

**Town of Durham
Board of Selectmen
Regular Meeting Minutes
March 12, 2019**

1. Call to Order: Chairman Nadeau called the meeting to Order at 6:30 p.m.

Members present: Kevin Nadeau, Chairman; Mark Blake, Vice Chairman; Todd Beaulieu; Richard George; and Rob Pontau

Quorum: Quorum met with five (5) members present

Also present: AA/TA Ruth Glaeser; Fire Chief Joseph Moore; Road Commissioner Calvin Beaumier

2. Pledge of Allegiance: Done

3. Amendments to Agenda: Kevin Nadeau adds an Executive Session to the Agenda

4. Public Comment: Jeff Wakeman

5. Action/Discussion:

- a) Enforcement Authority for Dangerous Buildings
- b) Discussion of Complaints
- c) Schedule and Composition of Evaluations

6. Departments/Committees:

- a) Fire Chief (see attached)
- b) Road Commissioner (see attached)
- c) Town Administrator (see attached)

Rob Pontau Moves to Approve the Property Tax Payment Policy for 2019 as written. Todd Beaulieu Seconds. Motion Passes 5-0.

7. Consent Agenda:

- a) Approve Treasurer's Payable Warrant
- b) Approve Minutes from February 26, 2019
- c) Correspondence

**Kevin Nadeau Moves to Approve the Consent Agenda less item 7b.
Rich George Seconds. Motion Passes 5-0.**

8. Selectmen's Comments:

Kevin Nadeau announced the following:

**The next Regular Board of Selectmen meetings will be held on
Tuesday, March 26, and Tuesday, April 9, at 6:30 p.m. at the
Durham Town Office.**

**The Annual Town Meeting will be held on Saturday, April 6, at the
Durham Community School. Voting for Town Elections will take
place from 8:00 a.m. to 8:00 p.m. on Friday, April 5, at the Durham
Community School.**

**There will be a Public Hearing on the Comprehensive Plan
Update on Monday, March 25, at the Eureka Center.**

Respectfully submitted,

Kathy Dion
Meetings Secretary

**Kevin Nadeau Moves to enter into Executive Session pursuant to
1 MRSA § 405 (6)(A) – Personnel. Mark Blake Seconds. Motion
Passes 5-0.**

No Action taken.

**Rob Pontau Moves to Adjourn. Todd Beaulieu Seconds. Motion
Passes 5-0.**

Respectfully submitted,



DURHAM FIRE & RESCUE

Chief's Report on Department

Durham Select Board

03/12/19

General Overview:

- The department is currently functioning well with many discussions and projects underway.

Departmental Changes/Major Projects:

- Currently reviewing and updating all Mutual Aid/Automatic Aid agreements for both Fire and EMS
- Automatic Aid agreements do not include billing for fire responses - This will not change
- Fire Chief will sign applicable Automatic Aid agreements that do not have any associated financial commitment
- Recommend Fire Chief review with all applicable neighboring communities the current fee schedule and draft appropriate documentation for each community with consistent billing in regards to ALS (Paramedic Only) responses for both towns
- Timeline for submission of all financial based agreements to selectboard for approval:
3/26/19

Respectfully Submitted,

Joseph C. Moore

Chief of Department



Town of Durham

**1099 Royalsborough Road
Durham, Maine 04222**

Tel.: (207) 353-3281

**Road Commissioner
Calvin Beaumier
Cell Phone (207) 844-1774**

Durham Public Works Department Head Report 3-12-2019

- I have been working with Crooker on quantities and pricing for the 2019 maintenance paving and the anticipated 2.1-million-dollar road bond.
- I have been working on annual performance reviews.
- I have spoken with Keeley Sheehan regarding a written complaint of the condition of Meadow Road and damage to her car. I referred her to Ruth to submit a claim to our insurance company for car repairs. I also explained to her the plan to rehabilitate Meadow this year if it is passed at Town Meeting. She is prepared to attend and voice support for the needed reconstruction.
- I spoke with Daryn Levesque concerning his written complaint regarding the ditching and drainage along Route 125 in front of his house. I referred him to MDOT for further discussion.
- I have been working on a thirty-year road plan that I presented last meeting.
- I have finished and submitted the annual Road Commissioner's Report.
- We have been busy treating and plowing roads. There has been a lot of freezing rain to contend with that has kept us here around the clock.
- Roads were posted for seasonal weight limits on Feb 20th.
- I have sent back the form (appendix B) to Safety Works regarding the seven safety hazards found. All seven hazards have been corrected by electrician and policy changes. I spoke with Mary Matthews, the Safety Works inspector and at her suggestion we asked for an extension for the silica testing. We will not be doing sweeping or pavement cutting until an assessment is done by Safety Works.

Town Administrator Report 3/12/19

Bob has realized that he needs approval from the Board to post dangerous buildings and asked me to set forth a proposed sample motion for blanket approval for future posting.

The Annual report has gone to the printers and should be available no later than Friday, March 15th. We will/have put up an electronic copy on the website.

We have received one nomination for the Spirit of America Award (enclosed).

I have completed several deposits into CDARS. The following is a schedule and the amounts of deposits.

<u>Account Name</u>	<u>Amount of Deposit</u>	<u>Length of Deposit</u>	<u>est interest accrual</u>
Operating Account	\$ 1,100,000.00	one month	\$ 1,503.33
Bond Proceeds Account	\$ 650,000.00	two months	\$ 1,830.83
Scholarship Account	\$ 15,000.00	9 months	\$ 47.75
Restoration Fund	\$ 66,500.00	3 months	\$ 189.53

I have included the policy on tax payments we must pass on a yearly basis.

Additions to report on 3/12/19:

I received our County Tax Assessment. The new Assessment is \$512,776.75, which is roughly a 6% increase over last year.

In addition, I have received a heads up regarding our valuation this year, which will drop from 95% to 92% this year. I will ask Donna to come and speak with the Board this spring to discuss valuation and options.