

**Town of Durham
Board of Selectmen
Regular Meeting Minutes
November 27, 2018**

Call to Order: Chairman Nadeau called the meeting to Order at 6:30 p.m.

Members present: Kevin Nadeau, Chairman; Mark Blake, Vice Chairman; Rob Pontau, Selectman; Todd Beaulieu, Selectman; and Richard George, Selectman

Quorum: Quorum met with five (5) members present

Also present: AA/TA Ruth Glaeser; Fire Chief Joseph Moore; Androscoggin County Sheriff Eric Sampson; Androscoggin County Chief Deputy William Gagne; Adam Chamberlain; Willard Bowie Jr.; Darryl Costigan; Jeff Wakeman; Joe Lemont; John Mann; Ishmael Flynn

Pledge of Allegiance: Done

Amendments to Agenda: None

Public comment: Adam Chamberlain presents an idea for his Eagle Scout project, which involves constructing a cover for two picnic tables at Runaround Pond; Willard Bowie Jr., Darryl Costigan and Joe Lemont all present concerns about the condition of Durham roads after a snow storm on November 27; Jeff Wakeman thanks the Durham Public Works Department for the good work they do; John Mann asks the Board to lift a Stop Work order on the Babcock project; Ishmael Flynn presents concerns about aggressive driving and speeding on Durham roads in the early morning.

Action & Discussion Items:

a) Sheriff Department regarding police presence: Androscoggin County Sheriff Eric Sampson and Chief Deputy William Gagne appear at the request of the Board of Selectmen to present information on options for increased police presence in Durham. Discussion follows regarding

costs for a contract for an additional full-time officer, information on what other similar towns do and information on special details. Chairman Nadeau asks TA/AA Glaeser to follow up with Sampson on the cost for different special details, including traffic detail.

Departments/Committees:

a) Fire Chief: Fire Chief Joseph Moore presents his report (see Attached).

b) Road Commissioner: Road Commissioner Calvin Beaumier is not present at tonight's meeting, but submitted his report earlier in the day (see Attached).

c) Town Administrator: AA/TA Glaeser presents her report (see Attached).

Action & Discussion Items continued:

Payroll RFP: TA/AA Glaeser reports that she received two RFPs for payroll services, one for around \$2,800 per year and the other for around \$5,000 per year. Discussion follows. TA/AA Glaeser estimates it costs the Town about \$4,000 per year for Durham Deputy Treasurer Pam Cloutier to do payroll, with an additional \$500 for TRIO. TA/AA Glaeser will sit down with the lower-bidding company to get more details and investigate whether it makes sense for Durham to outsource payroll.

Selectman George Moves to accept the Direct Deposit policy as written. Chairman Nadeau Seconds. Motion Carries 5-0.

Consent Agenda:

Vice Chairman Blake Moves to accept the Consent Agenda. Selectman George Seconds. Motion carries 5-0.

Selectmen's Comments:

Chairman Nadeau announced the following:

The next Regular Board of Selectmen meetings will be held on Tuesday, December 18, 2018, and Tuesday, January 8, 2019, at 6:30 p.m. at the Durham Town Office.

Two special meetings of the Board of Selectmen will be held at 4:00 p.m. on Thursday, December 13, and Thursday, December 27, for the specific purpose of Warrant signing. No other agenda items will be included.

Chairman Nadeau adjourns the meeting at approximately 8:40 p.m.

Respectfully submitted,

Kathy Dion
Meetings Secretary