

**Town of Durham  
Board of Selectmen  
Regular Meeting Minutes  
April 23, 2019**

**1. Call to Order:** Chairman Nadeau called the meeting to Order at 6:31 p.m.

**Members present:** Kevin Nadeau, Chairman; Rob Pontau, Vice Chairman; Todd Beaulieu; Marc Farrin; and Richard George

**Quorum:** Quorum met with five (5) members present

**Also present:** AA/TA Ruth Glaeser; Fire Chief Joseph Moore; Road Commissioner Calvin Beaumier; Assessor's Agent Donna Hays; Code Enforcement Officer Bob Forrest

**2. Pledge of Allegiance:** Done

**3. Amendments to Agenda:** Kevin Nadeau added an item:

**3a)** Special Presentation to Mark Blake

**4. Public Comment:** Kevin Nadeau read a statement from the Board of Selectmen regarding Central Maine Power's Clean Energy Connect Project.

**Kevin Nadeau Moves to place a three- (3) minute limit on public comment tonight. Rich George Seconds. Motion Carries 5-0.**

**Kevin Nadeau Moves to close the public comment portion of the meeting. Rob Pontau Seconds. Motion Carries 5-0.**

**5. Action/Discussion:**

**a)** Code Enforcement Officer

**Rich George Moves to extend the time period given to the owners of Map 40, Lot 41 to abate the issues expressed in the letter from**

**the Durham Code Enforcement Officer of January 29, 2019 by 30 days. Todd Beaulieu Seconds. Motion Carries 5-0.**

- b) State Valuation – Assessor’s Agent Donna Hays
- c) Capital Improvement Plan
- d) Michelle Harrison re: NECEC (moved to public comment)
- e) Conservation Committee Mission Statement

**Rich George Moves to adopt the Durham Conservation Committee’s Mission Statement as presented. Rob Pontau Seconds. Motion Carries 5-0.**

f) Quotes on Work for Town Hall (Union Church) (tabled to next meeting)

#### **6. Departments/Committees:**

- a) Fire Chief (see attached)

**Rob Pontau Moves to approve a Warrant of up to \$250,000 and sign it at the next Board of Selectmen meeting. Kevin Nadeau Seconds. Motion Carries 5-0.**

- b) Road Commissioner (see attached)
- c) Town Administrator

**Kevin Nadeau Moves to authorize the Town Administrator to sign the mowing contract for town cemeteries. Rich George Seconds. Motion Carries 5-0.**

#### **7. Consent Agenda:**

- a) Approve Treasurer’s Payable Warrant
- b) Approve Minutes from April 9, 2019
- c) Correspondence

**Rob Pontau Moves to accept the Consent Agenda as presented. Todd Beaulieu Seconds. Motion Carries 5-0.**

## **8. Selectmen's Comments:**

Kevin Nadeau announced the following:

**The next Regular Board of Selectmen meetings will be held on Tuesday, May 14, and Tuesday, May 28, at 6:30 p.m. at the Durham Town Office.**

**Kevin Nadeau Moves the Board enter into Executive Session Pursuant to 1 MRSA § 405(6)(A) – Personnel. Todd Beaulieu Seconds. Motion Carries 5-0.**

Respectfully submitted,

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Kathy Dion  
Meetings Secretary

**Rob Pontau Moves to approve new wages for those Durham employees in the Wage Pool. Todd Beaulieu Seconds. Motion Carries 5-0.**

**Kevin Nadeau Moves the Select Board out of Executive Session Pursuant to 1 MRSA § 405(6)(A) – Personnel.**

**Rob Pontau Moves to Adjourn. Todd Beaulieu Seconds. Motion Passes 5-0.**

Respectfully submitted,

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Kevin Nadeau  
Select Board, Chair



# DURHAM FIRE & RESCUE

## Chief's Report on Department

### Durham Select Board

4/24/18

#### **General Overview:**

The department is currently functioning well with many new discussions and projects underway.

#### **Town Meeting:**

The members and I are humbled and incredibly grateful for the support shown by the citizens in supporting all of our budgetary requests. We have already begun work to make sure all the items supported are put into service in a timely and effective manner.

#### **Departmental Changes:**

Our slate of officers for the year has been appointed and I am excited to announce John Faith has been promoted to the rank of Deputy Chief overseeing EMS.

Apparatus committee is meeting and will be finalizing vendors for both town meeting approved vehicles on April 30<sup>th</sup>.

#### **Explorers:**

We have renewed our agreement with the National Explorer program and will be adding new training for the group over the next month. As we have had some interest, we will also be looking into the requirements for an EMS only group of explorers.

#### **Fire Suppression:**

We have a training schedule for the department for the rest of the year. Looking at joint training with neighboring towns over the summer to improve our working relationships, skills and communication with mutual aid departments.



## DURHAM FIRE & RESCUE

### **EMS:**

Reorganizing our equipment, stock and supply to be more cost efficient and effective for our coming changes.

After approval at the town meeting, we are moving forward with quote for new cardiac monitor.

### **Safety:**

All non-compliant gear has been disposed of and we will continue our safety checks to ensure our gear is compliant and will protect our members appropriately.

### **Engineers Program:**

Completed and currently implemented with current candidates being selected.

### **Apparatus condition:**

All apparatus in service.

Fire Apparatus: There will always be service issues. Currently reviewing information to select a service program with local vendors while keeping within the current budget constraints.

Ambulance: Recent unavoidable mechanical issue caused our ambulance to be out of service for almost a week. Repairs at Tucker Ford totaled \$4664.45. Kudos to the driver on duty, Ken Scribner, for recognizing an issue and stopping before irreversible damage occurred and to AC Curtis Dimock for his rapid and effective management of the recovery of the vehicle, securing of a backup ambulance and getting the towns EMS service back online in less than 6 hours. Also thanks to Chief Charlie Jordan and Freeport Fire/Rescue for their assistance.

### **Station Condition:**

Station in good repair. Roof repair to happen ASAP. Discussing alternate space uses including modular with officer's group.



## ***Town of Durham***

**1099 Royalsborough Road  
Durham, Maine 04222**

**Tel.: (207) 353-3281**

**Road Commissioner  
Calvin Beaumier  
Cell Phone (207) 844-1774**

### **Durham Public Works Department Head Report 4-23-2019**

- Continued work with Crooker on quantities and pricing for the 2019 maintenance paving and 2019 road bond.
- Maine DOT and I have been in discussions regarding the Meadow Road and Pinkham Brook Road project. They are working with AE Hodsdon and Crooker to get their costs. They have sent all parties the plans and awaiting numbers. Based on our contract unit pricing, they are looking to join our contract and pay us \$5,000.00 for "incidentals". Once final contract docs are ready I will submit them to the Board for review and approval.
- Engineer is still busy working on contract docs for road bond. We met with Crooker on Meadow Road on Friday to go over plans and specific site conditions. Also held a phone conference with Crooker, Hodsdon, MDOT, and myself on site to discuss the intersection.
- Crew has been working on spring cleanup of parks and public buildings. They are also working hard with the mechanic to address plow truck repairs before we put them away.
- Mechanic is busy servicing excavator and other equipment before they go out to start ditching for the season.

- We had training with Safety Works on Thursday, May 11th. They are recommending that we adopt a Blood Born Pathogen policy and a hearing conservation program. We haven't gotten the formal documentation yet but are expecting it soon.
- Safety Works also conducted a silica assessment and it is unlikely that we will need to have a program for that. They are awaiting the test results to be certain.
- Our regular overhead door company told us we needed a new motor for the center door on the front of the garage at a cost of over \$2,200.00. We called Bob's Overheard in Sabattus and he replaced a switch for \$190.00. The door is now working fine.
- Unposted all Town roadways today.
- Crew will be in class with Maine Local Roads all day tomorrow (4-24-19) in Portland for a traffic control and work zone safety training.