

**Town of Durham
Board of Selectmen
Regular Meeting Minutes
March 22nd 2016**

Call to Order: Selectman Wakeman called the meeting to Order at 6:30 p.m.

Members Present: Chairman Jeffrey Wakeman, Vice Chairman Sarah Hall, Selectman Mark Blake, Selectman Michael Stewart. Selectman Joshua Libby excused.

Quorum: Chairman Wakeman announced a Quorum had been met with four (4) members present.

Also Present: AA/TA Ruth Glaeser, Road Commissioner Calvin Beaumier, Fire Chief/EMA Director William St. Michel, Secretary Jill Toher. Codes Official Paul Baines excused.

Residents Present: Wade Caplinger, Juliet Caplinger.

Public Comments: None.

Selectmen Candidate Forum: Candidate for Selectman, Wade Caplinger, stated that he moved to Durham in May, 2014 and resides on Royalsborough Road. He is employed by BIW and has a degree in psychology. Mr. Caplinger stated he has been going door to door and spending time at the Get'n'Go in order to meet residents. In addition, he has been attending various meetings in Town in order to become familiar with Town issues. He advised that he has a solid background in budgeting, has common sense values and would welcome the opportunity to serve the Town of Durham.

Consent Agenda:

- a. Approve Treasurer's Payables Warrant
- b. Approval of Selectmen's Minutes – March 22nd 2016
- c. Approval of March 15th 2016 RSU#5 Hearing Minutes
- d. Correspondence
 - 1. County Tax Assessment

Vice Chairman Hall Moves to Approve the Consent Agenda as Amended. Michael Stewart Second. Motion Carried 4-0.

Action and Discussion Items:

- a. **Act on Town of Lisbon Dispatch Warrant – Selectman Blake Moves** to enter into an Agreement between the Town of Lisbon and Town of Durham Dispatch Contract as laid out in the Contract. Michael Stewart Second. Motion Carried 4-0.

b. Discussion of Warrant Articles – The Selectmen reviewed and discussed a communication from MMA legal which agrees with our Town Attorney's opinion. Chairman Wakeman stated that should the Article pass, that could Durham follow the Town of Mexico's example by adopting an article on an annual basis. In the absence of a Charter, the Selectmen have the authority to call a Town Meeting.

AA/TA Glaeser stated that the Warrant is posted on the website, but is going to have the Selectmen sign another Warrant tonight so a copy of the signed Warrant can be posted at the Town Office and Durham Get'n'Go.

Chairman Wakeman stated that Warrant Article #5, \$40,000.00 will be voted upon by written ballot which is in place for this year only. Warrant Article #36, \$50,000.00, would cover 2017 forward.

c. Spirit of America Award – Following a short discussion, it was the consensus of the Board to select the Durham Congregational Church, Julie Wagnor and Betty Kettel (posthumously) for this year's Spirit of America Award for their continuing efforts by sponsoring walks in order to make donations to Durham's Heating Fund.

Chairman Wakeman Moves to award the Spirit of America Award to the Congregational Church in general and in particular Julie Wagoner and Betty Kettel posthumously, for their work for the Heating fundraisers. Vice Chairman Hall Second. Motion Carried 4-0.

The Award will be presented at the April 2nd 2016 Annual Town Meeting.

Department/Committees:

a. Fire Chief/EMA Director William St. Michel – presented his Selectmen's Report dated March 22nd 2016. The Fire Chief/EMA Director's one page report, hereinafter referred to as Attachment #1, is attached hereto and incorporated herein and made a part of these Minutes.

A general discussion followed regarding dispatch and various costs involved including comparisons for moving. The Fire Chief stated that historically the total costs to effectuate a move could be in excess of \$15,000.00. Chairman Wakeman wants Chief St. Michel to find out the average time from when a PSAP 911 call is received until the call is actually dispatched. Fee break downs, IT line charges and migrating old information charges over were also discussed.

b. Codes Official Paul Baines – excused.

c. Town Administrator Ruth Glaeser – presented her Town Administrator's Report dated March 22nd 2016. The AA/TA's one page report, hereinafter referred to as Attachment #2, is attached hereto and incorporated herein and made a part of these Minutes.

AA/TA Glaeser stated she attended a Cyber Security class. It is her intention to follow up and begin to see what is needed to make the Town Office computers more secure.

AA/TA Glaeser stated she will be attending another training class this Friday. She will also be helping New Gloucester on Wednesday and Thursday due to the fact that their Administrator does not have window experience.

d. Road Commissioner Calvin Baumier – presented his Durham Public Works Department Head Report dated March 8th 2016. The Road Commissioner's one page report, hereinafter referred to as Attachment #3, is attached hereto and incorporated herein and made a part of these Minutes.

The Road Commissioner reported that the cross culvert inventory revealed that there are three linear miles of culverts in place.

The legislature is considering approving a bill for Towns that have discontinued roads that would require Towns to maintain roads that have mail deliveries. The Road Commissioner will check with the Lisbon Post Office to determine whether Durham is affected and report back.

The Road Commissioner is checking the frost level in various areas around Town and may pull the Postings sooner. He has given permission to allow a contractor to begin work for a resident who needs to have their failed septic tank replaced on Rabbit Road.

Selectmen's Comments: Chairman Wakeman announced the following:

Regular Selectmen's Meetings will be held on Tuesday, April 5th 2016 and Tuesday, April 19th 2016 at the Town Office beginning at 6:30 p.m.

Municipal Elections will be held at the Durham Community School on Friday, April 1st 2016 between 8:00 a.m., and 8:00 p.m. Absentee ballots are available until March 28th 2016 at 4:30 p.m. Residents will also be voting on April 1st 2016 to determine whether the Town will continue moving forward with withdrawing from the RSU#5.

The Annual Town Meeting will be held at the Durham Community School on Saturday, April 2nd 2016 beginning at 9:00 a.m.

Chairman Wakeman stated that several complaints have been received regarding wood cutting from residents living on the Davis Road and on the Pinkham Brook Road. He stated that there is currently no noise ordinance. AA/TA Glaeser stated that the Codes Official visited both locations.

Adjournment: **Selectman Blake Moves** to Adjourn at 7:13 p.m. Selectman Stewart Second. Motion Carried 4-0.

Respectfully submitted,

Jill S. Toher
Meetings Secretary

Attachment #1: Fire Chief/EMA Director's Selectmen's Report dated March 22nd 2016, one page.

Attachment #2: AA/TA' Glaeser's Town Administrator's Report dated March 22nd 2016, one page.

Attachment #3: Road Commissioner Calvin Baumier's Durham Public Works Department Head Report dated March 8th 2016, one page.