

**Town of Durham  
Board of Selectmen  
Regular Meeting Minutes  
January 8, 2019**

**Call to Order:** Chairman Nadeau calls the meeting to Order at 6:30 p.m.

**Members present:** Kevin Nadeau, Chairman; Mark Blake, Vice Chairman; Rob Pontau, Selectman; and Richard George, Selectman

**Quorum:** Quorum met with four (4) members present

**Also present:** AA/TA Ruth Glaeser; Fire Chief Joseph Moore

**Pledge of Allegiance:** Done

**Amendments to Agenda:** None

Chairman Kevin Nadeau makes two announcements for the Durham Town Clerk: (1) Nomination papers will be available January 10; and (2) The deadline for dog registration is January 31; a \$25 fine will be charged after that date.

**Public comment:** David Stevenson, proprietor of Hazy Hill Farm, addresses the Board regarding their instruction to the Planning Board to draft ordinances regarding medical marijuana in Durham by Town Meeting 2020. He would like the date moved up so that he doesn't have to wait 16 months to move forward with his medical marijuana business. Chairman Nadeau explains that the Planning Board is extremely busy right now and Town wants to "get this right" and do its due diligence on the matter, no rushing. It's in the Planning Board's hands now. Stevenson offers to help accelerate the process in any way.

**Action & Discussion Items:**

**a) Budget Process Discussion:** TA/AA Glaeser gives the Board a run-through of her presentation for the Budget Meeting on Tuesday, January 15, for the Board's input. Discussion about Public Works spending, the tight labor market and road projects.

### **Departments/Committees:**

**a) Fire Chief:** Fire Chief Joseph Moore presents his report (see Attached).

**b) Road Commissioner:** Road Commissioner Calvin Beaumier is not present at tonight's meeting, but submitted his report earlier in the day (see Attached).

**c) Town Administrator:** AA/TA Glaeser presents her report (see Attached).

### **Consent Agenda:**

TA/AA Glaeser informs the Board that the minutes from the Board of Selectmen meeting on December 18, 2018 are not ready to be approved tonight.

**Chairman Nadeau Moves to accept the Consent Agenda. Vice Chairman Blake Seconds. Motion carries 4-0.**

### **Selectmen's Comments:**

The Board discusses the location of the upcoming slate of budget meetings. If they are held as planned at the Eureka Community Center, which has no Internet, the meetings will not be livestreamed. The meetings will, however, be recorded with the recording posted online after the fact. The Board decides to hold the budget meetings at the Eureka Community Center and if the Town receives any complaints from the public regarding this decision, the Board will adjust.

Chairman Nadeau announced the following:

**The next Regular Board of Selectmen meetings will be held as follows:**

**Tuesday, January 22, at 6:00 p.m. at the Eureka Community Center**  
*This meeting is for "mission-critical" business only and will precede the*

*6:30 p.m. joint meeting of the Board of Selectmen and Budget Committee that evening.*

**Tuesday, February 12, at 6:30 p.m. at the Durham Town Offices.**

**Joint meetings of the Board of Selectmen and the Budget Committee are scheduled as follows:**

**Tuesday, January 15, 6:00 p.m., Eureka Community Center**

**Thursday, January 17, 6:00 p.m., Eureka Community Center**

**Tuesday, January 22, 6:30 p.m., Eureka Community Center**

**Thursday, January 24, 6:30 p.m., Eureka Community Center (if necessary)**

**Chairman Nadeau Moves to go into Executive Session at 7:58 p.m.**

**Vice Chairman Blake Seconds. Motion Carries 4-0.**

Respectfully submitted,

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Kathy Dion  
Meetings Secretary



# DURHAM FIRE & RESCUE

## Chief's Report on Department

### Durham Select Board

01/08/18

#### General Overview:

- The department is currently functioning well with many discussions and projects underway.

#### Departmental Changes/Major Projects:

- Dispatch Transition – Completed on 12/26/19 with few complications, all resolved
- Budget Review and Preparation for 2019
  - Per Diem Budget ended at 93.63% (\$7,685.97)
  - Operations Budget ended at 2.42% overspent (\$8,813.37)
    - Fire Chief Salary Line: 5.31% overspent (\$4,163.70)
    - Labor Line: 5.3% overspent (\$5,327.80)
    - Maintenance Line: 17.86% overspent (\$8081.55)

#### Community Outreach/Education:

- Revamping Website and Community Information

#### Apparatus condition:

##### Fire Apparatus:

- All in service with no issues

##### Ambulance:

- In Service with no issues

Respectfully Submitted,

Joseph C. Moore

Chief of Department