectman Mark Blake Selectman Joshua Libby arrived late. Selectman Michael Stewart excused.

Quorum: Chairman Wakeman announced a Quorum had been met with three (3) members present.

Also Present: AA/TA Ruth Glaeser, Road Commissioner Calvin Beaumier. Secretary Jill Toher and Fire Chief/EMA Director William St. Michel excused.

Also Present: Members of Amvets Post #13, Representative Paul Chace,

Public Comments: None.

Consent Agenda:

- a. Approve Treasurer's Payables Warrant
- b. Approval of Selectmen's Minutes – August 9th 2016
- c. Approval of Special Selectmen's Minutes – August 15th 2016
- d. Correspondence
 - 1. Fire Chief's Report (removed to Action & Discussion)
 - 2. Letter from Mike Rioux
 - 3. MMA Risk Management Dividend

Vice Chairman Hall Moves to Approve the Consent Agenda as Amended. Seconded by Selectman Blake. Motion Carried 4-0.

Action and Discussion Items:

a. American Legion Presentations – The Amvets Post #13 Commander presented Representative Paul Chace with the Legislator of the Year Award. The Commander also presented Jeffrey and Sharon, parents of Airman Aaron Floss a Blue Star Banner from Maine's First Lady Anne Lepage.

b. RFP for Solid Waste Services – Chairman Wakeman stated that this proposed RFP has had a several minor changes and the Board reviewed and discussed each proposed change.

Selectman Libby Moves to move forward with the RFP for Solid Waste Services as Amended. Vice Chairman Hall Second. Motion Carried 4-0.

Vice Chairman Hall Moves to Approve the Addendum to the Solid Waste RFP as presented. Selectman Blake Second. Motion Carried 4-0.

Department/Committees:

a. Codes Official Paul Baines - Excused. No written report.

b. Fire Chief/EMA Director William St. Michel – excused. Chairman Wakeman reviewed the Fire Chief/EMA Director's one page report dated August 23rd 2016. The Fire Chief/EMA Director's one page report, hereinafter referred to as Attachment #1 is attached hereto and incorporated herein and made a part of these Minutes.

Chairman Wakeman stated the Fire Chief's report included one of the trucks was slightly damaged when it hit a rock when entering a driveway. The estimate for damage is \$663.56, and has opted not to repair it as the damage is to one of the running boards as well as the truck is next to be replaced.

He reported the Chief received a quote from Targett Concrete floors for the concrete apron in the amount of \$4,400.00. Concrete work must be done before the paving. Road Commissioner Beaumier provided an explanation relating to questions pertaining to the details. A brief discussion regarding scope of work and costs followed.

Selectman Libby Moves to Approve the Quote from Targett Concrete Floors for installing the apron. Vice Chairman Hall Second. Motion Carried 4-0.

c. Road Commissioner Calvin Beaumier – reported there is about \$30,000.00 left from the \$1,100,000.00 bond. He explained that he made some changes to the original specs as they were necessary, which added about \$12,000.00 to the original cost.

He also reviewed other work that the DPW crew has performed during the past two weeks which includes working towards completing ditching on the Rabbit Road. He would like to post the Rabbit Road for 23,000 pounds GVW when the road is complete. A brief discussion behind the Road Commissioner's reasoning followed. He will look into what process is required for posting and report back at the next meeting.

He will complete the MDOT report by the end of this week and ensure it is mailed out.

The Road Commissioner reported he donated his time for traffic control over the weekend during a funeral. Pat Morse was paid for his time. He stated road conditions are quite dangerous by the Sylvester Cemetery, which is a private cemetery, and suggested some remedial traffic measures should be investigated.

The Road Commissioner reported more problems by new home construction on Sand Hill Drive pertaining to a privately installed culvert which is in the town right-of-way which serves no purpose for the Town. The new owner wants a new culvert provided by the Town. It was the general consensus of the Board to have the new owner handle the remediation.

Chairman Wakeman asked whether the DPW uses the trailer at the sand pit site, and the Road Commissioner stated the DPW did not. The Selectmen discussed the possibility of using the trailer for the Codes Official's office and moving it to the Town Office site. The AA/TA and the Road Commissioner will go to the trailer site and see whether it might be of use to the Town.

Vice Chairman Hall asked whether the issue of Durham's portion for paving the Brown Road has been resolved. A brief discussion regarding costs followed. At this point, there are no monies in the current DPW budget.

Also discussed was plans for next year's paving and whether the Road Commissioner should begin working on proposed bond amounts and which roads should be considered.

d. Town Administrator Ruth Glaeser – Reported she attended a convention which revolved around attracting millennials into the Town and as potential employees.

The TAN will be paid back by the next Board meeting. The Maine Bond Bank has been completed.

Selectmen's Comments: Chairman Wakeman announced the following: Regular Selectmen's Meetings will be held on Tuesday, September 6th 2016 and Tuesday, September 20th 2016 at the Town Office beginning at 6:30 p.m.

The Comprehensive Planning Committee will meet on September 12th 2016 at the Town Office beginning at 6:00 p.m.

The Town Office will be closed on Monday, September 5th 2016 in observance of the Labor Day Holiday.

Executive Session: **Chairman Wakeman Moves** the Board will enter Executive Session pursuant to Title #1, M.R.S.A., ss. 405(6)(A) – Personnel at 7:25 p.m. Selectman Libby Second. Motion Carried 4-0

Respectfully submitted,

Jill S. Toher
Meetings Secretary

Chairman Wakeman Announced the Board came out of Executive Session at 8:11 p.m.

ACTION TAKEN: None.

Adjournment: **Selectman Libby Moves** to Adjourn at 8:12 p.m. Selectman Blake Second.
Motion Carried 4-0.

Respectfully submitted,

Ruth Glaeser, AA/TA

Attachment # : Fire Chief/EMA Director's one page Selectmen's Report dated August 23rd 2016.