

**Town of Durham
Board of Selectmen
Regular Meeting Minutes
June 11, 2019**

1. Call to Order and Establishment of a Quorum: Chairman Nadeau called the meeting to Order at approximately 6:00 p.m.; quorum met with four (4) members present

Members present: Kevin Nadeau, Chairman; Rob Pontau, Vice Chairman; Marc Farrin; and Richard George

Also present: AA/TA Ruth Glaeser; Fire Chief Joseph Moore; Road Commissioner Calvin Beaumier

2. Pledge of Allegiance: Done

3. Amendments to Agenda: Kevin Nadeau adds item 5c (Durham Youth Baseball) to the agenda

4. Public Comment: None

5. Action & Discussion Items:

a) Robert Forrest, CEO

Kevin Nadeau Moves to that the Town of Durham file a complaint in Superior Court under Section 2851 of Title 17 that the building at 21 Pinkham Brook Road be declared a dangerous building and that the Town of Durham be authorized to take the building down and recover the costs under Section 2859. Rich George Seconds. Motion Passes 4-0.

b) Special Town Meeting Warrant

Rob Pontau Moves to accept the Special Town Meeting Warrant for July 9, 2019 as written with Articles 1, 2, and 3. Kevin Nadeau Seconds. Motion Passes 4-0.

c) Durham Youth Baseball

Kevin Nadeau Moves to clarify that the Board of Selectmen have agreed to waive the application fee for the Durham baseball club for their project on Swamp Road. Rich George Seconds. Motion Passes 4-0.

6. Department Reports:

- a) Road Commissioner Calvin Beaumier presents his report (see attached)
- b) Fire Chief Joseph Moore presents his report (see attached)
- c) Town Administrator Ruth Glaeser presents her report (see attached)

7. Consent Agenda:

- a) Approve Treasurer's Payables Warrant
- b) Approve Minutes from May 28, 2019
- c) Pole Permit (Old Brunswick Road/Maxfield Road)
- d) Correspondence
 - i. Letter from Maine Preservation regarding Historical Architectural Survey
 - ii. ACO Report

Rob Pontau moves to Accept the Consent Agenda as presented. Rich George Seconds. Motion Passes 4-0.

8. Selectmen's Comments:

Kevin Nadeau announced the following:

The next Regular Board of Selectmen meetings will be held on Tuesday, June 25, at 6:30 p.m. at the Durham Town Office; and a Special Town Meeting on the CMP Corridor issue will be held at 6:00 p.m. on Tuesday, July 9, followed by a regular Board of Selectmen meeting, at the Durham Community School.

Kevin Nadeau Moves to go into Executive Session. Rich George Seconds. Motion Passes 4-0.

**Kevin Nadeau Moves to go out of Executive Session. Rich George
Seconds. Motion Passes 4-0.**

**Kevin Nadeau Motions to adjourn at 7:55 p.m. Rich George Seconds.
Motion Passes 4-0.**

Respectfully submitted,

Kathy Dion
Meetings Secretary



Town of Durham

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**Road Commissioner
Calvin Beaumier
Cell Phone (207) 844-1774**

Durham Public Works Department Head Report 6-11-2019

- Continued work with Crooker on the 2019 maintenance and bond paving projects. Performing layout and design work with engineer and Crooker.
- The weather has not been good to us from a construction standpoint. Crooker is way behind schedule due to rain and saturated ground conditions. I am only getting a few hours' notice, at most with their paving operations.
- Met with Maine Department of Labor again this morning 6-10-19 regarding Hearing Conservation and Blood Born Pathogen programs. I will be finalizing those programs this week and getting them back to the department for approval.
- We shimmed and surface paved Pass Brook Road.
- We base paved Quaker Ridge Road. PW crew is ditching Colonial Drive and Quaker Ridge. We should be done with that by the end of next week so that Crooker can shim and overlay Colonial.
- Crew spent the day at the annual Highway Congress in Skowhegan on June 6th. I stayed behind to work with Crooker on paving Quaker Ridge Road.
- Engineer and I are going out tomorrow to finalize the design work on Brickyard, Brown, and Grant Roads
- John Johnson gave his written notice of resignation effective 6-7-19. I would like to advertise this Truck Driver/Laborer position starting this week.



DURHAM FIRE & RESCUE

Chief's Report on Department

Durham Select Board

06/11/19

General Overview:

- The department is currently functioning well with many discussions and projects underway.

Departmental Changes/Major Projects:

- Training Burn on Hallowell Road Completed
- Trek Across Maine in Durham on Friday
- Adjustment of Drivers Eligibility Age
- Membership increasing – Both Per Diem and Regular Membership
- Working on new education relationship with RSU5 Nurses and Freeport Fire/Rescue
- Billing information breakdown from Freeport Fire/Rescue Billing (See Attached)

Apparatus:

- New Engine 22 – Staff in Florida now completing Inspection
- Apparatus beginning annual pump service and testing – will rotate out of service for next 30 days

Respectfully Submitted,

Joseph C. Moore

Chief of Department

Town Administrator Report 6/11/19

On May 29th I attended the GPCOG Annual Summit. This is their 50th year celebration. The theme of the summit was working together with partners to find solutions to the challenges we face in our communities. I attended workshops on Climate Change and Aging. Climate Change focused on creating climate resiliency in our communities. This is especially necessary with regard to sea level but also effects interior towns. Over the next 15 years, communities will have to plan on how to deal with a higher heat index (which often effects at risk populations) and increased frequency and severity of storms. Aging focused on forging relationships with partners (non-profits, residents, educational systems, health systems) to brainstorm solutions to the problems the elderly face in our communities; loneliness, transportation, hunger and housing. They also discussed creating age friendly communities not only for the elderly but for all stages of life.

I also went to a user group presented by our software provider, TRIO. They discussed their changeover from Access to SQL and then from a server-based system to a web-based system in the next 5 years. There was an update on some of the challenges they have faced and how they are going to resolve these issues in the future. Durham is scheduled to make the change over to SQL in the end of September/early October. It will require an adjustment period (though the systems work very similarly) and possibly some substantial work cleaning up the new database and verifying the system is working correctly. I understand that the change overs are going much smoother than earlier conversions. It will take about 2 weeks of verifying data, training and then going live.

I have contacted Don Gerrish and he is available on July 23rd at 6pm. I will schedule him as a workshop with the regular meeting to begin directly after the workshop.

Special Town Meeting - Shannon has been looking into the possibility of getting a moderator and reserving the cafeteria for either June 25th or July 9th. As of now we have been unable to line up a moderator. I am hopeful we will have news by your meeting on Tuesday. I have enclosed a warrant with the date of the 9th – we will change the date if required. As an update – the vote on the study of the net effect of the carbon footprint of the NECEC did not pass with enough votes to be considered an emergency measure (which would make it go into effect immediately). This vote and the support of Governor Mills for the NECEC likely means this bill will go nowhere.

The legislature will likely pass the budget with an increase to 3% in revenue sharing. This would increase the roughly \$200,000 we received from the State for FY 2019 to \$300,000 for FY 2020. It also looks like the legislature will increase the homestead exemption to \$25,000 and reimburse Towns 70% (which in effect reimburses 100% of the additional \$5,000 lost in valuation). This will show up as \$23,000 on Durham's tax bills as we are at 92% valuation this year (\$25,000 X 92%). The homestead will effect our valuation this tax commitment and depending on when the legislature passes the budget it could be another nail-biter this year. I have tried to calculate possible mil rates but with so many moving parts (final overall valuation change and homestead) it is difficult.

Budget Committee for the County – The County is looking for budget members. They need 2 members from every district and one of those members must be an elected official. Durham is grouped in a district with Greene and a portion of Lewiston. A Greene Selectman and a resident of Lewiston represented our District for the past three years. The Budget Committee meets 4-5 times for 2-3 hours around October each year and give their recommendations for the budget (which the Commissioners

can choose to listen to or ignore). If the committee has a super majority on any item, the Commissioners can still choose to ignore the recommendations (although they tend to listen to super majorities). So, the Budget Committee is purely advisory, although if anyone was interested the committee would give good insight into what the County spends it (and Durham's) money on.

I have a meeting with Nate and Jason of Casella on June 14th to discuss the challenges and opportunities of solid waste and explore the possibility of extending the current solid waste contract for one year.

As a follow up on the classification of the Swamp Road property: If the Town commits to keep the property for recreational purposes in perpetuity and decides at some point in the future to use it for a different purpose (Town Office Complex), the Town would be required to pay back the grant monies. If the Town sells the property to another entity for purposes not having to do with recreation, the purchaser would be required to pay back the grant.

BAN proceeds will be available on June 14, 2019.

I will be out of the office on June 13th for training.