

**Town of Durham
Board of Selectmen
Regular Meeting Minutes
February 23rd 2016**

Call to Order: Selectman Wakeman called the meeting to Order at 6:00 p.m.

Members Present: Chairman Jeffrey Wakeman, Vice Chairman Sarah Hall, Selectman Mark Blake, Selectman Michael Stewart. Selectman Joshua Libby excused.

Quorum: Chairman Wakeman announced a Quorum had been met with four (4) members present.

Also Present: AA/TA Ruth Glaeser, Road Commissioner Calvin Beaumier, Fire Chief/EMA Director William St. Michel, Codes Official Paul Baines, Secretary Jill Toher.

Amendments to Agenda: Chairman Wakeman added the following to Action and Discussion: d) Discussion of Corey Miller's Proposal; e) Discussion of Grant Match Fund; f) Discussion Regarding Adding Request for \$25,000.00 donation for Field Turf; g) Discussion Regarding Dedication/Memorials for the 2016 Annual Town Report; h) Discussion Regarding Changes to Proposed Runaround Pond/Parks and Recreation Budget.

Residents Present: Wade Coplinger, Robert Smith.

Public Comments: None.

Consent Agenda:

- a. Approval of the Treasurer's Payables Warrant
- b. Approval of Selectmen's Minutes – February 8th 2016
- c. Approval of Selectmen's Minutes – February 9th 2016
- d. Approval of Application for BYOB Permit at Eureka Community Center (Iverson) - (BYOB Permit Approved)
- e. Correspondence

Selectman Stewart Moves to Approve the Consent Agenda as Presented. Selectman Blake Second. Motion Carried 4-0.

Action and Discussion Items:

a. **Act on Town of Lisbon Dispatch Contract Extension** – The Selectmen reviewed the proposed Extension Agreement with the Town of Lisbon from January 1st 2016 through March 31st 2016.

Selectman Stewart Moves to Approve the Extension Agreement through March 31st 2016 at \$3.00 per capita. Selectman Blake Second. Motion Carried 4-0.

b. Historic District Commission Ordinances – Durham Historic District Commission Chairman Candace Decsipkes in a written request that the Board accept the revisions to the Historic District Ordinance which was approved at the February 3rd 2016 Public Hearing and add an Article on the 2016 Annual Town Meeting Warrant for the Town's vote.

Chairman Wakeman stated an Article has been included in the proposed 2016 Annual Town Meeting Warrant.

c. Land Use Ordinance Changes – Planning Board Chairman Todd Beaulieu made a written request that the Board accept the proposed revisions to the Land Use Ordinances and add an Article on the 2016 Town Warrant for the Town's vote.

Chairman Wakeman state an Article as been included in the proposed 2016 Annual Town Meeting Warrant.

d. Discussion Regarding Corey Miller Proposal – Vice Chairman Hall opened the conversation stating that there is a possibility that a museum conservator may be able to assist with conserving and preserving some of the original records by digitizing or stabilizing actual documents with historical significance without cost, and suggested the Board look further into this possibility and hold making a decision until next year. The remainder of the Board concurred.

e. Discussion Regarding Grant Match Fund – The Board discussed whether to add monies to the Grant Match Fund this year as the balance available has dwindled. After conferring with the Fire Chief and Road Commissioner as to their plans for applying for Grants, it was the consensus of the Board to hold off to request adding monies to this account until next year.

f. Discussion Regarding a Request for \$25,000.00 Article on Warrant for Artificial Turf - After considerable discussion, the Board decided to remove this proposed Article for a donation towards the purchase of artificial turf for the Freeport High School from the Annual Town Meeting Warrant, concurring with the Budget Committee's recommendation.

g. Discussion Regarding Dedication/Memoriums for 2016 Annual Town Report – Chairman Wakeman read a list of residents who made significant contributions to the Town who passed away this year. Board members reviewed the list and made their recommendations.

Chairman Wakeman Moves to dedicate the 2016 Annual Report to Charles Larrabee, former Road Commissioner and include the following in the Memorial: former Constable Blaine Footman, former Election Clerk Doris Dupal as well as Joseph and Janet St. Michel, husband and wife. Selectman Stewart Second. Motion Carried 4-0.

h. Discussion Regarding Changes to Parks/Recreation Budget-Runaround Pond Park -

Chairman Wakeman stated that the Town is able to use all the money applied to State Park Fees received for Runaround Pond Park from the State in its entirety and apply to the total Parks/Recreation Budget. Chairman Wakeman also stated that an additional \$800.00 was added to the Runaround Park Privy Project as the Codes Official has concerns that the project's projected costs may be more than originally estimated. Total requested is \$11,473.00 via transfers with no request for monies raised.

Selectman Stewart Moves to Approve as presented. Selectman Blake Second. Motion Carried 4-0.

Department/Committees -

a. Fire Chief/EMA Director William St. Michel – reviewed his Selectmen's Report dated February 23rd 2016. The Fire Chief's one page report, hereinafter referred to as Attachment #1, is attached hereto and incorporated herein and made a part of these Minutes.

Chief St. Michel stated he will provide information regarding dispatch updates, including Brunswick, as he receives them.

b. Codes Official Paul Baines – reviewed his Codes Enforcement Report dated February 23rd 2016. The Codes Official's one page report, hereinafter referred to as Attachment #2, is attached hereto and incorporated herein and made a part of these Minutes.

Vice Chairman Hall opened a conversation relating to new information pertaining to the rehabilitation of the Gazebo at War Memorial Park. She stated there may be some interest by the vocational high school in working on this project. She further stated that there are several Durham students currently enrolled in the vo-tech program. She will give initial contact information to the Codes Official for follow up.

c. Town Administrator Ruth Glaeser – No report.

d. Road Commissioner Calvin Baumier – The Road Commissioner provided the Board with a list of road postings, which he stated were posted today. He further stated there is no Ordinance regarding road postings, just reference to year round weight limits. He requested the Board move on the road postings.

Selectmen Stewart requested that the DPW start cutting brush and remove it along the Town's roads.

Vice Chairman Hall Moves to appoint the Road Commissioner to administer the road postings. Selectman Blake Second. Motion Carried 4-0.

Selectmen's Comments: Chairman Wakeman announced the following:

Regular Selectmen's Meetings will be held on Tuesday, March 8th 2016 and Tuesday, March 22nd 2016 at the Town Office beginning at 6:30 p.m.

The Board discussed possible dates to invite candidates running in the Town elections to introduce themselves to residents. It was the general consensus of the Board to invite candidates to the March 22nd 2016 Selectmen's meeting. AA/TA Glaeser will make the notifications.

Adjournment: **Chairman Wakeman Moves** to Recess from 6:40 p.m. to 7:00 p.m.
Selectman Stewart Second. Motion Carried 4-0.

Respectfully submitted,

Jill S. Toher
Meetings Secretary

Attachment #1: Fire Chief/EMA Director's one page Selectmen's Report dated February 23rd 2016.

Attachment #2: Codes Official's one page Codes Enforcement Report dated February 23rd 2016.